



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Jeffrey Provenzano

SUBJECT: See Below

DATE: March 18, 2026

Approved

Date:

3/19/26

COUNCIL DISTRICT: Citywide

SUBJECT: Amendment to the Master Consultant Agreements with HDR Engineering, Inc., and CDM Smith, Inc. for Construction Management and Inspection for the San José-Santa Clara Regional Wastewater Facility Capital Improvement Program

RECOMMENDATION

- (a) Approve the First Amendment to the 9438-2 Master Consultant Agreement with HDR Engineering, Inc., extending the term from June 30, 2026, to June 30, 2028.
- (b) Approve the Second Amendment to the 9438-3 Master Consultant Agreement with CDM Smith, Inc., extending the term from June 30, 2026, to June 30, 2028.

SUMMARY AND OUTCOME

To ensure continuity and maintain efficiency in mechanical and electrical construction inspection and testing, startup, and commissioning services through project completion, staff recommends extending both master consultant agreements through June 30, 2028.

BACKGROUND

On September 22, 2020, the City executed master consultant agreements with HDR Engineering, Inc. and CDM Smith, Inc., to provide construction management and inspection services for various capital improvement program (CIP) projects at the San José-Santa Clara Regional Wastewater Facility (RWF). Each agreement has a total not-to-exceed amount of \$10,000,000 and a term ending June 30, 2026.

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On May 24, 2022, the City amended CDM Smith, Inc.'s agreement to update terms regarding authorized travel expenses.

ANALYSIS

Under these agreements, HDR Engineering, Inc. and CDM Smith, Inc. have provided construction management; testing, startup, and commissioning oversight; as well as mechanical, electrical, and lead inspection services for large-scale design-bid-build RWF CIP projects over the past five years.

Under Service Order No. 9, CDM Smith, Inc. is providing mechanical and civil inspection services for the Facility-wide Water Systems Improvements project, which is now expected to reach substantial completion by mid-2027. To maintain continuity and efficiency on this project, staff recommends extending the agreement through June 30, 2028, to provide inspection services through the project completion.

HDR Engineering, Inc. is providing testing, startup, and commissioning services on active construction projects and providing program-level inspection guidance and oversight. To maintain continuity for ongoing construction projects, staff recommends extending the agreement through June 30, 2028.

No additional funding is needed for the time extension of these agreements.

EVALUATION AND FOLLOW-UP

No additional follow-up action with the City Council is expected at this time.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office, City Manager's Budget Office, and the Departments of Planning, Building, and Code Enforcement, and Public Works.

PUBLIC OUTREACH

This memorandum will be posted on the City Council Agenda website for the April 14, 2026 City Council meeting.

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BOARD, COMMISSION, COMMITTEE RECOMMENDATION AND INPUT

This item is scheduled to be heard at the April 9, 2026 Treatment Plant Advisory Committee meeting. A supplemental memorandum with the Committee's recommendation will be included in the amended City Council meeting agenda.

CEQA

Not a Project, File No. PP17-002, Consultant services for design, study, inspection, or other professional services with no commitment to future action.

PUBLIC SUBSIDY REPORTING

This item does not include a public subsidy as defined in section 53083 or 53083.1 of the California Government Code or the City's Open Government Resolution.

/s/

JEFFREY PROVENZANO, P.E.
Director, Environmental Services
Department

For questions, please contact Mariana Chavez-Vazquez, RWF General Manager, Environmental Services Department at (408) 535-8550.