

**MEETING MINUTES**  
**PUBLIC SAFETY, FINANCE AND STRATEGIC SUPPORT COMMITTEE**

**SAN JOSÉ, CALIFORNIA**

**THURSDAY, OCTOBER 16, 2025**

The Committee meeting was held in the Council Chambers and convened at 1:32 p.m.

**Present:** Councilmembers - Doan, Mulcahy, Casey, Salas.

**Absent:** Councilmembers - Kamei.

**Staff:** Jennifer Schembri, Deputy City Manager, City Manager's Office; Terra Chaffee, Senior Deputy City Attorney, City Attorney's Office; Emily Munguia, Senior Council Assistant, Mayor's Office; and Yasmin Johnson, Deputy City Clerk, City Clerk's Office.

**B. Review of Work Plan**

**1. Fire Department Inventory Controls over Controlled Substances Audit Report.**

Add this item to the work plan for the December 4, 2025 meeting per the September 10, 2025 Joint Meeting for the Rules and Open Government Committee (Agenda Item: B.2).  
(City Auditor)

*No action required; the item was added to the work plan for the December 4, 2025 meeting, per the September 10, 2025 Joint Meeting for the Rules and Open Government Committee.*

**2. Emergency Medical Services Narcotics Status Report.**

Drop this item from the work plan for the October 16, 2025 meeting per the October 1, 2025 Joint Meeting for the Rules and Open Government Committee (Agenda Item: B.2).  
(Fire)

*No action required; the item was dropped, per the October 1, 2025 Joint Meeting for the Rules and Open Government Committee.*

**C. Consent Calendar**

None provided.

## **D. Reports to Committee**

### **1. Retirement Plans Investments Annual Report.**

Accept the Annual Pension and Healthcare Investment Performance Report for the Police and Fire Department Retirement Plan and the Federated City Employees' Retirement System for Fiscal Year 2024-2025. (Retirement Services)

John Flynn, Director and Chief Executive Officer, Retirement Services; and Jay Kwon, Senior Retirement Investment Officer, Retirement Services, offered the presentation and responded to questions.

Public Comment: None provided.

Action: Upon motion by Councilmember George Casey, seconded by Councilmember Anthony Tordillos, and carried unanimously, the Committee accepted the Annual Pension and Healthcare Investment Performance Report for the Police and Fire Department Retirement Plan and the Federated City Employees' Retirement System for Fiscal Year 2024-2025. (4-0-1; Absent: Kamei)

### **2. Police Department Recruitment and Hiring Activity Annual Report.**

Accept the annual report on the Police Department sworn and Communications personnel recruitment hiring activities for Fiscal Year 2024-2025. (Police)

Juan Vallejo, Police Lieutenant, Police Department - Recruiting and Backgrounds; and Mike O'Neil, Police Captain, Police Department - Bureau of Administration, offered the presentation and responded to questions.

Public Comment: None provided.

Action: Upon motion by Councilmember Michael Mulcahy, seconded by Councilmember Anthony Tordillos, and carried unanimously, the Committee accepted the annual report on the Police Department sworn and Communications personnel recruitment hiring activities for Fiscal Year 2024-2025. (4-0-1; Absent: Kamei)

### **3. City-Generated Tow Services Delivery Model Status Report.**

Accept the Police Department's status report of the City-Generated Tow Services Program. (Police)

Stephen Donohue, Police Captain, Police Department - Support Services, offered the presentation and responded to questions.

Public Comment: None provided.

Action: Upon motion by Councilmember Anthony Tordillos, seconded by Councilmember Michael Mulcahy, and carried unanimously, the Committee accepted the Police Department's status report of the City-Generated Tow Services Program. (4-0-1; Absent: Kamei)

**4. City Manager's Office of Emergency Management Work Plan Priorities Annual Report.**

Accept the annual report on the City Manager's Office of Emergency Management Work Plan priorities for Fiscal Year 2025-2026. (City Manager – Emergency Management)

Ray Riordan, Director, City Manager's Office of Emergency Management; and Alvin Galang, Assistant to the City Manager, City Manager's Office of Emergency Management, offered the presentation and responded to questions.

Public Comment: None provided.

Action: Upon motion by Councilmember Michael Mulcahy, seconded by Councilmember Anthony Tordillos, and carried unanimously, the Committee accepted the annual report on the City Manager's Office of Emergency Management Work Plan priorities for Fiscal Year 2025-2026. (4-0-1; Absent: Kamei)

**OPEN FORUM**

None provided.

**ADJOURNMENT**

Chair Bien Doan adjourned the Committee Meeting at 2:43 p.m.

Minutes Recorded, Prepared, and Respectfully Submitted by,



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Yasmin Johnson  
Deputy City Clerk, City of San José

Approved at Council on:

# Actions: 4

Attest By:



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Toni J. Taber, MMC  
City Clerk, City of San José