





# Memorandum

**TO:** RULES AND OPEN  
GOVERNMENT COMMITTEE

**FROM:** Mayor Matt Mahan  
Chair Bien Doan

**SUBJECT:** Public Safety, Finance and  
Strategic Support  
Committee Work Plan

**DATE:** November 25, 2025

Approved		Date:	11-25-25
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## **RECOMMENDATION**

Approve the Public Safety, Finance and Strategic Support Committee Work Plan for the period of January through June 2026 and set its meeting schedule on February 19, April 16, and June 18 at 1:30 p.m. in the City Council Chambers.

## **COMMITTEE MEMBERS:**

Bien Doan, Chair  
Rosemary Kamei, Vice Chair  
Michael Mulcahy, Member  
George Casey, Member  
Anthony Tordillos, Member

## **STAFF:**

Jennifer Schembri, City Manager's Office  
Terra Chaffee, City Attorney's Office  
Emily Munguia, Mayor's Office  
Yasmin Johnson and Daniel Aguilar, City Clerk's Office

## **MISSION STATEMENT**

Engage the community to partner on public safety and emergency prevention, mitigation, preparedness, response, and recovery, and shape an empathetic, engaged, and high-performing workforce with reliable infrastructure, technologies, and finances to enable accessible City services.

<p style="text-align: center;"><b>PUBLIC SAFETY, FINANCE AND STRATEGIC SUPPORT COMMITTEE WORK PLAN January - June 2026</b></p>
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**FEBRUARY 19, 2026**

**1. Second Quarter Financial Reports for Fiscal Year 2025-2026.**

**Purpose:** Provide second quarter (period ending December 31, 2025) financial reports in the areas of Debt Management, Investment Management, Revenue Management, and Purchasing and Risk Management, and an analysis and annual review of the City of San José Investment Policy. (Finance)

**2. Fire Department Communications Annual Report.**

**Purpose:** Provide an annual report on the Fire Department communications activities. (Fire)

**3. Fire Department Emergency Medical Services Annual Report.**

**Purpose:** Provide an annual report on the Fire Department emergency medical services delivery. (Fire)

**4. Neighborhood Quality of Life Unit and Enhanced Engagement Program Status Report.**

**Purpose:** Provide a status report on the implementation and performance of the Police Department's Neighborhood Quality of Life Unit and the Housing Department's Enhanced Engagement Program. (Police/Housing)

**APRIL 16, 2026**

**1. Bi-Monthly Financial Report for January/February 2026.**

**Purpose:** Provide a Bi-Monthly Financial Report on actual revenues and expenditures as compared to the 2025-2026 Budget for the eight months ending February 2026. (City Manager – Budget/Finance)

**2. Fire Department Operations Annual Report.**

**Purpose:** Provide an annual report on Fire Department call volumes and emergency response times performance metrics. (Fire)

**3. Fire Department Staffing, Recruitment, and Hiring Annual Report.**

**Purpose:** Provide an annual report on Fire Department sworn personnel staffing, recruitment, and hiring activity, and bilingual services for Fiscal Year 2024-2025. (Fire)

**4. Innovation and Technology Projects Status Report.**

**Purpose:** Provide a status report on projects managed by the Project Management Office, the Information Technology Department's Strategic Work Plan for Fiscal Year 2025-2026, and other current and planned activities. (Information Technology)

**5. Police Staffing, Expenditures, and Workload Audit Report.**

**Purpose:** Provide an audit report on the police staffing, expenditures, and workload audit as a follow-up to the 2021 Police Staffing, Expenditures, and Workload: Staffing Reductions Have Impacted Response Times and Led to High Overtime Costs audit report. (City Auditor)

**JUNE 18, 2026**

**1. Third Quarter Financial Reports for Fiscal Year 2025-2026.**

**Purpose:** Provide third quarter (period ending March 31, 2025) financial reports in the areas of Debt Management, Investment Management, Revenue Management, and Purchasing and Risk Management. (Finance)

**2. City Council Focus Area Status Report: Increasing Community Safety.**

**Purpose:** Provide a status report on the Increasing Community Safety Focus Area. (Police/Fire/Parks, Recreation and Neighborhood Services/Transportation)

**3. Wildfire Prevention and Preparedness Status Report.**

**Purpose:** Provide a status report on efforts to prevent and prepare for wildfire events in the City's Wildland-Urban Interface. (Fire)

**4. Advancing Equity through Culture and Practice Annual Report.**

**Purpose:** Provide an annual report on the City Manager's Office of Racial and Social Equity's efforts towards advancing equity, inclusion, and belonging. (City Manager – Racial and Social Equity)