



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Esparza  
District 7

**SUBJECT:** SEE BELOW

**DATE:** 8/26/2021

APPROVED: *Maya Esparza*

DATE: *8/26/2021*

**SUBJECT: RETROACTIVE APPROVAL OF MULTIPLE SPECIAL EVENTS  
SPONSORED BY COUNCIL DISTRICT 7 AS CITY COUNCIL  
SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND  
ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE  
EVENT**

## **RECOMMENDATION**

1. Retroactively approve the Dahl Kindergarten Promotion scheduled on June 14, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve the Dahl 6<sup>th</sup> Grade Promotion scheduled on June 15, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
3. Retroactively approve the Owsley Community Safety Meeting scheduled on June 16, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
4. Retroactively approve the Hubbard Movie Night scheduled on July 9, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
5. Retroactively approve the Dumpster Day on Flory Drive scheduled on July 10, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
6. Retroactively approve the Bellevue Soccer Clinic at Bellevue Park scheduled on July 17, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
7. Retroactively approve the Owsley Movie Night at McLaughlin Park scheduled on July 17, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
8. Retroactively approve the Owsley Movie Night at McLaughlin Park scheduled on August 6, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
9. Retroactively approve the Rocksprings Zumba scheduled on August 7, 2021 as a City council sponsored Special Event and approve the expenditure of funds.
10. Retroactively approve the Fair Swim Center Pool Party at the Fair Swim Center scheduled on August 13, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
11. Retroactively approve the Communications Hill Movie Night scheduled on August 14, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.

12. Retroactively approve the Dumpster Day on Feldspar Drive scheduled on August 21, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
13. Retroactively approve the First Responders Cup scheduled on August 21, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
14. Retroactively approve the Seven Trees Litter Pick Up scheduled on August 21, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
15. Retroactively approve the Dumpster Day on Perrymont Avenue scheduled on August 28, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
16. Approve and accept donations from various individuals, businesses or community groups to support the events.
17. Place the item on the September 14, 2021 Council Agenda for action.

## **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Dahl Kindergarten Promotion was held on June 14, 2021 at Dahl Elementary School. This special event was a celebration for those students completing kindergarten. The event was free and open to the public, and followed all appropriate local public health rules, including requiring masks and social distancing.

The Dahl 6<sup>th</sup> Grade Promotion was held on June 15, 2021 at Dahl Elementary School. This special event was a celebration for those students completing 6<sup>th</sup> grade. The event was free and open to the public, and followed all appropriate local public health rules, including requiring masks and social distancing.

The Owsley Community Safety Meeting was held on June 16, 2021 at 950 Owsley Ave. This special event was an opportunity for the community to learn about recent safety improvement and crime prevention measures in the community. The event was free and open to the public, and followed all appropriate local public health rules.

The Hubbard Movie Night was held on July 9, 2021 at Hubbard Media Arts Academy. This special event was an opportunity for the community to enjoy a family friendly movie. The event was free and open to the public, and followed all appropriate local public health rules.

The Dumpster Day on Flory Drive was held on July 10, 2021 at 2579 Flory Drive. This special event was an opportunity for residents to dispose of unwanted junk. The event was free and open to the public, and followed all appropriate public health rules.

The Bellevue Soccer Clinic was held on Jul 17, 2021 at Bellevue Park. This special event was an opportunity for children and families to practice their soccer skills and enjoy time at the park. The event was free and open to the public, and followed all appropriate public health rules.

The Owsley Movie Night was held on July 17, 2021 at McLaughlin Park. This special event was an opportunity for residents to enjoy a family friendly movie. The event was free and open to the public, and followed all appropriate public health rules.

The (second) Owsley Movie Night was held on August 6, 2021 at McLaughlin Park. This special event was an opportunity for residents to enjoy a family friendly movie. The event was free and open to the public, and followed all appropriate public health rules.

Rocksprings Zumba was held on August 7, 2021 at Rocksprings Park. This special event was an opportunity for residents to enjoy Zumba in the park. The event was free and open to the public, and followed all appropriate public health rules.

The Fair Swim Center Pool Party was held on August 13, 2021 at Fair Swim Center. This special event was an opportunity for residents to enjoy a pool party. The event was free and open to the public, and followed all appropriate public health rules.

The Communications Hill Movie Night was held on August 14, 2021 at William Lewis Manly Park. This special event was an opportunity for residents to enjoy a family friendly movie outdoors. The event was free and open to the public, and followed all appropriate public health rules.

The Dumpster Day on Feldspar Drive was held on August 21, 2021 at 475 Feldspar Drive. This special event was an opportunity for residents to dispose of unwanted junk. The event was free and open to the public, and followed all appropriate public health rules.

The First Responders Cup was held on August 21, 2021 at The Park San Jose. This special event was an opportunity for residents to watch a charity soccer tournament. The event was free and open to the public, and followed all appropriate public health rules.

The Seven Trees Litter Pick Up was held on August 21, 2021 at Seven Trees Community Center. This special event was an opportunity for residents to beautify the neighborhood. The event was free and open to the public, and followed all appropriate public health rules.

The Dumpster Day on Perrymont Ave. is scheduled on August 28, 2021 on Perrymont Ave. This special event is an opportunity for residents to dispose of unwanted junk. The event is free and open to the public, and will follow all appropriate public health rules.

## **ANALYSIS**

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure

requirements, Councilmember Esparza will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 7, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the September 1, 2021 Rules Committee Agenda and the September 14, 2021 City Council Agenda.

### **CEQA**

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.