



# Memorandum

**TO:** RULES AND OPEN GOVERNMENT  
COMMITTEE

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT: PLANNING COMMISSION  
APPOINTMENTS**

**DATE:** June 10, 2021

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## **RECOMMENDATION**

Appoint the following applicants to the Planning Commission:

- a) Citywide: Appoint Charles Cantrell to a term ending June 30, 2024,
- b) District 4: Appoint Maribel Montanez to a term ending June 30, 2022,
- c) District 7: Appoint Sylvia Ornelas Wise to a term ending June 30, 2024,
- d) District 9: Appoint Michael Young to a term ending June 30, 2022.

## **OUTCOME**

Appointment of the four Planning Commissioners will result in a full Planning Commission.

## **BACKGROUND**

On November 3, 2020, the voters of the City of San José passed Measure G, which increased the Planning Commission to 11 members with Council appointing one member from each Council District and one “at-large” member.

City of San José City Charter Article X Section 1000 states:

There shall be, and there is hereby established, a Planning Commission to consist of eleven (11) members appointed by the Council with one member appointed from each Council District and one member appointed as an “at-large” member. It shall be deemed to be a continuation of the Planning Commission established by and pursuant to this Section as it read immediately prior to the effective date of this Section as it now reads.

Regarding the terms, the City Charter states:

Those persons who immediately prior to the effective date of this Section (as it now reads) were members of the Planning Commission established by and pursuant to this Section as it read immediately prior to the effective date of this Section (as it now reads) shall continue to be members of this Planning Commission and, subject to other provisions of this Charter, shall hold such offices until the expiration of the terms for which they were appointed, to wit: the three members appointed for terms expiring on

June 30, 2022, shall continue in office until the end of June 30, 2022, and the four members appointed for terms expiring on June 30, 2024, shall continue in office until the end of June 30, 2024. The Council shall appoint an eighth and ninth member for a term expiring on June 30, 2022, and a tenth and eleventh member shall be appointed for a term expiring on June 30, 2024. Thereafter, the Council shall appoint commissioners for four-year terms commencing on the first day of July of each even numbered year to fill the offices of those members whose terms expire as of the end of the 30th day of June of such year.

The Planning Commission recruitment was opened on February 1, 2021 and concluded on April 30, 2021.

### **ANALYSIS**

For unrepresented districts, the Councilmembers nominated candidates for their own Council District, while the Mayor nominated the candidate for the Citywide seat. Appointments to the Planning Commission will allow for the Planning Commission to be fully seated with a representative from each District. For the two terms ending in 2022 and the two terms ending in 2024, the names were selected by the City Clerk by random draw.

### **EVALUATION AND FOLLOW-UP**

The appointment process will return to Council for approval in Council Policy 0-4.

### **PUBLIC OUTREACH**

The recruitment advertisement was sent to the public via the Clerk's social media and website, and an ad was sent to the Council Offices for their own outreach. This memorandum will be posted on the City Council's Agenda website for the June 22, 2021 City Council meeting.

### **COORDINATION**

This memorandum was coordinated with the City Attorney's Office.

### **COMMISSION RECOMMENDATION/INPUT**

No commission recommendation is associated with this action.

### **CEQA**

Not a Project, File No. PP17-010, City Organizational & Administrative Activities resulting in no changes to the physical environment - Appointments to boards, commissions, task forces and committees.

HONORABLE MAYOR AND CITY COUNCIL

June 10, 2021

**Subject: Planning Commission Appointments**

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A handwritten signature in blue ink, appearing to read "Toni J. Taber", is centered on the page. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.