



CIVIL SERVICE COMMISSION
Meeting Minutes
June 3, 2021

*** COVID-19 NOTICE ***

Consistent with the California Governor's Executive Order No. N-29-20, City of San Jose's Resolution No. 79485, and the Santa Clara County Health Officer's March 16, 2020 Shelter in Place Order, the Civil Service Commission meeting was not physically open to the public, and the Commissioners participated via teleconferencing from remote locations. Members of the public were offered to participate via Webinar.

CALL TO ORDER: 4:00 p.m.

PRESENT: Bill Brill, Chair; Commission Members Hightower, Vice Chair; Joan Smith.

ABSENT: Commissioner Truitt, Commissioner Wilcoxon.

STAFF: Senior Deputy City Attorney, Colleen Winchester; Deputy City Clerk Ruth Krantz.

CALL TO ORDER AND ADOPTION OF ORDERS OF THE DAY

Upon motion by Commissioner Hightower, seconded by Commissioner Smith and carried unanimously, the Orders of the Day were approved. (3-0-2. Absent: Truitt, Wilcoxon.)

CONSENT CALENDAR

Upon motion by Vice Chair Hightower, seconded by Commissioner Smith and carried unanimously, the Consent Calendar was approved. (3-0-2. Absent: Truitt, Wilcoxon.)

END OF CONSENT CALENDAR

HEARINGS SCHEDULED

None.

CLERK'S OFFICE

1. Consideration and action on cancellation of the July 1, 2021 meeting due to July City Council recess.

Action: Upon motion by Vice Chair Hightower, seconded by Commissioner Smith and carried unanimously, the determination to cancel the July 1, 2021 meeting of the Civil Service Commission was approved. (3-0-2. Absent: Truitt, Wilcoxon.)

2. Future Commission meetings and remote appearances.

Senior Deputy City Attorney Colleen Winchester provided a presentation outlining the protocol and procedures in returning from Remote Meetings. It was confirmed that the Governor issued an Executive Order extending the ability for public entities to offer remote meetings through September 30, 2021. The Commission's next regular in person meeting would be on **October 7, 2021**.

Future

ADJOURNMENT

Upon motion by Vice Chair Hightower, seconded by Commissioner Smith and carried unanimously, the Civil Service Commission meeting of the City of San José adjourned at 4:05 p.m. (3-0-2. Absent: Truitt, Wilcoxon.)

APPROVED CSC MEETING 8/5/2021

BILL BRILL, CHAIR

ATTEST:
CIVIL SERVICE COMMISSION
CITY CLERK, TONI J. TABER, CMC, SECRETARY

Ruth Krantz, Deputy Secretary