



**MINUTES OF THE  
PUBLIC SAFETY, FINANCE AND STRATEGIC SUPPORT COMMITTEE**

**SAN JOSE, CALIFORNIA**

**THURSDAY, MARCH 21, 2019**

The Public Safety, Finance and Strategic Support Committee of the City of San José convened in regular session at 1:30 p.m. in the Council Chamber, Council Wing, City Hall.

**PRESENT:** Councilmember Raul Peralez, Chair; Councilmember Chappie Jones, Vice Chair; Councilmember Magdalena Carrasco (1:35), Councilmember Sylvia Arenas, Councilmember Sergio Jimenez, Members.

**ABSENT:** All present.

**STAFF:** Assistant City Manager Jennifer A. Maguire, Chief Deputy City Attorney Danielle Kenealey, Mayor's Budget Director Paul Pereira and Deputy City Clerk Ruth Krantz.

**REVIEW OF WORK PLAN**

**1. Mayor's Gang Prevention Task Force's Bringing Everyone's Strengths Together Audit Report. (City Auditor)**

Documents Filed: Memorandum from City Auditor Sharon Erickson, dated March 11, 2019, recommending deferral of this item to the May 16, 2019 PSFSS meeting.

Action: Deferred to May 16, 2019 PSFSS Committee.

**REPORTS TO COMMITTEE**

**(1) Sexual Assaults Education and Training Program (Police)**

Documents Filed: Presentation entitled "Sexual Assault Education & Training Program Update", dated March 21, 2019.

Police Lieutenant Jason Ta offered a presentation, and Amie McCloane, YWCA Director Support Services provided an update for this program and responded to questions.

*(Item Continued on the Next Page)*

**(1) (Cont'd.)**

Action: Upon motion by Councilmember Sylvia Arenas, seconded by Councilmember Magdalena Carrasco and carried unanimously, the Committee accepted the status report, directing staff to provide a final report on the Sexual Assault Education and Training Program, including an evaluation of the delivery of the most recent affirmative consent-based curriculum and multiple age-appropriate classes for middle and high school students, at a date to be specified in the Public Safety, Finance and Strategic Support Committee (PSFSS) workplan for the period of January-June 2020. (5-0.)

**(2) Domestic Violence High Risk Response Team. (Police)**

Documents Filed: (1) Memorandum from Police Chief Edgardo Garcia, dated March 14, 2019, recommending acceptance of the report. (2) Presentation entitled “Domestic Violence High Risk Response Team Update”, dated March 21, 2019

Police Lieutenant Robert Lang offered information on the High Risk Response Team (HRRT) and responded to questions.

Action: Upon motion by Councilmember Magdalena Carrasco, seconded by Councilmember Chappie Jones, and carried unanimously, the Committee accepted the report and directed staff to provide a final report on the impact of the Domestic Violence High Risk Response Team in the areas of early identification of high risk cases, engagement of a multi-disciplinary team, ongoing monitoring and containment of offenders, and victim services as part of the Domestic Violence Prevention and Awareness Annual Report at a date to be specified in the Public Safety, Finance and Strategic Support Committee (PSFSS) workplan for the period of August-December 2019. (5-0.)

*Councilmember Magdalena Carrasco left at approximately 3 p.m.*

**(3) Park Ranger Program Annual Report (PRNS)**

Documents Filed: (1) Memorandum from Director of Public Works John Cicerelli, dated March 14, 2019, recommending acceptance of the report. (2) Presentation entitled: “Park Ranger Program Annual Report”, dated March 21, 2019.

Director of Public Works John Cicerelli offered an introduction, and Deputy Director Justin Long and Park Ranger Pam Helmke continued the presentation. Assistant Police Chief, David Knopf, responded to questions.

Regarding allocation of funds, staff was recommended to return during the City’s budget sessions with requests to the City Manager’s Office.

Action: Upon motion by Councilmember Sylvia Arenas, seconded by Councilmember Chappie Jones, and carried unanimously, the Committee accepted the 2018 Annual Report on the Park Ranger Program, with additional direction to staff to return in six months with an update, in addition to the annual report. (4-0-1. Absent: Carrasco.)

**(4) Employee Travel Management and Cost Savings (Finance/Information Technology)**

Documents Filed: (1) Joint memorandum from Director of Finance Julia H. Cooper and Chief Information Officer Rob Lloyd, dated March 14, 2019, recommending acceptance of the report. (2) Presentation entitled “Electronic Travel Management & Cost Savings”, dated March 21, 2019.

Director of Finance Julia H. Cooper provided a presentation.

Councilmember Sergio Jimenez left the meeting at 3:25 p.m. and returned at 3:30 p.m.

Action: Upon motion by Councilmember Chappie Jones, seconded by Councilmember Sylvia Arenas and carried unanimously, the Committee accepted the report, determining the effectiveness of an online platform for employee travel and its cost effectiveness. (3-0-2. Absent: Carrasco, Jimenez.)

**(5) Workers’ Compensation Program Semi-Annual Report. (Human Resources)**

Documents Filed: (1) Memorandum from Director of Employee Relations, Jennifer Schembri, dated March 13, 2019, recommending acceptance of the report. (2) Presentation entitled “Workers’ Compensation Program Semi-Annual Report”, dated March 21, 2019.

Director of Employee Relations/Human Resources, Jennifer Schembri and Division Manager Eric Fortes, provided a presentation.

Committee discussion and questions ensued.

Action: Upon motion by Councilmember Sergio Jimenez, seconded by Councilmember Chappie Jones, and carried unanimously, the Committee accepted the report on the City’s efforts to contain workers’ compensation costs and reduce claims for the Workers’ Compensation Program by focusing on wellness, health, and safety through the first half of 2018-2019. (4-0-1. Absent: Carrasco.)

**(6) Employee Benefit Fund Administration Audit Report (City Auditor)**

Documents Filed: (1) Memorandum from City Auditor Sharon Erickson, dated March 14, 2019, recommending acceptance of the report. (2) Audit Report “Employee Benefit Fund Administration: Opportunities Exist to Improve Controls”, dated March 2019.

Supervising Auditor Joseph Rios and Director of Employee Relations/Human Resources, Jennifer Schembri provided the presentation.

Action: Upon motion by Councilmember Chappie Jones, seconded by Councilmember Sylvia Arenas and carried unanimously, the Committee accepted the report, and referred the Audit to the April 9, 2019 City Council meeting for full adoption. (4-0-1. Absent: Carrasco.)

## **OPEN FORUM**

None provided.

## **ADJOURNMENT**

Councilmember Raul Peralez adjourned the meeting at 3:56 p.m.

***DRAFT***

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Councilmember Raul Peralez, Chair  
Public Safety, Finance and Strategic Support Committee

RP/rmk