

## Legislation Text

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**File #: 21-573, Version: 1**

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### **Report on Request for Proposal and Approval of Agreements for the Affordable Housing Portal.**

(a) Approve the City Housing Department's participation in a regional collaboration effort with other jurisdictions known as the Regional Doorway Collaborative to continue discussions on coordinating development and ongoing maintenance of the Affordable Housing Portal.

(b) Accept the report on the Request for Proposal and adopt a resolution authorizing the City Manager to:

(1) Negotiate and execute an agreement with Exygy, Inc. (San Francisco, CA) for Phase 2 of an Affordable Housing Portal, including development, implementation, configuration, training, support, maintenance, and hosting, for an initial two-year term beginning April 1, 2021 through March 31, 2023 and a maximum compensation not to exceed \$2,053,416;

(2) Negotiate and execute a Cooperation Agreement with San Mateo County to establish a payment schedule, roles, and responsibilities for both agencies to jointly manage the Affordable Housing Portal project beginning April 1, 2021 through March 31, 2023, and for San Mateo County to fund a portion of the cost for milestone 1-4 features and services in the amount of \$383,303;

(3) Negotiate and execute amendments and change orders to the agreement with Exygy, Inc. to address changes in requirements, including San Mateo County participation in milestones 5-7, for a contingency amount not to exceed \$395,000 during the initial term, subject to the appropriation of funds;

(4) Negotiate and execute amendments to the Cooperation Agreement to include funding for participation in additional and related scopes of work and milestones and extension of the term consistent with the material conditions of the original agreement, subject to the appropriation of funds; and

(5) Execute options to the agreement with Exygy, Inc. for up to 5 one-year options through March 31, 2028 for ongoing maintenance, support, hosting, and related professional services.

(c) Adopt the following Appropriation Ordinance and Funding Sources Resolution amendments in the Low and Moderate Income Housing Asset Fund:

(1) Establish an estimate for Revenue from Local Agencies in the amount of \$383,303;

(2) Decrease the Affordable Housing Web Portal Reserve appropriation by \$1,732,000;

(3) Increase the Unrestricted Ending Fund Balance by \$61,887; and

(4) Establish an Affordable Housing Web Portal appropriation to the Housing Department in the amount of \$2,053,416.

CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment. (Finance/Housing/City Manager)