



Memorandum

TO: RULES AND OPEN
GOVERNMENT COMMITTEE

FROM: Jon Cicirelli

SUBJECT: See Below

DATE: June 18, 2026

Approved

Date:

7/8/26

SUBJECT: Update to the August – December 2026 Neighborhood Services and Education Committee Work Plan and the January – June 2027 Draft Neighborhood Services and Education Committee Work Plan

RECOMMENDATION

1. Approve an amendment to the August – December 2026 Neighborhood Services and Education Committee Work Plan to drop the following item scheduled for the December 10, 2026 Committee meeting.

Children and Youth Services Master Plan Annual Report.

Purpose: Provide an annual report on implementation of the Children and Youth Services Master Plan. (Parks, Recreation and Neighborhood Services)

2. Approve an amendment to the August – December 2026 Neighborhood Services and Education Committee Work Plan to add the following item scheduled for the December 10, 2026 Committee meeting.

Children and Youth Services Master Plan Status Report.

Purpose: Provide a verbal status report on implementation of the Children and Youth Services Master Plan. (Parks, Recreation and Neighborhood Services)

3. Approve an amendment to the August – December 2026 Neighborhood Services and Education Committee Work Plan to add the following item scheduled for the December 10, 2026 Committee meeting.

Parks, Recreation and Neighborhood Services Community Impact Report and Parks and Recreation Plan Update.

Purpose: Provide an annual report on the Parks, Recreation and Neighborhood Services Community Impact and an update on the Parks and Recreation Plan. (Parks, Recreation and Neighborhood Services)

4. Approve an amendment to the draft January – June 2027 Neighborhood Services and Education Committee Work Plan to drop the following item scheduled for the February 11, 2027 Committee meeting.

Parks, Recreation and Neighborhood Services Community Impact Annual Report.

Purpose: Provide an annual report on Parks, Recreation and Neighborhood Services Community Impact. (Parks, Recreation and Neighborhood Services)

BACKGROUND

This memorandum proposes amendments to the Neighborhood Services and Education (NSE) Committee work plan intended to adjust the work plan in response to City Council direction received through the approval of the Mayor's June Budget Message for Fiscal Year 2026-2027 on June 9, 2026.

Through approval of the June Budget Message, staff received Council direction to provide a report to City Council on the Children and Youth Services Master Plan in October 2026. The directed scope of this report, which includes lessons learned from the demonstration sites and a logic model to guide future work, is very similar to the intended scope of the Children and Youth Services Master Plan Annual Report scheduled for the December 2026 NSE Committee meeting. Given the overlap between these two reports, staff recommends consolidating them into the October 2026 City Council report and dropping the December 2026 NSE Committee report. In its place, staff recommends adding a verbal report on the implementation of the Children and Youth Services Master Plan, which is a standing item at every NSE Committee meeting, but was not originally slated for the December 2026 meeting due to the inclusion of an annual report.

Dropping the annual report from the December 2026 NSE Committee meeting also provides an opportunity to accelerate the Committee's consideration of an item currently included in the spring work plan. The Parks, Recreation and Neighborhood Services Community Impact Report, an annual overview of departmental accomplishments, performance measures, service delivery outcomes, and community impact, is currently scheduled to be at the NSE Committee in February 2027. This memorandum recommends moving this item from February 2027 to December 2026, taking the place of the dropped item and allowing more timely consideration of the information in the Community Impact Report.

By adding it to the December 2026 meeting, staff also proposes expanding the scope of the Community Impact Report to include an update on the Parks and Recreation Plan, a long-term policy document that guides the planning and investment of parks, trails,

RULES AND OPEN GOVERNMENT COMMITTEE

June 24, 2026

Subject: Update to the August – December 2026-2027 Neighborhood Services and Education Committee Work Plan and the January – June 2027 Draft Neighborhood Services and Education Committee Work Plan

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recreation facilities, neighborhood services, and public spaces. Combining these topics together allows for a more comprehensive discussion of departmental accomplishments, emerging needs, and long-term planning efforts.

/s/

Jon Cicirelli

Director of Parks,

Recreation and Neighborhood Services

For questions, please contact Kari Davisson, Assistant to the Director, Parks, Recreation and Neighborhood Services at kari.davisson@sanjoseca.gov or (408) 535-3551.