

**CIVIL SERVICE COMMISSION**  
**Regular Meeting Minutes**  
**April 2, 2026**

**CALL TO ORDER: 4:00 p.m.**

**PRESENT:** Chair Sharon Hightower; Vice Chair Joan Smith; Commissioner Tom Cochran;  
and Commissioner Gary Diquisto.

**ABSENT:** Commissioner Sam Swift.

**VACANCY:** None.

**STAFF:** Gabriel Rodriguez, Senior Deputy City Attorney; Megan Roche, Deputy City Clerk;  
and Yasmin Johnson, Deputy City Clerk.

**ABSENT:** All present.

**ORDERS OF THE DAY**

Action: Upon motion by Commissioner Smith, seconded by Commissioner Cochran, and carried  
unanimously, the Orders of the Day were approved. (4-0-1; Absent: Swift)

**PUBLIC COMMENTS**

None provided.

**CONSENT CALENDAR**

Action: Upon motion by Commissioner Smith, seconded by Commissioner Cochran, and carried  
unanimously, the Commission approved the following items on the Consent Calendar: The  
Memorandum from Human Resources dated March 20, 2026, providing the Hiring Summary Report  
for January 2026 and February 2026; and the March 5, 2026 Regular Meeting Minutes.  
(4-0-1; Absent: Swift)

**CITY ATTORNEY/CLERK'S OFFICE REPORT**

Senior Deputy City Attorney, Gabriel Rodriguez, did not provide a report.

Deputy City Clerk, Megan Roche, announced that the Form 700 submission deadline passed on April 1,  
2026. She provided an update regarding City-issued emails and discussed a new procedure that will be used  
to share confidential documentation related to commission business.

**HEARINGS SCHEDULED (OPEN SESSION)**

- The *tentative* hearing date for the Appeal(s) for the Battalion Chief Promotional Exam was scheduled for Thursday, August 6, 2026 at 4:00 p.m. (*if needed*).

**HEARINGS SCHEDULED (CLOSED SESSION)**

No reportable actions were taken in closed session.

**ADJOURNMENT**

Chair Hightower adjourned the Civil Service Commission meeting of the City of San José at 4:04 p.m.

Approved on: 5/7/2026

Attest:  
Civil Service Commission  
City Clerk, Toni Taber, MMC, Secretary



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Yasmin Johnson  
Deputy City Clerk, City of San José