

CITY COUNCIL ACTION REQUEST

DEPARTMENT(S) Finance	CEQA Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.	COORDINATION City Attorney's Office; City Manager's Budget Office; Parks, Recreation, and Neighborhood Services Department; Transportation Department	Director Approval /s/ Maria Öberg
COUNCIL DISTRICT(S) Citywide			CMO Approval  10/20/2025

SUBJECT: Actions Related to the Purchase Orders with California Steel and Fence Supply, Inc. for Fencing Materials and Supplies

RECOMMENDATION

Adopt a resolution authorizing the City Manager or her designee to exercise up to two additional one-year options to extend the term of the purchase orders with California Steel and Fence Supply, Inc. (San José, CA), for fencing materials and supplies, with the last option ending on or about March 28, 2028, subject to the appropriation of funds.

BASIS FOR RECOMMENDATION

The Parks, Recreation, and Neighborhood Services Department and Transportation Department require fencing materials and supplies due to their critical role in supporting the installation and maintenance of structural deterrents across City of San José sites. These specialized materials, including gates, fencing, poles, hardware, and sign bases, are foundational to both new construction and ongoing repair efforts for maintaining safety, security, and operational efficiency in our communities. Sites, such as median islands, parks, and other locations, require barriers for safety.

In November 2022, a competitive Request for Bids was released by the Finance Department to procure these products. The Request for Bids provisioned for a one-year initial term and an additional four one-year options for the City to extend the term. One responsive bid was submitted, and no protests were received. The sole bidder qualified for both the City's local and small business preferences. Staff awarded to California Steel and Fence Supply, Inc. as the sole, responsive, and responsible bidder pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310B(1). Purchase orders for these products have been executed under the City Manager's, or her designee's, authority. City Council approval is now required for continuity of services, as the current term is set to end on March 28, 2026. The option period for March 29, 2026 to March 28, 2027 is projected to be in the amount of \$460,000, and future options will be subject to the appropriation of funds. Approval of this recommendation ensures the City continues to receive these essential products with minimal impact to operations.

COMMISSION RECOMMENDATION AND INPUT

No commission recommendation or input associated with this action.

COST AND FUNDING SOURCE

The recommended action relating to this purchase order is funded by the Transportation Department's Non-Personal/Equipment (\$260,000) in the General Fund and the Parks, Recreation, and Neighborhood Services Non-Personal/Equipment (\$200,000) in the General Fund.

FOR QUESTIONS CONTACT: Albie Udom, Deputy Director of Finance - Purchasing and Risk Management, at Albie.Udom@sanjoseca.gov.