

## Legislation Text

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**File #:** 21-883, **Version:** 1

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### **Report on Alternative Productivity and Collaboration Tools and Actions Related to Microsoft Office 365 Software Renewal.**

(a) Accept the report on alternative productivity and collaboration tools to Microsoft Office 365.

(b) Adopt a resolution authorizing the City Manager to:

(1) Execute enrollment documentation with Microsoft Corporation (Redmond, WA) to purchase Microsoft Office 365 and related enterprise licenses pursuant to the Microsoft Enterprise License Agreement for State and Local Governments (“Enterprise Agreement”), a cooperative agreement administered by the County of Riverside, California on behalf of State and Local public agencies, for a five-year term beginning June 1, 2021 through May 31, 2026;

(2) Execute annual purchase orders with Insight Public Sector (Tempe, AZ), an authorized Microsoft reseller, to purchase Microsoft Office 365 and related enterprise licenses for a five-year term beginning June 1, 2021 through May 31, 2026 in an amount not to exceed \$10,317,180, subject to the annual appropriation of funds; and

(3) Negotiate and execute amendments, change orders, and enrollment documents as required to cover any unanticipated changes, including additional subscriptions at the Enterprise Agreement discounted rates as may be required, subject to the annual appropriation of funds.

CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment. (Finance/Information Technology)