



# Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Maria Öberg  
Jon Cicirelli

**SUBJECT:** See Below

**DATE:** June 1, 2026

Approved

Date:

6/10/26

**COUNCIL DISTRICT:** Citywide

**SUBJECT: Actions Related to the Purchase Order with Bayscape Management, Inc. for Landscape Management, Maintenance, and Irrigation Services**

## **RECOMMENDATION**

Adopt a resolution authorizing the City Manager or her designee to amend purchase order OP 65917 Bayscape Management, Inc. (Alviso, CA), for the purchase of landscape management, maintenance, and irrigation services, to increase the maximum compensation by \$500,000 for a maximum compensation not-to-exceed \$1,562,500, through December 19, 2026, subject to the appropriation of funds.

## **SUMMARY AND OUTCOME**

The Parks, Recreation, and Neighborhood Services Department (PRNS) requires landscape services to support the enhancement and restoration of parks, facilities, and other public spaces throughout the city. These services include irrigation installation, renovation of landscape infrastructure, planting of vegetation, weed abatement, debris removal, and other related landscape improvements. Contracted landscape services supplement City staff resources, provide specialized equipment and expertise, and ensure timely completion of projects across multiple locations.

## **BACKGROUND**

PRNS is responsible for overseeing landscaping project services at various locations citywide. Services are utilized by PRNS to preserve and upgrade landscapes in public parks and other City locations. PRNS is currently working with the Finance Department to release and award a new solicitation for these services. The scope of work associated with these landscaping services is extensive and additional time is needed to prepare the solicitation for these services.

There is an ongoing need for landscaping services in the interim and PRNS requires additional capacity to continue supporting critical work while the solicitation is in process. Expanding the current purchase order will help ensure continuity of operations, prevent delays in project implementation, and allow for ongoing infrastructure improvements, irrigation installation, and vegetation planting needs across the City's park system.

## **ANALYSIS**

In June 2018, a competitive Request for Proposals was facilitated by the Finance Department to provide landscape management, maintenance, and irrigation services. On December 18, 2018,<sup>1</sup> City Council approved an award of a purchase order to Bayscape Management, Inc. as a result of this Request for Proposals. On November 28, 2023<sup>2</sup> City Council approved an extension to the purchase order for these services through December 19, 2025. The purchase order was subsequently extended through December 19, 2026, under the City Manager's contract authority.

Additional funds are now required to provide continuity of services while a new solicitation is in process. Documentation for the new solicitation is expected to be submitted by PRNS prior to June 30, 2026. Approval of this recommendation will ensure the City continues to receive these essential services for ongoing landscaping operations.

## **EVALUATION AND FOLLOW-UP**

No additional follow-up action with the City Council is expected at this time.

## **FISCAL IMPACTS**

This recommended increase to the not-to-exceed amount of the purchase order is funded by PRNS Non-Personal/Equipment appropriation in the General Fund and will be utilized on an as needed basis. Future funding for 2026-2027 will be subject to the appropriation of funds.

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<sup>1</sup> <https://sanjoseca.govnita.com/api/workspace/Resolutions/files/1981042670061/view>

<sup>2</sup> <https://sanjoseca.govnita.com/api/workspace/Resolutions/files/1980888517746/view>

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### **BUDGET REFERENCE**

The table below identifies the fund and appropriation to fund the purchase order recommended as part of this memorandum.

Fund #	Appn. #	Appropriation Name	Total Appropriation	Amount for Contract	2025-2026 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No.)
001	0642	PRNS Non-Personal/Equipment	\$43,624,200	\$500,000	706	2/10/2026 31308

### **COORDINATION**

This memorandum has been coordinated with the City Attorney's Office and City Manager's Budget Office.

### **PUBLIC OUTREACH**

This memorandum will be posted on the City Council Agenda website for the June 23, 2026 City Council meeting.

### **BOARD, COMMISSION, COMMITTEE RECOMMENDATION AND INPUT**

No board, commission, or committee recommendation or input is associated with this action.

### **CEQA**

Categorically Exempt, File No. ER23-151, CEQA Guidelines Section 15301, Existing Facilities.

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**PUBLIC SUBSIDY REPORTING**

This item does not include a public subsidy as defined in Sections 53083 or 53083.1 of the California Government Code or the City's Open Government Resolution.



Maria Öberg  
Director of Finance

/s/

Jon Cicirelli  
Director of Parks, Recreation,  
and Neighborhood Services

For questions, please contact Fletcher Barnes, Interim Deputy Director of Purchasing, Finance Department, at [Fletcher.Barnes@sanjoseca.gov](mailto:Fletcher.Barnes@sanjoseca.gov).