



Legislation Details (With Text)

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**Title:** Report on Request for Bids for Microsoft Office 365 Software.

**Sponsors:**

**Indexes:**

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**Attachments:** 1. Memorandum, 2. Presentation

Date	Ver.	Action By	Action	Result
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**Report on Request for Bids for Microsoft Office 365 Software.**

- (a) Approve continued participation in the Microsoft Enterprise License Agreement for State and Local Governments (“Enterprise Agreement”), a cooperative agreement administered by the County of Riverside, California on behalf of State and Local public agencies.
  - (b) Approve enrollment with Insight Public Sector (Tempe, AZ), who provided the lowest responsive and responsible bid from authorized Microsoft Licensing Solutions Providers pursuant to the terms and conditions of the Enterprise Agreement.
  - (c) Adopt a resolution authorizing the City Manager to:
    - (1) Execute purchase orders and other required enrollment documentation to purchase Microsoft Office 365 and related enterprise licenses for an initial three-year term beginning on June 1, 2018, and ending on May 31, 2021, in an amount not to exceed \$5,272,776, subject to the appropriation of funds;
    - (2) Execute additional purchase orders and required enrollment documents for up to two additional three-year options to extend the term through May 31, 2027, subject to the appropriation of funds; and
    - (3) Execute amendments, change orders, and required enrollment documents as required to cover any unanticipated changes, including additional subscriptions at the Enterprise Agreement discounted rates as may be required, subject to the appropriation of funds.
- CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment. (Finance)