



Memorandum

TO: RULES AND OPEN
GOVERNMENT COMMITTEE

FROM: Matt Loesch

SUBJECT: See Below

DATE: May 8, 2026

Approved

Date:

5/13/26

SUBJECT: Update to the January – June 2026 Neighborhood Services and Education Committee Work Plan

RECOMMENDATION

Approve an amendment to the January – June 2026 Neighborhood Services and Education Committee Work Plan to drop the following item scheduled from the June 11, 2026, Committee meeting agenda.

Animal Care and Services Status Report.

Purpose: Provide a status report on the Animal Care and Services Division's provision of services. (Public Works)

BACKGROUND

This memorandum recommends dropping the Animal Care and Services Status Report from the June 11, 2026 Neighborhood Services and Education (NSE) Committee meeting. Animal Care and Services (ACS) Division provided a full annual report¹ to the NSE Committee in December 2025. At that time, there were still a number of audit recommendations from the 2024 ACS audit that ACS was working to complete. The June 2026 status report was intended to provide an update on implementation of those open recommendations.

Since December 2025, the ACS Division has succeeded at closing out all recommendations from the 2024 audit, and at the March 24, 2026, City Council meeting reported on the final disposition of these recommendations through the City Auditor's Status of Open Audit Recommendations Report.² Given that the original purpose of the

¹ <https://sanjose.legistar.com/LegislationDetail.aspx?ID=7742920&GUID=7B993370-137C-43A1-87A4-7D5F5F2EE8F8&Options=ID|Text|&Search=animal+care+and+services>

² <https://sanjose.legistar.com/LegislationDetail.aspx?ID=7954458&GUID=A1A1A866-C18C-42B0-8B8D-E99136E2AD3B&Options=ID|Text|&Search=audit>

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June 2026 update has already been accomplished, staff recommends dropping the item from the NSE Committee Work Plan.

Through the August – December 2026 NSE Committee Work Plan, staff will propose bringing forward an ACS annual report in October 2026. In light of the recommendation in the 2026-2027 Proposed Budget to move ACS Division from the Public Works Department to the Parks, Recreation and Neighborhood Services Department, October 2026 is an ideal time to provide both an annual report and a status update on the transition to the new department, which will commence on August 1, 2026.

COORDINATION

This memorandum has been coordinated with the Parks, Recreation and Neighborhood Services Department.

/s/

Matt Loesch

Director, Public Works Department

For questions, please contact Matt Loesch, Director, Public Works Department, matt.loesch@sanjoseca.gov.