



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Magdalena
Carrasco

SUBJECT: SEE BELOW

DATE: 9/29/21

Approved by:

SUBJECT: APPROVAL OF FILIPINO AMERICAN HISTORY MONTH FLAG RAISING CEREMONY, TOWER AND ROTUNDA LIGHTING SPONSORED BY COUNCIL DISTRICT 5 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Approve Filipino American History Month Flag Raising Ceremony to be recognized as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve the Filipino American History Month Tower and Rotunda Lighting (October 28-November 4, 2021) as a City Council sponsored Special Event and approve the expenditure of funds.
3. Approve and accept donations from various individuals, businesses, or community groups to support the event.
4. Place the item on Tuesday, October 26th, 2021 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Filipino American Heritage Month is recognized in the month of October and sponsored by Councilmember Carrasco. This special event recognizes October as Filipino American History Month, which highlights the rich history and contributions of Filipino Americans from the first documented arrival of Filipinos on the North American continent on October 18, 1587. Filipino American History Month will be proclaimed on October 26th, 2021, at City Hall. The Tower will be lit red, white, blue and yellow and the Rotunda will

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be lit red, white, blue, and yellow from October 28th -November 4th to celebrate and commemorate the thousands of Filipino and Filipino-American community members that have contributed to the City of San José. The flag raising ceremony will be held on October 28th. The event is free and open to the public and will follow all appropriate local public health rules, including requiring masks and social distancing.

ANALYSIS

City Council Policy 7-14, City Hall Event Lighting Policy, Sections B.1 and C.1 allows Rotunda and Tower lighting in conjunction with proclamations for official actions or ceremonial items as approved by City Council. The raising of the Philippine Flag on October 28th is permitted under Council Policy 2-1, C.1 – Flags of Governments Recognized by the United States: “Flags of the governments recognized by the United States may be displayed upon the request of the Mayor, a member of the City Council or the City Manager.”

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Carrasco will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 5, City departments, and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the October 20th, 2021 Rules Committee Agenda and the October 26th, 2021, City Council Agenda.

CEQA

- ☐ Not a Project, File No. PPI 7-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PPI 7-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP 11-046, Graffiti removal services.

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Reviewed by:

TONI J. TABER, CMC

City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.