



COUNCIL AGENDA: 9/14/2021

ITEM: 3.5

FILE NO: 21-2075

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: September 14, 2021

SUBJECT: City Manager Appointment and Compensation

Recommendation

As recommended by the Rules and Open Government Committee on September 8, 2021, adopt a resolution appointing Ms. Jennifer Maguire as City Manager, effective August 24, 2021, and approving the terms of compensation as outlined in the September 3, 2021 letter from Mayor Liccardo.

CEQA: Not a Project, File No. PP17-010, City Organizational and Administrative activities resulting in no changes to the physical environment. (Mayor)

[Rules Committee referral 9/8/2021 - Item G.6]



Memorandum

TO: CITY COUNCIL

SUBJECT: CITY MANAGER
APPOINTMENT AND
COMPENSATION

FROM: Mayor Sam Liccardo

DATE: 09/03/2021

Approved:

Date:

September 3, 2021

RECOMMENDATION

1. Adopt a resolution appointing Ms. Jennifer Maguire as City Manager, effective August 24, 2021, as outlined in the September 3, 2021 letter from Mayor Liccardo (attached).
2. Place the item on the September 14, 2021 Council meeting for action.

BACKGROUND

The City Manager oversees and manages the day-to-day operations of the City and its 14 departments, nine offices within the City Manager's Office, and 6,600 employees. In addition, the City Manager's Office directs the development and implementation of the City's Operating and Capital Budgets, which combined, total \$4.8 billion annually.

The former City Manager's last day of employment with the City was July 24, 2021. As of July 25, 2021, Jennifer Maguire has served as Interim City Manager. A City employee for 30 years in multiple capacities, Jennifer has served as Assistant City Manager since 2017 serving as Chief Operating Officer ensuring effective and efficient delivery of services. We are fortunate that Jennifer was willing to step up and lead our City as we begin to transition from a once-in-a-lifetime pandemic into recovery.

The Council voted in closed session on August 24, 2021 to approve the selection of Ms. Jennifer Maguire as City Manager.