


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment	Coordination: Police Department, City Attorney’s Office, and City Manager’s Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide			CMO Approval:  10/14/2021

SUBJECT: ACTIONS RELATED TO OPEN PURCHASE ORDER OP 57204 WITH TUCKER CONSTRUCTION COMPANY FOR EMERGENCY BOARD-UP SERVICES

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to amend open purchase order OP 57204 with Tucker Construction Company (San José, CA) for emergency board-up services for privately-owned structures, to continue and extend the term of the purchase order and to increase compensation by \$330,000 for a revised maximum compensation not to exceed \$815,000 for the period November 1, 2021 through May 31, 2022.

Desired Outcome: To ensure privately-owned facilities and buildings are secured as needed.

BASIS FOR RECOMMENDATION:

The Police Department oversees board-up services citywide for privately owned structures caused by fire, vehicle accident, vandalism, trespassing and related criminal activities, natural disaster, and/or other causes. Typically, board-up calls are generated by the Police Department when private property is at stake and the City cannot immediately reach private owners of record. Board-ups will require closing openings in exterior walls and on roofs, and exterior doors may need to be secured or boarded over.

In May 2015, as a result of a Request for Quote process, Tucker Construction Company was awarded a purchase order for these services for a one-year initial term and four one-year options with the last option expiring on June 30, 2020. The services were originally scheduled to go out to bid in spring 2020; however, due to the COVID-19 pandemic last year, competitive bidding was deferred so staff could prioritize COVID-19 procurements on behalf of the City Emergency Operations Center. In lieu of a new competitive bid, the purchase order was extended through December 31, 2020 for a not-to-exceed amount of \$320,000 under the City Manager’s contract authority. The request to seek approval for another extension was not submitted until May 2021, as there was uncertainty on how long an extension was needed and whether additional funds were required, which took time to work through. On June 29, 2021¹, City Council approved an extension of the term on this purchase order through October 31, 2021 and increased compensation to a not exceed amount of \$485,000. A formal bid for this project continues to be further delayed due to staffing challenges and a procurement backlog; a new solicitation is now expected to be completed and awarded by May 31, 2022. The approval of this recommendation will increase the compensation to this open purchase order and enable staff to continue to pay outstanding invoices and provide essential services with minimal impact to operations through the extension of this final term.

Climate Smart San Jose: No proposed changes to service delivery, programs or staffing that has significant community/resource impacts, including any negative impact on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

This Council item is consistent with the City's 2021-2022 Adopted Operating Budget City Service Areas Delivery Framework "to create safe places to live, work and learn through community partnerships."

COST AND FUNDING SOURCE:

Services provided under this purchase order are managed by the Police Department. Costs for these services are passed through to the property owner.

FOR QUESTIONS CONTACT: Jennifer Cheng, Deputy Director of Finance at jennifer.cheng@sanjoseca.gov.

¹ Council Resolution June 2021: <https://records.sanjoseca.gov/Resolutions/RES80136.pdf>