


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Environmental Impact Report for Norman Y. Mineta San Jose International Airport Master Plan (Resolution No. 79497 and SCH#2018102020), File No. PP18-103	Coordination: Airport Department, the Department of Public Works' Office of Equality Assurance, City Attorney's Office, and City Manager's Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide			CMO Approval:  09/10/21

SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDERS FOR MAINTENANCE, REPAIR AND OPERATIONS SERVICES FOR NORMAN Y. MINETA SAN JOSÉ INTERNATIONAL AIRPORT

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to:

- (a) Execute purchase orders with ECS Design, Inc. (San José, CA) and Castillo Plumbing, Inc. (Burlingame, CA) for maintenance, repair, and operation (MRO) services for the Norman Y. Mineta San José International Airport (Airport) for an initial twelve-month period, starting on or about September 21, 2021 and ending on or about September 20, 2022 for a total cumulative compensation not-to-exceed \$700,000; and
- (b) Exercise up to four additional one-year options to extend the initial term of the purchase orders with the last option year ending on or about September 21, 2026, subject to the annual appropriation of funds.

Desired Outcome: To ensure the Airport's infrastructure of buildings, structures and facilities are preserved, safe and functioning in optimal condition.

BASIS FOR RECOMMENDATION:

The Airport is responsible for overseeing maintenance, repair, and operations at Airport terminals, parking garages, the central utility plant, the airfield, roadways and supporting buildings. Building repair and maintenance work requests have increased and MRO services are high in demand at the Airport. It is critical the facilities are maintained properly to preserve and reduce future repair and replacement costs of Airport infrastructure.

A competitive Request for Bid (RFB) was facilitated by the Finance Department to procure these services. Five responsive bids were submitted and no protests were received. Two bidders requested the City's local and small business preference; both qualified for the local business preference and one of the two qualified for the small business preference. The preference did not impact the award recommendation. Staff recommends award to ECS Design, Inc. and Castillo Plumbing, Inc. pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310B(2).

Climate Smart San José: No proposed changes to service delivery, programs or staffing that have significant community/resource impacts, including any negative impact on Climate Smart San José energy, water, and mobility goals.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

Office of Equality Assurance: City of San José Prevailing Wage is applicable under this purchase order.

This Council item is consistent with the City's 2021-2022 Adopted Budget City Areas Delivery Framework: "To effectively manage maintenance of Airport facility infrastructures for continual safe and effective operations for all users."

COST AND FUNDING SOURCE:

Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Recommendation	2021-2022 Proposed Capital Budget Page*	Last Budget Action (Date, Ord. No)
527	4035	Terminal Modification	\$1,351,000	\$700,000	V-527	06/22/2021 Ord. No 30621

**The 2021-2022 Capital Budget was adopted on June 22, 2021.*

FOR QUESTIONS CONTACT: Jennifer Cheng, Deputy Director of Finance at Jennifer.Cheng@sanjoseca.gov.