COUNCIL AGENDA: 11/4/25
FILE: 25-1161
ITEM: 2.11

CITY COUNCIL ACTION REQUEST

DEPARTMENT(S)	CEQA	COORDINATION	Director Approval
Finance	Categorically Exempt, File No. PP16-011, CEQA Guidelines Section 15330, Minor Actions to Prevent, Minimize, Stabilize, Mitigate or Eliminate the Release or Threat of Release of Hazardous Waste or Hazardous Substances.	City Attorney's Office; City Manager's Budget Office; Transportation Department	/s/ Maria Öberg
COUNCIL DISTRICT(S) Citywide			**CMO Approval** 10/20/2025

SUBJECT: Actions Related to the Purchase Order with Freon Free, Inc. for Appliance, Tire, and E-Waste Disposal Services

RECOMMENDATION

Adopt a resolution authorizing the City Manager or her designee to amend purchase order OP 65992 with Freon Free, Inc. (Fairfield, CA) for appliance, tire, and e-waste disposal services, to increase the total compensation by $200,000, for a maximum compensation not-to-exceed $750,000, for the one-year period ending November 12, 2025.

BASIS FOR RECOMMENDATION

The Transportation Department requires contractor services for the removal and disposal of items that contain hazardous materials such as those contained in appliances, tires, and e-waste (e.g., freon, polychlorinated biphenyls, and mercury) as mandated by federal, state, and local regulations. If hazardous materials are not removed regularly, the City of San José may fall out of compliance with those regulations. Appliance, tire, and e-waste disposal services are utilized to help the Transportation Department ensure compliance with applicable hazardous waste management regulations.

In May 2024, a competitive Request for Bids was released by the Finance Department to procure these services. The Request for Bids provisioned for a one-year initial term and an additional six one-year options for the City to extend the term. One responsive bid was submitted, and no protests were received. The sole vendor did not qualify for the City's local or small business preference. Staff awarded to Freon Free, Inc. as the sole, responsive, and responsible bidder pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310B(1). Purchase orders in the amount of $550,000 for these services have been executed under a previous City Council authorization. City Council approval is now required to increase compensation for continuity of services through the remainder of the term. Approval of this recommendation ensures the City continues to receive these essential services with minimal impact to operations.

COMMISSION RECOMMENDATION AND INPUT

No commission recommendation or input associated with this action.

COST AND FUNDING SOURCE

The recommended action relating to this purchase order of $200,000 is funded by the Transportation Department's Non-Personal/Equipment appropriation in the General Fund.

FOR QUESTIONS CONTACT: Albie Udom, Deputy Director of Finance - Purchasing and Risk Management, at Albie.Udom@sanjoseca.gov.