



**MINUTES OF THE
COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

SAN JOSE, CALIFORNIA

MONDAY, NOVEMBER 26, 2018

The Community and Economic Development Committee of the City of San José convened in Regular Session at 1:32 p.m. in Committee Rooms 118-120, Council Wing, City Hall.

PRESENT: Councilmember Johnny Khamis, Chair; Councilmember Dev Davis, Vice Chair; Councilmember Lan Diep, Councilmember Raul Peralez, and Councilmember Donald Rocha, Members.

ABSENT: All Present.

STAFF: Deputy City Manager/Director of Economic Development Kim Walesh; Assistant City Attorney Ed Moran; Mayor's Office Staff, Kelly Kline and City Clerk's Office Staff Cecilia McDaniel.

REVIEW OF WORKPLAN

1. **Downtown Retail Strategy** (Economic Development/Planning, Building and Code Enforcement)
Request Drop/Item to be Added to the January – June 2019 Workplan.

2. **City Council Priority #2: Local Hire Construction Industry Local Hire Study** (Public Works)
Request Drop/Item to be Moved to the January 28, 2019 CED Committee Meeting.

Documents Filed: Memorandum from Director of Public Works, Matt Cano, dated November 15, 2018, recommending dropping this item from the November 26, 2018 Workplan and Share results of the Local Hire Study including information, best practices, and considerations, and adding this item to the January 28, 2019 CED agenda.

3. **Economic Strategy Update** (Economic Development)
Request Drop/Item to be Moved to the February 25, 2019 CED Committee Meeting.

Review of Workplan (Cont'd.)

Documents Filed: Memorandum from Deputy Director, OED, Chris Burton, dated November 15, 2018, recommending providing a report on the status of the Economic Strategy and adding this item to the February 25, 2019 CED agenda.

4. Team San José Performance 2017-18 (Auditor)

Accept the audit of Team San José Performance 2017-2018 and forward to the full City Council for acceptance on December 11, 2018.

Action: Upon motion by Councilmember Lan Diep, seconded by Councilmember Dev Davis and carried unanimously, the Workplan recommendations were accepted. (5-0.)

CONSENT CALENDAR

There were none presented.

REPORTS TO COMMITTEE

(1) Verbal Report on Economic Development Activities (Economic Development)

Deputy City Manager/Director of Economic Development Kim Walesh offered the report on Economic Development Activities and responded to Committee questions.

Documents Filed: "SJ Economy News" December Newsletter At-A-Glance.

Action: The Committee received the verbal report. (5-0.)

(2) Local/Small Business Participation Presentation (Public Works/Finance)

Documents Filed: (1) Joint memorandum from Director of Public Works, Matt Cano and Director of Finance Julia H. Cooper, dated November 13, 2018, recommending acceptance of the annual report. (2) Presentation: Contracting with Local and Small Businesses in FY 2017-18.

Director of Public Works, Matt Cano, and Deputy Director of Finance, Jennifer Cheng presented the report and responded to questions from the Committee.

Action: Upon motion by Councilmember Dev Davis, seconded by Councilmember Donald Rocha and carried unanimously, the Committee accepted the report. (5-0.)

(3) Citywide Retail Opportunity Analysis and Recommendations

Documents Filed: (1) Joint memorandum from Rosalynn Hughey, Director, Planning, Building and Code Enforcement and Economic Development Assistant Director, Nanci Klein, dated November 13, 2018, recommending acceptance of the report and to cross-reference to City Council. (2) San Jose Citywide Retail Strategy report, dated October 26, 2018. (3) Presentation: Citywide Retail Strategy: Part II, dated November 26, 2018.

Economic Development Assistant Director, Nanci Klein offered the report, and she and staff responded to questions.

Action: Upon motion by Councilmember Donald Rocha, seconded by Councilmember Dev Davis and carried unanimously, the report was accepted and cross-referenced to City Council. (5-0.)

(4) History San José Operations and Maintenance Agreement

Documents Filed: (1) Memorandum from Councilmember Raul Peralez, dated November 26, 2018, recommending acceptance with additional direction. (2) Memorandum from the Director of Office of Cultural Affairs Kerry Adams Hapner, dated November 13, 2018, recommending the acceptance of the report. (3) Presentation “Proposed Operation and Maintenance Agreement for July 1, 2019 to June 30, 2024 (Five-Year Term)

Director of Cultural Affairs/Deputy Director Economic Development, Kerry Adams Hapner offered a presentation, and she and staff responded to questions.

Action: Upon motion by Councilmember Raul Peralez, seconded by Councilmember Donald Rocha, and carried unanimously, the Committee accepted the report and forwarded to the full City Council to be heard at the December 18 City Council meeting, (5-0.)

(5) Team San José Performance 2017-18 (Auditor)

Documents Filed: Memorandum from City Auditor Sharon Erickson, dated November 16, 2018, providing the Team San José Performance 2017-18 Audit.

Sharon Erickson reviewed the audit report, and she and Director of Office of Cultural Affairs Kerry Adams Hapner responded to questions.

Action: Upon motion by Councilmember Raul Peralez, seconded by Councilmember Lan Diep and carried unanimously, the committee accepted the report and forwarded it for full Council acceptance on December 11, 2018. (5-0.)

OPEN FORUM:

None.

ADJOURNMENT

Councilmember Johnny Khamis adjourned the meeting at 3:38 p.m.



**Councilmember Johnny Khamis, Chair
Community and Economic Development**

JK/cm-rmk/20181126CEDmin