



# Memorandum

**TO:** COMMUNITY AND ECONOMIC  
DEVELOPMENT COMMITTEE

**FROM:** Jacky Morales-Ferrand

**SUBJECT:** SEE BELOW

**DATE:** September 15, 2021

Approved

Date 9/20/2021

**SUBJECT: COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE  
WORK PLAN UPDATE**

## **RECOMMENDATION**

Defer the following item from the September 27, 2021 Community and Economic Development (CED) Committee meeting to the October 25, 2021 CED Committee meeting:

**Housing and Community Development Commission Annual Accomplishments  
Report and Work Plan. (Housing)**

**Purpose:** Provide the Housing and Community Development Commission's Fiscal Year 2020- 2021 Annual Accomplishments Report and Fiscal Year 2021-22 Work Plan.

## **BACKGROUND**

This memorandum proposes that the Housing and Community Development Commission Annual Accomplishments Report and Work Plan be deferred from the September 27, 2021 CED Committee meeting to the October 25, 2021 meeting.

The Housing and Community Development Commission (HCDC) had delayed its annual retreat, at which it reviews the Annual Accomplishments Report and Work Plan, due to delays in appointing commissioners for the five vacant HCDC seats. Four of the five vacant HCDC seats were approved at the September 15, 2021 City Council meeting. Staff are working with the City Clerk's Office to fill the final seat. The HCDC retreat to review its draft Accomplishments and Work Plan is now scheduled for September 21 and 22, 2021, and the HCDC is expected to approve both documents at its meeting on October 14, 2021. Housing Department staff will then bring the final draft HCDC Fiscal Year 2020-2021 Annual Accomplishments Report and Fiscal Year 2021-22 Work Plan to the October 25, 2021 CED Committee meeting.

COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

September 15, 2021

**Subject: Community and Economic Development Committee Work Plan Update**

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/s/

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Director, Housing Department

For questions, please contact Kristen Clements, Senior Staff to the HCDC, at  
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