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**CIVIL SERVICE COMMISSION**  
**Meeting Minutes**  
**August 6, 2020**

**\* COVID-19 NOTICE \***

Consistent with the California Governor’s Executive Order No. N-29-20, City of San Jose’s Resolution No. 79485, and the Santa Clara County Health Officer’s March 16, 2020 Shelter in Place Order, the Civil Service Commission meeting was not physically open to the public, and the Commissioners participated via teleconferencing from remote locations. Members of the public were offered to participate via Webinar.

**CALL TO ORDER: 4:15 p.m.**

**PRESENT:** Bill Brill, Chair; Commission Members Hightower, Vice Chair; Joan Smith, Michael Wilcoxon and Roy Truitt.

**ABSENT:** All Present.

**STAFF:** Senior Deputy City Attorney, Colleen Winchester; Joy Rodriguez, Assistant City Clerk; Deputy City Clerk Ruth Krantz.

**CALL TO ORDER AND ADOPTION OF ORDERS OF THE DAY**

Upon motion by Commissioner Smith, seconded by Commissioner Wilcoxon and carried unanimously, the Orders of the Day were approved. (5-0.)

**CONSENT CALENDAR**

Upon motion by Vice Chair Hightower, seconded by Commissioner Smith and carried unanimously, the Consent Calendar was approved. (5-0.)

**END OF CONSENT CALENDAR**

### HEARINGS SCHEDULED

None provided.

### HUMAN RESOURCES

None provided.

### FUTURE AGENDA ITEMS

- October 8, 2020, 4 p.m. (tentative): Appeals re: Fire Engineer promotional exam.
- October 13, 2020, 4 p.m. (tentative): Appeals re: Fire Prevention Inspector recruitment.

### ADJOURNMENT

Upon motion by Vice Chair Hightower, seconded by Commissioner Smith and carried unanimously, the Civil Service Commission meeting of the City of San José adjourned at 4:33 p.m. to the regularly scheduled meeting of September 3, 2020. (5-0.)

*Bill Brill*

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BILL BRILL, CHAIR

ATTEST:  
CIVIL SERVICE COMMISSION  
CITY CLERK, TONI J. TABER, CMC, SECRETARY

*Ruth Krantz*

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Ruth Krantz, Deputy Secretary