

San José Charter Review Commission

Voting & Elections Subcommittee Meeting Agenda & Notes

Revised June 7, 2021

Meeting Details

Date/Time	June 7, 2021 - 6pm - 7:30pm
Topics Covered	Subcommittee Structure & Roles, Operating Procedures, Topics of Focus & Scope of Work, Work Plan
Notices or Questions for Commission	- (Add here)

Kick-off Meeting Agenda (90 mins)

- I. Roll call
- II. Roles:
 - A. Select note taker -
 - B. Select lead -
- III. Decide how documents will be shared (Google Docs, Microsoft Teams, etc)
- IV. [Confirm list of topics](#) and assign leads to start researching and working on a recommendation memo
- V. Complete [work plan with that info](#)
 - A. Reminder: Committee will need to send workplan and any meeting docs to Megan by June 11 to publish for next committee meeting
- VI. Review a normal subcommittee meeting agenda
 - I. Roll call
 - II. Brief update from each Commissioner on work since last Subcommittee meeting (5 mins)
 - III. Review of public comment received via City Clerk's office (10 mins)
 - IV. Review of new potential topics (from Commission assignment or public comment) and revision of topic list (10 mins)
 - V. Discussion of topics (45 mins)
 - VI. Review of draft Recommendation Memos (if any) (15 mins)
 - VII. Next steps (5 mins)
 - A. Assignment of additional research
 - B. Drafting of Recommendation Memos
- VII. Open discussion

Meeting Notes

- I. In attendance:**
 - A. Commissioner E. Monley
 - B. Commissioner G. Sanchez
 - C. Commissioner H. Tran
 - D. Commissioner T. Tran
 - E. Commissioner S. Robledo
 - F. Commissioner Percival (Absent)
- II. Roles:**
 - A. Select note taker -
 - 1. Lead Notetaker; Commissioner T. Tran
 - 2. Back-up Notetaker: Commissioner E. Monley
 - B. Select lead - Commissioner H. Tran

- III. **Decide how documents will be shared (Google Docs, Microsoft Teams, etc)**
- A. Google Docs
 - B. Google Drive created through CivicMakers will be where documents are posted.
- IV. **[Confirm list of topics](#) and assign leads to start researching and working on a recommendation memo**
- A. **Current Scope:**
 - 1. **Purview:**
 - a) ***Evaluate whether the Mayor elected in 2022 should serve a two (2)-year or six (6)-year term to transition the mayoral election to the presidential election in 2024 or 2028, respectively;***
 - b) ***Evaluate transition of the election cycle for **odd-numbered districts to align with the presidential election cycle and the even-numbered districts with the gubernatorial election cycle;*****
 - c) ***Consider **additional measures and potential charter amendments, as needed, that will improve accountability, representation, and inclusion at San José City Hall.*****
 - 2. **Description:** Review, evaluate, and provide recommendations to the full Commission on ideas relating to elections and voting, including the timing of elections as defined in the City Council directives, instant run-off elections, and campaign finance.
 - 3. **Topics:**
 - a) **Amending the City Charter to move the next mayoral election to align with the November 2024 general election and either:**
 - (1) **Extend the current mayor's term to December 31, 2024 (former - CM Diep proposal)**
 - (2) **Create and allow candidates to run for special 2-year term from 2022 to 2024, that would not count towards term limits (CM Arenas proposal) (Co-lead: Commissioner G. Percival & Commissioner S. Robledo)**
 - b) **Evaluate different models to improve candidate turnout (e.g., multi-choice / ranked choice voting systems) (Lead: Commissioner H. Tran)**
 - c) **How to vote after a major earthquake? Shall the vote be postponed? Is there technology that can assist the vote?**
 - (1) **Determining if this is a County issue**
 - d) **Ways to address root causes of historical disenfranchisement in districts with low voter turnout (Addressed in Carrasco & Esparza memo) (Co-leads: Commissioner G. Sanchez, Commissioner E. Monley, & Commissioner G. Percival)**
 - e) **Council Member Jimenez' proposal re: campaign finance reform (Co-leads: Commissioner T. Tran & Commissioner H. Tran)**
 - (1) **Determining whether this is under the purview of the Commission**

V. Complete [work plan with that info](#)

- A. Reminder: Committee will need to send workplan and any meeting docs to Megan by June 11 to publish for next committee meeting
- B. Work plan completed with information above.

VI. Review a normal subcommittee meeting agenda

- A. Roll call
- B. Brief update from each Commissioner on work since last Subcommittee meeting (5 mins)
- C. Review of public comment received via City Clerk's office (10 mins)
- D. Review of new potential topics (from Commission assignment or public comment) and revision of topic list (10 mins)
- E. Discussion of topics (45 mins)
- F. Review of draft Recommendation Memos (if any) (15 mins)
- G. Next steps (5 mins)
 - 1. Assignment of additional research
 - 2. Drafting of Recommendation Memos

VII. Open discussion

- A. **Regular Subcommittee Meeting Time:** Alternating Mondays

VIII. Next Steps

- A. Conduct individual research and come back with updates on June 21, 2021.