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**CIVIL SERVICE COMMISSION**  
**Meeting Minutes**  
**February 4, 2021**

**\* COVID-19 NOTICE \***

*Consistent with the California Governor's Executive Order No. N-29-20, City of San Jose's Resolution No. 79485, and the Santa Clara County Health Officer's March 16, 2020 Shelter in Place Order, the Civil Service Commission meeting was not physically open to the public, and the Commissioners participated via teleconferencing from remote locations. Members of the public were offered to participate via Webinar.*

**CALL TO ORDER: 4:05 p.m.**

PRESENT: Bill Brill, Chair; Commission Members Hightower, Vice Chair; Joan Smith, Michael Wilcoxon and Roy Truitt.

ABSENT: All Present.

STAFF: Senior Deputy City Attorney, Colleen Winchester; Deputy City Clerk Ruth Krantz.

**CALL TO ORDER AND ADOPTION OF ORDERS OF THE DAY**

Upon motion by Commissioner Hightower, seconded by Commissioner Smith and carried unanimously, the Orders of the Day were approved. (5-0.)

**CONSENT CALENDAR**

Upon motion by Vice Chair Hightower, seconded by Commissioner Smith and carried unanimously, the Consent Calendar was approved. (5-0.)

**END OF CONSENT CALENDAR**

**HEARINGS SCHEDULED**

None.

## CLERK'S OFFICE

### 1. Interview and appointment of three applicants to the City Council Salary Setting Commission.

Three applicants, David Burckhard, Matthew Bright and Doug Ludlow were interviewed by the Commission.

All three applicants were selected to serve on the City's Council Salary Setting Commission for a four-year term.

## ADJOURNMENT

Upon motion by Vice Chair Hightower, seconded by Commissioner Smith and carried unanimously, the Civil Service Commission meeting of the City of San José adjourned at 4:32 p.m. to the next regularly scheduled meeting of March 4, 2021. (5-0.)

***APPROVED APRIL 1, 2021***

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BILL BRILL, CHAIR

ATTEST:  
CIVIL SERVICE COMMISSION  
CITY CLERK, TONI J. TABER, CMC, SECRETARY

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Ruth Krantz, Deputy Secretary