

CITY COUNCIL ACTION REQUEST			
DEPARTMENT(S) Airport	CEQA Not a Project, File No. PP17-002, Consultant services for design, study, inspection, or other professional services with no commitment to future action	COORDINATION City Attorney's Office and City Manager's Budget Office	Director Approval /s/ Mukesh (Mookie) Patel
COUNCIL DISTRICT(S) Citywide			CMO Approval  11/20/25
SUBJECT: First Amendments to the Agreements with HNTB Corporation, and Landrum & Brown, Inc. for On-Call Planning and Environmental Professional Consulting Services at the San José Mineta International Airport			
RECOMMENDATION			
Adopt a resolution authorizing the City Manager or her designee to negotiate and execute First Amendments to the Master Consultant Services Agreements with HNTB Corporation, and Landrum & Brown, Inc. for on-call planning and environmental professional consulting services increasing the combined maximum compensation by \$1,000,000, from \$3,500,000 to \$4,500,000, with no change to the term of the agreements.			
BASIS FOR RECOMMENDATION			
On September 13, 2022, City Council approved Master Consultant Services Agreements with HNTB Corporation and Landrum & Brown, Inc. to provide on-call professional consulting services for planning and environmental services at the Airport for a combined maximum compensation not to exceed \$3,500,000 and a maximum term of five years. An increase to the combined maximum compensation by \$1,000,000, from \$3,500,000 to \$4,500,000, is requested to enable the continuation of professional services rendered by HNTB Corporation, and Landrum & Brown, Inc., to the Airport in support of the Airport's Capital Improvement Program. These firms provide on-call planning services and conduct required state and federal environmental analysis for the Airport. The increase in maximum compensation is required to fund upcoming work while the Airport formally completes a procurement process for a new master consultant agreement for these services. The procurement process is expected to be completed by September 2026. San José Municipal Code Section 4.12.210 requires that the City engage in a competitive procurement on all professional services contracts, including consultant agreements with a payment amount exceeding \$10,000. City Council may decide that an unusual or unique situation exists that makes the application of the requirements for competitive procurement of the services included in the consultant agreement amendment contrary to the public interest. Staff recommends City Council determine it is not practicable to pause the required on-call environmental and planning analysis in support of the Airport's Capital Improvement Program while a new competitive procurement is completed. Staff is requesting City Council approve an increase in the maximum compensation of \$1,000,000 to the existing Master Agreements to enable continuation of critical on-call services.			
COMMISSION RECOMMENDATION AND INPUT			
No commission recommendation or input is associated with this action.			

COST AND FUNDING SOURCE
Amendments to the agreements with HNTB Corporation, and Landrum & Brown, Inc. will increase the maximum compensation by \$1,000,000, from \$3,500,000 to \$4,500,000. Funding for the amendments will be provided by existing funding in the Advanced Planning appropriation in the Airport Renewal and Replacement Fund.
FOR QUESTIONS CONTACT: Matthew Kazmierczak, Division Manager, Airport Department, at (408) 392-3640 or mkazmierczak@sjc.org .