



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Vice Mayor Chappie Jones
District 1

SUBJECT: SEE BELOW

DATE: May 25, 2021

APPROVED:

**SUBJECT: RETROACTIVE APPROVAL OF CITY HALL LIGHTING DISPLAY
SPONSORED BY COUNCIL DISTRICT 1 AS A CITY COUNCIL
SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT
DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Retroactively approve the City Hall Lighting Display Event for the 30th Anniversary of Eritrea Independence Day, scheduled for May 24th, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individual, businesses, or community groups to support the event.
3. Place the item on the June 8, 2021 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The City Hall lighting display is set to recognize the Independence Day of Eritrea, one of the most important public holidays in the country. On May 24, 1991, the Eritrean People's Liberation Front forces moved into the capital Asmara, reinstating independence, after a 30-year war with the Ethiopian military regime. For these reasons, and countless others, we would like to light City Hall Tower and the Rotunda in honor of Eritrea's 30th Independence Day on May 24, 2021. The colors will be red, blue and green to represent the three prominent colors of the flag of Eritrea.

ANALYSIS

City Council Policy 7-14, City Hall Event Lighting Policy, Sections B.1 and C.1 allows Rotunda and Tower lighting in conjunction with proclamations for official actions or ceremonial items as approved by City Council.

Retroactive approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Chappie Jones will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 1, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the May 26, 2021 Rules Committee Agenda and the June 8, 2021 City Council Agenda.

CEQA

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.