



Memorandum

TO: RULES AND OPEN
GOVERNMENT COMMITTEE

FROM: Mayor Matt Mahan
Chair Peter Ortiz

SUBJECT: Neighborhood Services and
Education Committee Work
Plan

DATE: May 29, 2026

Approved

Date:
5/29/26

Matt Mahan *Peter Ortiz*

RECOMMENDATION

- (a) Approve the Neighborhood Services and Education Committee Work Plan for the period of August through December 2026 and set its meeting schedule on August 13, October 8, and December 10 at 1:30 p.m. in the City Council Chambers.
- (b) Accept the draft Neighborhood Services and Education Committee Work Plan for the period of January through June 2027.

COMMITTEE MEMBERS:

Peter Ortiz, Chair
Bien Doan, Vice Chair
George Casey, Member
Domingo Candelas, Member
Pamela Campos, Member

STAFF:

Angel Rios, Jr., City Manager's Office
Karin Murabito, City Attorney's Office
Emily Munguia, Mayor's Office
Toni Taber, City Clerk's Office

MISSION STATEMENT

To serve, foster, and strengthen the community by providing access to lifelong learning, supportive services, opportunities to enjoy life, and preserving and stewarding healthy neighborhoods with shelter and housing opportunities for all.

NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE WORK PLAN August - December 2026

AUGUST 13, 2026

1. Library and Education Commission Annual Report and Work Plan.

Purpose: Provide an annual report on the Library and Education Commission's accomplishments for Fiscal Year 2025-2026 and work plan for Fiscal Year 2026-2027, to comply with the City Municipal Code pertaining to Boards and Commissions. (Library)

2. Children and Youth Services Master Plan Status Report.

Purpose: Provide a verbal status report on implementation of the Children and Youth Services Master Plan. (Parks, Recreation and Neighborhood Services)

3. BeautifySJ Neighborhood Blight Reduction Status Report.

Purpose: Provide a status report on the BeautifySJ Neighborhood Blight Reduction plan and results for graffiti, litter removal, illegal dumping, and dumpster days. (Parks, Recreation and Neighborhood Services)

OCTOBER 8, 2026

1. Senior Commission and Parks and Recreation Commission Annual Reports and Work Plans.

Purpose: Provide an annual report on the Senior Commission's and Parks and Recreation Commission's accomplishments for Fiscal Year 2025-2026 and work plans for Fiscal Year 2026-2027, to comply with the City Municipal Code pertaining to Boards and Commissions. (Parks, Recreation and Neighborhood Services)

2. Youth Commission Work Plan.

Purpose: Provide a report on the work plan for the Youth Commission for Fiscal Year 2026-2027, to comply with the City Municipal Code pertaining to Boards and Commissions. (Library)

3. Children and Youth Services Master Plan Status Report.

Purpose: Provide a verbal status report on implementation of the Children and Youth Services Master Plan. (Parks, Recreation and Neighborhood Services)

4. Animal Care and Services Annual Report.

Purpose: Provide an annual report on the Animal Care and Services Division's accomplishments for Fiscal Year 2025-2026 and an update on the transition of the Division from the Public Works Department to the Parks, Recreation and Neighborhood Services Department. (Parks, Recreation and Neighborhood Services)

DECEMBER 10, 2026

1. City Council Focus Area Status Report: Cleaning Up Our Neighborhoods.

Purpose: Provide a verbal status report on outcome measures, performance measures, and major activities for the Cleaning Up Our Neighborhoods City Council Focus Area. (City Manager)

2. City Council Focus Area Status Report: Reducing Unsheltered Homelessness.

Purpose: Provide a verbal status report on outcome measures, performance measures, and major activities for the Reducing Unsheltered Homelessness City Council Focus Area. (City Manager)

3. Children and Youth Services Master Plan Annual Report.

Purpose: Provide an annual report on implementation of the Children and Youth Services Master Plan. (Parks, Recreation and Neighborhood Services)

4. Park Impact Ordinance and Parkland Dedication Ordinance Fees and Capital Improvement Program Annual Report.

Purpose: Provide an annual report on Park Impact Ordinance and Parkland Dedication Ordinance Fees for 2025-2026 and Parks, Recreation and Neighborhood Services Department's Capital Improvement Program. (Parks, Recreation and Neighborhood Services)

<p style="text-align: center;">DRAFT NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE WORK PLAN January - June 2027</p>

FEBRUARY 11, 2027

1. Children and Youth Services Master Plan Status Report.

Purpose: Provide a verbal status report on implementation of the Children and Youth Services Master Plan. (Parks, Recreation and Neighborhood Services)

2. Citywide Sustainable Park Maintenance Annual Report.

Purpose: Provide an annual report on citywide sustainable park maintenance, including current service levels and areas of improvement. (Parks, Recreation and Neighborhood Services)

3. Parks, Recreation and Neighborhood Services Community Impact Annual Report.

Purpose: Provide an annual report on Parks, Recreation and Neighborhood Services Community Impact. (Parks, Recreation and Neighborhood Services)

APRIL 8, 2027

1. Children and Youth Services Master Plan Status Report.

Purpose: Provide a verbal status report on implementation of the Children and Youth Services Master Plan. (Parks, Recreation and Neighborhood Services)

2. San Jose Youth Empowerment Alliance, Bringing Everyone's Strengths Together, Safe Summer Initiative Grant, and Youth Intervention Services Programs Annual Report.

Purpose: Provide an annual report on the San Jose Youth Empowerment Alliance (formerly the Mayor's Gang Prevention Task Force), Bringing Everyone's Strengths Together, Safe Summer Initiative Grant, and Youth Intervention Services programs for Fiscal Year 2025-2026. (Parks, Recreation and Neighborhood Services)

3. Code Enforcement Annual Report.

Purpose: Provide an annual report on the Code Enforcement Division's accomplishments for Fiscal Year 2025-2026. (Planning, Building and Code Enforcement)

4. Animal Care and Services Status Report.

Purpose: Provide a status report on the Animal Care and Services Division's provision of services, focusing on spay and neuter services. (Parks, Recreation and Neighborhood Services)

JUNE 10, 2027

1. Children and Youth Services Master Plan Status Report.

Purpose: Provide a verbal status report on implementation of the Children and Youth Services Master Plan. (Parks, Recreation and Neighborhood Services)

2. Youth Commission Annual Report.

Purpose: Provide an annual report on the Youth Commission's accomplishments for Fiscal Year 2026-2027. (Library)

3. Age Friendly Initiative Status Report.

Purpose: Provide a status report on the Age Friendly Initiative and the Older Adult Programs. (Parks, Recreation and Neighborhood Services)

4. City Council Focus Area Status Report: Cleaning Up Our Neighborhoods.

Purpose: Provide a verbal status report on outcome measures, performance measures, and major activities for the Cleaning Up Our Neighborhoods City Council Focus Area. (City Manager)

5. City Council Focus Area Status Report: Reducing Unsheltered Homelessness.

Purpose: Provide a verbal status report on outcome measures, performance measures, and major activities for the Reducing Unsheltered Homelessness City Council Focus Area. (City Manager)