



# Memorandum

**TO: RULES & OPEN GOVERNMENT  
COMMITTEE**

**FROM: TONI TABER, CITY CLERK**

**SUBJECT: RULES & OPEN GOVERNMENT  
COMMITTEE WORK PLAN**

**DATE: May 12, 2026**

## **RECOMMENDATION**

Approve the Rules and Open Government Committee work plan for the period of August 2026 through June 2027 and set its meeting schedule as every Wednesday at 2:00 p.m. in the City Hall Council Chambers. The agendas will be posted as the Joint Rules and Open Government Committee and Committee of the Whole.

## **WORKPLAN CONTENTS**

<p><b>RULES AND OPEN GOVERNMENT COMMITTEE WORKPLAN</b> <b>August 2026-June 2027</b></p>
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**COMMITTEE MEMBERS:**

David Cohen, Chair  
Rosemary Kamei, Vice Chair  
Pam Foley, Member  
Bien Doan, Member  
Domingo Candelas, Member

**STAFF:**

Kevin Fisher, Assistant City Attorney  
Joy Rodriguez, Assistant City Clerk  
Lee Wilcox, Assistant City Manager  
Rachelle Blattman, City Manager's Office

**MISSION STATEMENT:**

Council agenda setting; Committee agenda setting; City Auditor work plan; Commission appointments that do not require interviews by the full Council; ensuring accessible, responsive, transparent and accountable government.

**1. AGENDA:**

**A. City Council (City Clerk)**

1. Review Final Agenda
  - a. Add New Items to final agenda
  - b. Assign "Time Certain" to Agenda Items (if needed)
  - c. Review of Notice Waiver Requests for Agenda Items or Documents (if needed)

2. Review Draft Agenda
  - a. Add New Items to Draft Agenda
  - b. Assign “Time Certain” to Agenda Items (if needed)
  - c. Review of Notice Waiver Requests for Agenda Items or Documents (if needed)

**B. Consent Calendar**

**C. Rules Committee Reviews, Recommendations and Approvals**

**D. Open Forum**

*Members of the Public are invited to speak on any item that does not appear on today’s Agenda and that is within the subject matter jurisdiction of the Committee.*

**E. Adjournment**

**2. MEETING SCHEDULE:**

- A. Approve the proposed schedule of Regular Joint Rules and Open Government Committee and Committee of the Whole meetings to be held on the following dates in San Jose City Hall, Council Chambers at 2:00 p.m.
  - August 5, 12, 19, 26
  - September 2, 9, 16, 23, 30
  - October 7, 14, 21, 28
  - November 4, 18
  - December 2, 9
  - January 6, 13, 20, 27
  - February 3, 10, 17, 24
  - March 3, 10, 17, 24
  - April 7, 14, 21, 28
  - May 5, 12, 19, 26
  - June 2, 9, 16
- B. Approve the proposed schedule of In-Lieu meeting(s) which are held without Councilmembers and attended by City Manager, City Attorney, and City Clerk’s offices only.
  - *November 10, 2026 at 10:00 a.m.*
  - *November 24, 2026 at 10:00 a.m.*
  - *March 30, 2027 at 10:00 a.m.*

**BACKGROUND**

The Rules and Open Government Committee sets the Committee’s meeting schedule on a semi-annual basis, generally following the adoption of the City Council’s meeting schedule. Based upon the Council’s meeting schedule, it is now necessary to establish the Rules Committee’s meeting schedule for that period.

**PUBLIC OUTREACH**

This memorandum will be posted on the City's website for the Agenda of the May 20, 2026 Rules and Open Government Committee meeting.

**COORDINATION:**

This memorandum has been coordinated with the Offices of the City Manager and City Attorney.

A handwritten signature in blue ink, appearing to read 'Toni J. Taber', is centered on the page. The signature is fluid and cursive, with a horizontal line extending from the end.

TONI TABER, MMC  
City Clerk

For questions, please contact Toni J. Taber, City Clerk at (408) 535-1260.

Attachment:

Joint Rules and Open Government Committee and Committee of the Whole Meeting Dates

**ATTACHMENT**

<b>Joint Rules and Open Government Committee and Committee of the Whole Meeting Dates August 2025-June 2026</b>
August 5 – Regular Meeting, Council Chambers; 2:00 p.m.
August 12 – Regular Meeting, Council Chambers; 2:00 p.m.
August 19 – Regular Meeting, Council Chambers; 2:00 p.m.
August 26 – Regular Meeting, Council Chambers; 2:00 p.m.
September 2 – Regular Meeting, Council Chambers; 2:00 p.m.
September 9 – Regular Meeting, Council Chambers; 2:00 p.m.
September 16 – Regular Meeting, Council Chambers; 2:00 p.m.
September 23 – Regular Meeting, Council Chambers; 2:00 p.m.
September 30 – Regular Meeting, Council Chambers; 2:00 p.m.
October 7 – Regular Meeting, Council Chambers; 2:00 p.m.
October 14 – Regular Meeting, Council Chambers; 2:00 p.m.
October 21 – Regular Meeting, Council Chambers; 2:00 p.m.
October 28 – Regular Meeting, Council Chambers; 2:00 p.m.
November 4 – Regular Meeting, Council Chambers; 2:00 p.m.
November 10 – <b>In-Lieu Meeting; 10:00 a.m.</b>
November 18 - Regular Meeting, Council Chambers; 2:00 p.m.
November 24 – <b>In-Lieu Meeting; 10:00 a.m.</b>
December 2 – Regular Meeting, Council Chambers; 2:00 p.m.
December 9 – Regular Meeting, Council Chambers; 2:00 p.m.
December 16, 23 & 30 - <b>Regular Meetings Cancelled</b>
January 6 – Regular Meeting, Council Chambers; 2:00 p.m.
January 13 – Regular Meeting, Council Chambers; 2:00 p.m.
January 20 – Regular Meeting, Council Chambers; 2:00 p.m.
January 27 – Regular Meeting, Council Chambers; 2:00 p.m.
February 3 – Regular Meeting, Council Chambers; 2:00 p.m.
February 10 – Regular Meeting, Council Chambers; 2:00 p.m.
February 17 – Regular Meeting, Council Chambers; 2:00 p.m.
February 24 – Regular Meeting, Council Chambers; 2:00 p.m.
March 3 – Regular Meeting, Council Chambers; 2:00 p.m.
March 10 – Regular Meeting, Council Chambers; 2:00 p.m.
March 17 – Regular Meeting, Council Chambers; 2:00 p.m.
March 24 – Regular Meeting, Council Chambers; 2:00 p.m.
March 30 – <b>In-Lieu Meeting; 10:00 a.m.</b>
April 7 – Regular Meeting, Council Chambers; 2:00 p.m.
April 14 – Regular Meeting, Council Chambers; 2:00 p.m.
April 21 – Regular Meeting, Council Chambers; 2:00 p.m.
April 28 – Regular Meeting, Council Chambers; 2:00 p.m.
May 5 – Regular Meeting, Council Chambers; 2:00 p.m.
May 12 – Regular Meeting, Council Chambers; 2:00 p.m.

May 19 – Regular Meeting, Council Chambers; 2:00 p.m.
May 26 – Regular Meeting, Council Chambers; 2:00 p.m.
June 2 – Regular Meeting, Council Chambers; 2:00 p.m.
June 9 – Regular Meeting, Council Chambers; 2:00 p.m.
June 16 – Regular Meeting, Council Chambers; 2:00 p.m.