



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Cohen  
District 4

**SUBJECT:** SEE BELOW

**DATE:** May 5, 2021

APPROVED: *David Cohen*

**SUBJECT: APPROVAL OF SAFE NEIGHBOR COMMUNITY SAFETY TRAINING  
SPONSORED BY COUNCIL DISTRICT 4 AS A CITY COUNCIL  
SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT  
DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

## **RECOMMENDATION**

1. Approve the Safe Neighbor Community Safety Training event scheduled on Saturday, May 15, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the Tuesday, May 18, 2021 Council Agenda for action.

## **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Safe Neighbor Community Safety Training event will be held on Saturday, May 15, 2021 at the Morrill Middle School amphitheater and is sponsored by Councilmember Cohen. This special event is in partnership with the San Jose Police Department Crime Prevention Unit. It will focus on a community effort to provide a more neighborhood-centric approach to public safety.

Considering recent events, the goal of the event is to give the members of our community the tools, resources and knowledge needed to protect both themselves as well as come to the assistance of others.

Topics covered will include: Personal Safety; Awareness of Surroundings; Distractions that put us in Danger; Suspicious Behavior; Neighborhood Safety; Crime Prevention through Environmental Design; Reporting to Police; and Reporting other issues.

The event is to be held outdoors with social distancing and COVID-related protocols in place. This event is free and open to the public

## **ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Cohen will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 4, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

## **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the Wednesday, May 12, 2021 Rules Committee Agenda and the Tuesday, May 18, 2021 City Council Agenda.

## **CEQA**

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.