



Memorandum

TO: NEIGHBORHOOD SERVICES
AND EDUCATION COMMITTEE

FROM: Jill Bourne

SUBJECT: SEE BELOW

DATE: August 23, 2021

Approved

Date

09/01/2021

**SUBJECT: LIBRARY AND EDUCATION COMMISSION AND YOUTH
COMMISSION 2020-21 ACCOMPLISHMENTS AND 2021-22 WORK
PLANS**

RECOMMENDATION

Accept the report on the Library and Education Commission's (LE Commission) 2020-2021 accomplishments, and the 2021-2022 Work Plan; as well as the Youth Commission's 2020-2021 accomplishments and the 2021-2022 Work Plan.

OUTCOME

The Neighborhood Services and Education Committee will have awareness of the LE Commission accomplishments in the Fiscal Year (FY) 2020-21 & FY 2021-22 Work Plan (Attachment A) and the Youth Commission's accomplishments in the FY 2020-21 & FY 2021-22 Work Plan (Attachment B).

BACKGROUND

In collaboration with SJPL, the LE Commission advocates for high quality, impactful, and innovative library and education services that serve as a foundation for a vibrant and diverse city. The Commission provides a venue for public discussion of services and resources that support and promote education and world class libraries.

The LE Commission makes recommendations to the City Council regarding existing or proposed library facilities, programs, operations, services, financing, and provides oversight for the citywide Education and Digital Literacy Initiative. The Commission members meet at 7:00 p.m. on the third Wednesday of the month.

The Library transitioned oversight of the Youth Commission from the Department of Parks, Recreation, and Neighborhood Services in August 2021. The Youth Commission provides recommendations to the City Council on issues concerning youth, encourages youth to be civically engaged, facilitates the promotion of resources and opportunities available for youth in San Jose, and provides equitable access and support to marginalized youth communities. The Youth Commission meets at 6:30 p.m. on the fourth Monday of the month.

ANALYSIS

The LE Commission met on June 16, 2021 to review the finalized 2021-22 work plan. The attached report provides a summary of accomplishments from the past fiscal year, as well as next steps for the upcoming year.

The Youth Commission met during their Commission Retreat on August 13-14, 2021 to review and finalize the 2021-22 work plan. The attached report provides a summary of accomplishments from the past fiscal year, as well as next steps for the upcoming year.

EVALUATION AND FOLLOW-UP

Staff and Commission members will evaluate the progress on the work plan throughout the year and prioritize goals and objectives for the next year's work plan.

PUBLIC OUTREACH

This memorandum will be posted on the City's Neighborhood Services and Education Committee agenda website for the September 9, 2021 meeting.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office.

COMMISSION RECOMMENDATION/INPUT

The LE Commission approved the 2021-2022 work plan at their June 16, 2021 meeting. The Youth Commission approved the 2021-2022 work plan at their Commission Retreat, August 13-14, 2021.

CEQA

Not a Project, File No. PP17-009, Staff Reports, Assessments, Annual Reports, and Informational Memos that involve no approvals of any City action.



JILL BOURNE
Director, Library Department

For questions, please contact Ann Grabowski, Division Manager, at ann.grabowski@sjlibrary.org.

Attachments:

A: Library and Early Education Commission Fiscal Year 2020-21 Annual Accomplishments Report & Fiscal Year 2021-22 Work Plan

B: Youth Commission Fiscal Year 2020-21 Annual Accomplishments Report & Fiscal Year 2021-22 Work Plan