

**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Finance	<b>CEQA:</b> Not a Project, PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.	<b>Coordination:</b> Department of Environmental Services, City Attorney and City Manager’s Budget Office	<b>Dept. Approval:</b> /s/ Julia H. Cooper
<b>Council District(s):</b> Citywide			<b>CMO Approval:</b>  09/09/21

**SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER FOR MOTOR, GENERATOR, PUMP, GEARBOXES AND RELATED EQUIPMENT TEST, REPAIR AND/OR OVERHAUL/REBUILD SERVICES**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager to:

- (a) Execute a purchase order with Vincent Electric Company (Oakland, CA) for Motor, Generator, Pump, Gearboxes and Related Equipment Test, Repair and/or Overhaul/Rebuild Services for a twelve-month period, starting on or about September 21, 2021 and ending on September 20, 2022, for an amount not to exceed \$172,000.
- (b) Exercise up to four additional one-year options to extend the initial term of the purchase order with the last option year ending on or about September 20, 2026, subject to the appropriation of funds.

**Desired Outcome:** To ensure essential equipment is maintained to support ongoing and safe operations at the Regional Wastewater Facility (RWF).

**BASIS FOR RECOMMENDATION:**

The Environmental Services Department requires testing, repairs and/or overhaul/rebuild services for motors, generators, pumps and related equipment located at the Regional Wastewater Facility (RWF). The RWF has hundreds of electric motors used to pump liquids throughout the facility during the water treatment process. These motors are critical for water treatment and preventing spillage of raw sewage. Any delay in repairing/replacing a critical motor could result in untreated water being discharged into the bay or spilling on to city streets. The RWF relies on contracted services to repair/replace failed electric motors in a timely manner.

On June 21, 2021, a competitive Request for Bid was facilitated by the Finance Department to procure these services. Two (2) responsive bids were submitted with no protests received. Neither bidder applied for the local/small business preference. Staff recommends award to Vincent Electric Company as the lowest responsive, responsible bidder pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310B(2).

Climate Smart San José: The recommendation in this memo has no effect on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

Office of Equality Assurance: City of San José Prevailing Wage is applicable under this purchase order.

This Council item is consistent with the City’s 2021-2022 Adopted Budget City Areas Delivery Framework: “Reliable Utility Infrastructure”.

**COST AND FUNDING SOURCE:**

Fund #	Appn #	Appn. Name	Total Appn.	Amt. for Recommendation	2021-2022 Proposed Operating Budget Page*	Last Budget Action (Date, Ord. No)
513	0762	NP/EQUIP- ENVIRONMENT AL SVCS	\$34,343,701	\$172,000	X - 90	6/22/2021 30621

\* The 2021-2022 Operating Budget was adopted on June 22, 2021.

**FOR QUESTIONS CONTACT:** Jennifer Cheng, Deputy Director of Finance at [Jennifer.Cheng@sanjoseca.gov](mailto:Jennifer.Cheng@sanjoseca.gov).