



COUNCIL AGENDA: 8/24/2021

ITEM: 2.13

FILE NO: 21-1916

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: August 24, 2021

SUBJECT: Retroactive Approval of the San Jose State University Flag Raising and Lighting Sponsored by Council District 3 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event

Recommendation

As recommended by the Rules and Open Government Committee on August 18, 2021:

- (a) Retroactively approve the San Jose State University (SJSU) Flag Raising scheduled on August 23, 2021 and the SJSU lighting scheduled on August 19-20, 2021 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (b) Approve and accept donations from various individuals, businesses, or community groups to support the event.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Perez)

[Rules Committee referral 8/18/2021 - Item G.1.d]



Memorandum

TO: CITY COUNCIL

FROM: Councilmember Raul Peralez

SUBJECT: SEE BELOW

DATE: August 12, 2021

Approved by:

Date: 08/12/21

A handwritten signature in blue ink, likely belonging to Councilmember Raul Peralez.

SUBJECT: RETROACTIVE APPROVAL OF THE SAN JOSE STATE UNIVERSITY FLAG RAISING AND LIGHTING SPONSORED BY COUNCIL DISTRICT 3 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Retroactively approve the San Jose State University (SJSU) Flag Raising scheduled on Monday, August 23, 2021 and the SJSU lighting (August 19– August 20, 2021) as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the August 24, 2021 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The SJSU Flag Raising was held on Monday, August 23, 2021 in the City Hall Plaza and sponsored by Councilmember Raul Peralez. This special event was incorporated into SJSU's Welcome Week activities to help celebrate the return of SJSU students to campus. The display of the SJSU Flag on Monday, August 23, 2021, is permitted under Council Policy 2-1, Section C.3 - Flags Displayed in Conjunction With Official Ceremonial Items: "Other flags

may be displayed in conjunction with official actions, ceremonial items, or proclamations of the City Council.”

To further enhance the celebrations taking place, the City Hall Rotunda was lit in blue and provided an opportunity for students, faculty and the community to come together to take photos and enjoy the display of SJSU pride. City Council Policy 7-14, City Hall Event Lighting Policy, Sections B.1 and C.1 allows Rotunda and Tower lighting in conjunction with proclamations for official actions or ceremonial items as approved by City Council.

The events were free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council’s prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Raul Peralez will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 3, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City’s normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City’s Website for the August 18, 2021 Rules Committee Agenda and the August 24, 2021 City Council Agenda.

CEQA

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.

Reviewed by:
TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.