



Memorandum

TO: TRANSPORTATION &
ENVIRONMENT COMMITTEE

FROM: Lori Mitchell

SUBJECT: SEE BELOW

DATE: September 20, 2021

Approved

Date

09/23/21

**SUBJECT: CLEAN ENERGY COMMUNITY ADVISORY COMMISSION 2020-2021
ANNUAL REPORT AND 2021-2022 WORK PLAN**

RECOMMENDATION

Accept the Clean Energy Community Advisory Commission 2020-2021 Annual Report and the 2021-2022 Work Plan.

OUTCOME

Acceptance of the work plan will result in the Commission having direction from Council on items to work on in FY 2020-21.

BACKGROUND

San José Municipal Code (SJMC) Section 2.08.030.C and Council Policy 0-4, require each board and commission subject to SJMC Section 2.08 (Boards, Bureaus and Commissions) to submit their annual work plan of activities to be undertaken to the designated Council Committee each fiscal year. The Transportation and Environment Committee is the designated Council Committee for the Clean Energy Community Advisory Commission.

The work plan provides the City Council with details regarding the Commission's activity. The work plan identifies specific topics, allowing direct and concise direction to the members of the bodies, while managing the time of the City support staff. Items on the work plan must clearly align to the Commission's purpose and be consistent with City policies. Once approved, the Commission may not engage in activities that are not on the work plan without approval of a modified work plan.

ANALYSIS

The Commission meets once a month and has the following functions, powers, and duties:

- Advise and make recommendations to the City Council and the City Manager, or designee, on all aspects of San José Clean Energy start-up and operations;
- Provide feedback and input on the development of clean energy program strategy and operating principles or models;
- Inform the prioritization and development of energy programs;
- Identify areas of concern and innovative opportunities for reducing carbon emissions;
- Monitor best practices of other community choice energy programs, legislative and regulatory issues, and new energy developments; and
- Liaise to the community for purposes of advocacy and outreach.

The Commission did not meet during June 2020, July 2020, and August 2020 due to the impacts of the COVID-19 pandemic. The Commission met monthly via video conference during September 2020 through May 2021. The June 2021 regular meeting was canceled.

Highlights of the 2020-2021 Annual Report include the Commission's review and recommendations. The Commission:

- Received a briefing and gave comments on staff's recommendation for the GreenSource product, its power source mix, and the value proposition.
- Worked with staff to comment on and revise the Programs Roadmap.
- Received a briefing and gave comment on staff recommendation to launch a third product, GreenValue.
- Reviewed and commented on staff recommendation for new customer programs including two programs designed to serve low- and moderate-income customers.

At the August 12, 2021 meeting, the Commission approved the 2020-2021 Annual Report and at the September 16, 2021 meeting, the Commission approved the 2021-2022 Work Plan to be presented to the Transportation and Environment Committee.

The 2021-2022 Work Plan includes the Commission's review and recommendation on:

- Discussion around the formation of either a standing or ad-hoc committee – TBD
- Integrated Resource Plan
- Status Report and Strategic Direction Framework
- 2022 Power Resource Mix
- Downtown West electric service

TRANSPORTATION AND ENVIRONMENT COMMITTEE

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/s/

LORI MITCHELL, Director
Community Energy Department

For questions please contact Joe Flores, Deputy Director, at Joe.Flores@sanjoseca.gov.

Attachment 1 – Clean Energy Community Advisory Commission 2020-2021 Annual Report

Attachment 2 – Clean Energy Community Advisory Commission 2021-2022 Work Plan