



# Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Maria Öberg

**SUBJECT:** Report on Request for  
Proposals for Encampment  
Cleanup Services

**DATE:** April 13, 2026

---

Approved

Date:

4/22/26

---

**COUNCIL DISTRICT:** Citywide

## **RECOMMENDATION**

Accept the report on the Request for Proposals and adopt a resolution authorizing the City Manager or her designee to:

- (a) Negotiate and execute agreements with Hunter Consulting, Inc. (Palos Verdes Estates, CA), Sharjo, LLC (Benicia, CA), and Tucker Construction, Inc. (San José, CA) for encampment cleanup services beginning on or about July 1, 2026, and ending on or about June 30, 2027, with a maximum combined not-to-exceed amount of \$7,950,000;
- (b) Negotiate and execute amendments and change orders as required to add, delete, or modify services to address encampment cleanup service needs, subject to the appropriation of funds; and
- (c) Exercise up to six one-year options to extend the term of the agreements, subject to the appropriation of funds.

## **SUMMARY AND OUTCOME**

This recommendation authorizes the City Manager or her designee to execute agreements for encampment cleanup services with Hunter Consulting, Inc., Sharjo, LLC, and Tucker Construction, Inc. to help manage encampment clean-ups throughout San José, including bio waste removal, hazardous waste disposal, and abatements in public right of ways.

These agreements will help to ensure sufficient operational capacity, geographic flexibility, and surge response capability for these services. Encampment cleanup services will be provided on an as-needed basis, and actual expenditures will depend on service demand. These agreements support the City's efforts to maintain public health and safety while providing sanitation services in compliance with applicable policies, procedures, and requirements.

## **BACKGROUND**

Encampments within San José are often impacted by accumulated trash, debris, and bio waste that may create public health and safety concerns for unhoused residents and the surrounding community. To help address these conditions, the City has historically provided as-needed sanitation and abatement services through contracted service providers. Encampment cleanup services include:

- The removal of trash, debris, and bio waste from encampment sites including: small items (paper, plastic, wood pieces, glass, etc.), large items (shopping carts, furniture, mattresses, auto parts, tires, etc.), green waste (leaves, tree limbs, pine needles, pine cones, etc.), and bio waste (hazardous waste, universal waste, medical waste, etc.);
- The disposal of collected trash, debris, and bio waste at appropriate disposal or dump sites; and
- The removal of temporary structures located in the public right of way when the structures pose documented health, safety, or access concerns.

These encampment cleanup services will help to improve public sanitation and provide abatements in public right-of-ways for the protection of the community.

## **ANALYSIS**

In July 2025, a competitive Request for Proposals was facilitated by the Finance Department to procure these services through the City's e-procurement system, Biddingo. The Request for Proposals provisioned for a one-year initial term and an additional six one-year options for the City to extend the term. Nine responsive proposals were submitted.

**Evaluation Process:** Proposals were independently evaluated and scored, in accordance with the evaluation criteria set forth in the Request for Proposals, by a three-member evaluation team comprised of representatives from the Environmental Services Department and the Parks, Recreation, and Neighborhood Services Department. Final scores for the proposals are shown in the table below.

**Final Scores for Proposals**

<b>Evaluation Criteria</b>	<b>Maximum Points</b>	<b>American Integrated Services</b>	<b>FS Global Solutions</b>	<b>Hunter Consulting, Inc.</b>
General Requirements	10	9	7	7
Experience/Qualifications Project	25	19	17	21
Approach/Schedule	15	9	13	12
Technical Capabilities	25	17	18	19
Cost Proposal	15	5	8	9
Local Business Enterprise	5	0	0	5
Small Business Enterprise	5	0	0	0
<b>TOTAL</b>	<b>100</b>	<b>59</b>	<b>63</b>	<b>73</b>

<b>Evaluation Criteria</b>	<b>Maximum Points</b>	<b>Impel Services</b>	<b>OFRS, Inc</b>	<b>Ponder Environmental Services</b>
General Requirements	10	3	5	7
Experience/Qualifications Project	25	8	17	15
Approach/Schedule	15	4	9	9
Technical Capabilities	25	4	9	17
Cost Proposal	15	15	9	7
Local Business Enterprise	5	0	0	0
Small Business Enterprise	5	0	0	0
<b>TOTAL</b>	<b>100</b>	<b>34</b>	<b>49</b>	<b>55</b>

<b>Evaluation Criteria</b>	<b>Maximum Points</b>	<b>Clean Harbors Environmental</b>	<b>Sharjo, LLC</b>	<b>Tucker Construction, Inc.</b>
General Requirements	10	6	9	9
Experience/Qualifications Project	25	21	21	20
Approach/Schedule	15	10	13	12
Technical Capabilities	25	15	19	17
Cost Proposal	15	8	9	8
Local Business Enterprise	5	0	5	5
Small Business Enterprise	5	0	0	0
<b>TOTAL</b>	<b>100</b>	<b>60</b>	<b>76</b>	<b>71</b>

**Local and Small Business Enterprise Preference:** In accordance with the San José Municipal Code, Section 4.12.320, 10% of the total evaluation points were reserved for the local and small business preference. Three proposers (Hunter Consulting, Inc., Sharjo, LLC, and Tucker Construction, Inc.) received the local business preference. No proposers qualified for the small business preference.

**Protest:** The City’s Request for Proposals process included a 10-day protest period that began when the City issued the Notice of Intended Award on December 22, 2025. No protests were received.

**Award:** Based on the results of the evaluation, staff recommends award of contract to Hunter Consulting, Inc., Sharjo, LLC, and Tucker Construction, Inc., whose proposals were scored as the best value proposals per the evaluation criteria and specifications set forth in the Requests for Proposals.

Staff conducted reference checks with the City of Antioch (CA), City of Riverside (CA), Alameda County Public Works (CA), County of Orange Parks Department (CA), Contra Costa County Public Works (CA), City of Santa Clara (CA), and the Valley Transportation Authority (CA). All references provided positive feedback.

**Summary of Agreements:** The agreements with Hunter Consulting, Inc., Sharjo, LLC, and Tucker Construction, Inc. will be in accordance with the City's standard terms and conditions and include the following provisions:

- Fixed not-to-exceed rates for a one-year initial term and a maximum not-to-exceed amount; and
- A detailed scope of services to ensure that the services comply with the City's requirements.

Approval of this recommendation ensures the City receives these essential services.

## **EVALUATION AND FOLLOW-UP**

No additional follow-up action with the City Council is expected at this time.

## **FISCAL IMPACTS**

The recommended action relating to the initial one-year term of these agreements is \$7,950,000 and will be funded by the General Fund in Fiscal Year 2026-2027 and is subject to the appropriation of funds. Future adjustments and the annual costs for each of the six option terms will be based on contractually negotiated price adjustments as applicable and will be subject to the appropriation of funds.

## **BUDGET REFERENCE**

The table below identifies the fund and appropriations to fund the agreements recommended as part of this memorandum.

Fund #	Appn. #	Appropriation Name	Total Appropriation	Amount for Contract	2025-2026 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No.)
001	0642	PRNS Non-Personal/Equipment	\$43,624,200	\$7,950,000	706	2/10/2026 31308

HONORABLE MAYOR AND CITY COUNCIL

April 13, 2026

**Subject: Report on Request for Proposals for Encampment Cleanup Services**

Page 5

### **COORDINATION**

This memorandum has been coordinated with the City Attorney's Office, City Manager's Budget Office, and the Parks, Recreation, and Neighborhood Services Department.

### **PUBLIC OUTREACH**

This memorandum will be posted on the City Council Agenda website for the May 5, 2026 City Council meeting.

### **BOARD, COMMISSION, COMMITTEE RECOMMENDATION AND INPUT**

No board, commission, or committee recommendation or input is associated with this action.

### **CEQA**

Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.

### **PUBLIC SUBSIDY REPORTING**

This item does not include a public subsidy as defined in section 53083 or 53083.1 of the California Government Code or the City's Open Government Resolution.



Maria Öberg  
Director of Finance

For questions, please contact Fletcher Barnes, Interim Deputy Director of Purchasing, Finance Department, at [Fletcher.Barnes@sanjoseca.gov](mailto:Fletcher.Barnes@sanjoseca.gov).