



**CIVIL SERVICE COMMISSION
Regular Meeting Minutes
April 3, 2025**

CALL TO ORDER: 4:00 p.m.

PRESENT: Chair Sharon Hightower, Vice Chair Joan Smith, Commissioner Cochran, Commissioner Sam Swift, and Commissioner Gary Diquisto.

ABSENT: All present.

VACANCY: None.

STAFF: Senior Deputy City Attorney, Gabriel Rodriguez, Deputy City Clerk, Megan Roche, and Deputy City Clerk, Yasmin Johnson.

ABSENT: All present.

ORDERS OF THE DAY

Action: Upon motion by Commissioner Smith, seconded by Commissioner Swift, and carried unanimously, the Orders of the Day were approved. (5-0-0)

PUBLIC COMMENTS

None provided.

CONSENT CALENDAR

Action: Upon motion by Commissioner Smith, seconded by Commissioner Swift, and carried unanimously, the Commission approved the following items on the Consent Calendar: The Memorandum from Human Resources dated March 21, 2025 providing the Amendments to the Classification Plan; the Memorandum from Human Resources dated March 21, 2025 providing the Hiring Summary Report for February 2025; and the March 6, 2025 Regular Meeting Minutes. (5-0-0)

END OF CONSENT CALENDAR

CITY ATTORNEY/CLERK’S OFFICE REPORT

Deputy City Clerk Megan Roche requested accessibility feedback from the Commissioners new process that was implemented to provide the Commissioners confidential files regarding Civil Service Commission matters.

HEARINGS SCHEDULED (OPEN SESSION)

- Union Representative Jeremy Cabaccang, appeared virtually on behalf of the Appellant; and Deputy City Attorney Stephanie Davin, on behalf of the City, agreed to the following hearing dates set for May 19, 2025 at 5:30 p.m. and May 20, 2025 at 5:30 p.m., regarding the dismissal of John Robles, Senior Maintenance Worker, Department of Transportation. **Case No. 25-01**
- The *tentative* Hearing date for the Protest for Fire Engineer Promotional Exam was agreed to be scheduled for Thursday, August 7, 2025 at 4:00 p.m. (if needed).

HEARINGS SCHEDULED (CLOSED SESSION)

No reportable actions were taken in closed session.

ADJOURNMENT

Chair Hightower adjourned the Civil Service Commission meeting of the City of San José at 4:06 p.m.

Approved on:

Attest:
Civil Service Commission
City Clerk, Toni Taber, MMC, Secretary

DRAFT

Yasmin Johnson
Deputy City Clerk, City of San José