



# Memorandum

**TO:** Honorable Mayor &  
City Council

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** The Public Record  
May 20, 2021 – May 27, 2021

**DATE:** June 2, 2021

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## **ITEMS FILED FOR THE PUBLIC RECORD**

### **Letters from Boards, Commissions, and Committees**

#### **Letters from the Public**

1. Letter from Santa Clara LAFCO, dated May 24, 2021, regarding: Santa Clara LAFCO Begins its Countywide Fire Service Review.
2. Letter from Metropolitan Transportation Commission/Association of Bay Area Governments, dated May 26, 2021, regarding: Draft Plan Bay Area 2050 Is Here — Comment by July 20.
3. Letter from Mayor Sonny Dhaliwal, dated May 27, 2021, regarding: Letter to Mayor Liccardo.

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Toni J. Taber, CMC  
City Clerk

**Fw: Santa Clara LAFCO Begins its Countywide Fire Service Review**

City Clerk &lt;city.clerk@sanjoseca.gov&gt;

Tue 5/25/2021 8:35 AM

**To:** Rules and Open Government Committee Agendas <rulescommitteeagenda@sanjoseca.gov>; Taber, Toni <toni.taber@sanjoseca.gov> 1 attachments (2 MB)

Fire Service Review Factsheet May2021.pdf;

**Office of the City Clerk | City of San José**200 E. Santa Clara St., Tower 14<sup>th</sup> Floor

San Jose, CA 95113

Main: 408-535-1260

Fax: 408-292-6207

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**From:** Abello, Emmanuel [REDACTED]  
**Sent:** Monday, May 24, 2021 5:15 PM  
**Cc:** LAFCO [REDACTED]  
**Subject:** Santa Clara LAFCO Begins its Countywide Fire Service Review

[External Email]

We are excited to announce that Santa Clara LAFCO has begun its Countywide Fire Service Review.

**To learn more about this important project, please see the attached Fact Sheet.**

If you are a fire / EMS service provider, CPSM (LAFCO's consultant for the Countywide Fire Service Review) will be contacting your leadership soon to collect necessary data and to schedule an interview.

We thank all the participants for their cooperation and involvement in this project.

*NOTE: In light of COVID-19 response measures from the Governor of the State of California and the Santa Clara County Public Health Department, commencing March 17, all staff of Santa Clara LAFCO are under a "Shelter in Place" directive, working remotely from home. If you have an inquiry, we encourage you to contact us by email at [REDACTED]*

Thank you,

**Emmanuel Abello**

Commission Clerk

LAFCO of Santa Clara County

[REDACTED]  
[REDACTED]  
[REDACTED]  
Twitter: [REDACTED]

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# Santa Clara LAFCO Begins its Countywide Fire Service Review



## Technical Advisory Committee

A TAC has been established to serve as a liaison between LAFCO and the affected agencies during the service review process. The TAC will meet periodically to receive updates and provide expertise and advice on the project. TAC meeting dates and agenda packets are available on the LAFCO website. TAC membership includes:

*Appointed by LAFCO*  
Yoriko Kishimoto, LAFCO Commissioner  
Susan Vicklund Wilson, LAFCO Commissioner

*Appointed by County Fire Chiefs Assn.*  
Chief Tony Bowden, CCFD  
Chief Ruben Torres, City of Santa Clara  
Chief Jim Wyatt, City of Gilroy

*Appointed by County/Cities Managers' Assn.*  
Carl Cahill, Los Altos Hills Town Manager  
James Lindsay, Saratoga Town Manager  
Christina Turner, Morgan Hill Town Manager  
Ed Shikada, Palo Alto Town Manager & Alternate

jurisdictional boundaries and meets either of the following thresholds: (1) transfers responsibility for providing services in more than 25 percent of the area within the jurisdictional boundaries of any public agency affected by the contract; or (2) changes the employment status of more than 25 percent of the employees of any public agency affected by the contract.

## Intended Use of the Service Review Report

The Service Review Report will serve as an information resource for LAFCO, local agencies, and the public on fire service and EMS in Santa Clara County. Service providers may use the Report to pursue service delivery changes or to further assess the options identified in the Report for providing more efficient services. LAFCO may use the information in the Report, when reviewing future proposals for jurisdictional boundary changes. LAFCO, local agencies or the public may use the Report, together with additional analysis where necessary, to pursue changes in governance, and/or changes in jurisdictional boundaries or spheres of influence.

## Data Collection Begins Soon

LAFCO's consultant for the Fire Service Review, the **Center for Public Safety Management (CPSM)** will begin contacting service providers soon to start data collection and to set up interviews.

## How to get involved?

Public engagement and outreach are very important to Santa Clara LAFCO. LAFCO will make every effort to engage the public and local communities in the Countywide Fire Service Review. A project webpage that will contain comprehensive information on the Service Review is under development and will be available soon on the LAFCO website. Throughout the Service Review process there will be many opportunities for the public to engage and provide input on the study through timely community workshops, an online community survey and multiple public meetings. Stay tuned for more information!

## Are you signed up to receive updates?

We encourage you to [sign-up here](#) to receive email updates and notices from LAFCO on this Service Review.

## Questions?

Contact LAFCO staff at: [LAFCO@ceo.sccgov.org](mailto:LAFCO@ceo.sccgov.org)

## Thank You!

Santa Clara LAFCO thanks all the participants for their cooperation and involvement in this important study.



Santa Clara LAFCO's **Countywide Fire Service Review** will involve a comprehensive review of fire service and emergency medical service (EMS) provision in Santa Clara County. This Countywide Fire Service Review is part of LAFCO's third round of service reviews. LAFCO has previously conducted two Countywide Fire Service Reviews, one in 2004 and another in 2010.

## LAFCO's Service Review Responsibilities

The Countywide Fire Service Review will provide an overview of all the agencies that provide fire service and/or emergency medical services in the County, evaluate the provision of these services, and recommend actions to promote efficient service delivery. State law mandates that LAFCO's service review include an analysis and written statement of determinations regarding:

- Growth and population projections for the affected area
- Location and characteristics of any

disadvantaged unincorporated communities within or contiguous to the sphere of influence

- Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies including infrastructure needs or deficiencies related to structural fire protection in any disadvantaged unincorporated communities within or contiguous to the sphere of influence
- Financial ability of agencies to provide services
- Status of, and opportunities for, shared facilities
- Accountability for community service needs, including governmental structure and operational efficiencies

The service review will include recommendations for any changes to fire district spheres of influence, as necessary.

## Service Review Focus Issues

The study will review and/or provide an analysis of options for addressing the following current and emerging issues identified by LAFCO:

- Options for funding and providing fire service and emergency medical services to the underserved areas of the County
- Regional models for more efficiently providing fire service and EMS countywide
- Frequency of use, benefits/burdens of mutual aid and automatic aid on individual agencies and the countywide fire service and EMS system
- Climate change and the increased risk of wildfires
- Wildland Urban Interface (WUI) in Santa Clara County and agencies' plans/programs to prevent or reduce fire risks in the WUI and strengthen their community's resilience to withstand and recover from wildfires
- Interagency communication and coordination for fire prevention planning and suppression along shared borders, and on private/public lands and rights of way
- Best practices for roles and oversight of volunteer fire companies
- Extent to which private fire protection service is used in the county and whether it conflicts with public providers
- New provision in state law that requires LAFCO to consider fire risks and the location of very high fire hazard zones when reviewing proposals [GC §56668(q)]
- Applicability of new law requiring LAFCO to review certain fire service contracts: GC §56134 requires LAFCO approval of a fire protection contract that provides new or extended fire protection services outside a public agency's

## Agencies that will be Studied

### FIRE DISTRICTS

Los Altos Hills County Fire District  
Santa Clara County Central Fire Protection District (CCFD)  
Saratoga Fire Protection District  
South Santa Clara County Fire Protection District

### CITY FIRE DEPARTMENTS

City of Gilroy Fire Department  
City of Milpitas Fire Department  
City of Mountain View Fire Department  
City of Palo Alto Fire Department  
City of Santa Clara Fire Department  
City of San Jose Fire Department  
City of Sunnyvale Fire Department

### CITIES THAT CONTRACT FOR FIRE SERVICES

City of Campbell (contracts with CCFD)  
City of Los Altos (contracts with CCFD)  
City of Morgan Hill (contracts with CAL FIRE)

### OTHER PROVIDERS

CA Dept. of Forestry & Fire Protection (CAL FIRE)  
County of Santa Clara (EMS, Office of Emergency Services, Communications)  
NASA Ames Fire Department  
Casa Loma Volunteer Fire Association  
Spring Valley Volunteer Fire Department  
Stevens Creek Volunteer Fire Company  
Uvas Volunteer Fire Department  
Santa Clara County FireSafe Council



**Fw: Draft Plan Bay Area 2050 Is Here — Comment by July 20**

City Clerk &lt;city.clerk@sanjoseca.gov&gt;

Wed 5/26/2021 8:28 AM

**To:** Rules and Open Government Committee Agendas <rulescommitteeagenda@sanjoseca.gov>; Taber, Toni <toni.taber@sanjoseca.gov>**Office of the City Clerk | City of San José**200 E. Santa Clara St., Tower 14<sup>th</sup> Floor

San Jose, CA 95113

Main: 408-535-1260

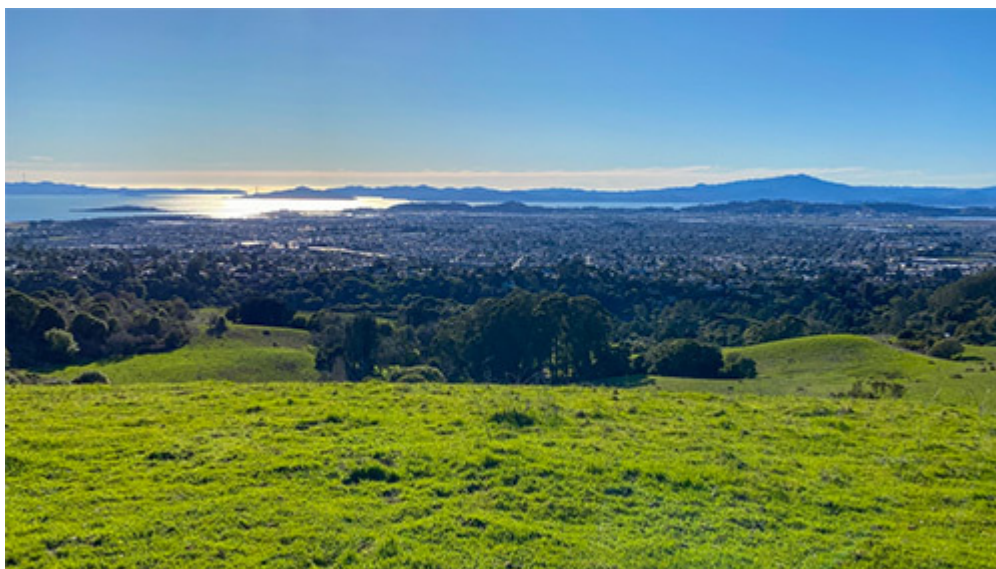
Fax: 408-292-6207

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**From:** MTC-ABAG [REDACTED]**Sent:** Wednesday, May 26, 2021 6:00 AM**To:** City Clerk <city.clerk@sanjoseca.gov>**Subject:** Draft Plan Bay Area 2050 Is Here — Comment by July 20

[External Email]

[View in a web browser »](#)**Draft Plan Bay Area 2050 Is Here — Comment by July 20  
Draft Plan Released**

After more than three years of public discussion and technical analysis, MTC and ABAG today released Draft Plan Bay Area 2050! Defined by

**All comments must be received by 5:00 p.m. on Tuesday, July 20, 2021.**



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**FW: Letter to Mayor Liccardo**

Taber, Toni &lt;toni.taber@sanjoseca.gov&gt;

Thu 5/27/2021 5:32 PM

**To:** Rules and Open Government Committee Agendas <rulescommitteeagenda@sanjoseca.gov> 1 attachments (578 KB)

Letter of Condolence\_ City of San Jose.pdf;

Please add to the public record for next Wednesday. Redact phone numbers.

Thank you,

toni

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**From:** Teresa Vargas [REDACTED]  
**Sent:** Thursday, May 27, 2021 4:32 PM  
**To:** Taber, Toni <toni.taber@sanjoseca.gov>  
**Subject:** Letter to Mayor Liccardo

[External Email]

Ms. Taber,

Please find the attached letter for City of San Jose, Mayor Sam Liccardo, from City of Lathrop, Mayor Sonny Dhaliwal.

Our deepest and most sincere condolences to the San Jose community during this difficult time.

*Thank you,  
Teresa*

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Teresa Vargas, CMC  
Government Services Director  
& City Clerk  
City of Lathrop  
390 Towne Centre Drive  
Lathrop, CA 95330

Phone: [REDACTED]

Email: [REDACTED]



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Office of the Mayor

390 Towne Centre Drive, Lathrop, CA 95330  
Phone ( )

May 27, 2021

Mayor Sam Liccardo  
City of San Jose  
200 E. Santa Clara Street  
San Jose, CA 95113

Mayor Liccardo,

It is with a deep sense of grief and unsettling shock to learn about Wednesday's tragic shooting that occurred at the Guadalupe Light Rail Yard. I would like to express my deepest condolences to the Santa Clara Valley Transportation Authority, former colleagues, friends, and their families, as the community mourns during this tragic time.

As a former employee of the VTA of 32 years, retiring in July 2019, I have built strong bonds with many colleagues throughout the years. There are no words to convey such an unimaginable loss. The VTA family will be in my thoughts and prayers.

If I can be of any assistance during this difficult time, please do not hesitate to contact me at ( )

With deepest sympathy,

Sonny Dhaliwal, Mayor  
City of Lathrop