



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Sylvia Arenas  
District 8

**SUBJECT:** SEE BELOW

**DATE:** April 29, 2021

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APPROVED: *Sylvia Arenas*

4/29/2021

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**SUBJECT: APPROVAL OF THE INDIA INDEPENDENCE DAY COMMUNITY  
EVENT, CITY HALL TOWER AND ROTUNDA LIGHTING, AND FLAG  
RAISING SPONSORED BY COUNCIL DISTRICT 8 AS A CITY COUNCIL  
SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT  
DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

## **RECOMMENDATION**

1. Approve recognition of India Independence Day and Flag Raising on Thursday, August 12, 2021, and City Hall Tower and Rotunda Lighting from August 12-19, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the Tuesday, August 10, 2021 Council Agenda for action.

## **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

India Independence Day will be recognized on Thursday, August 12, 2021 and sponsored by Councilmember Arenas. This special event recognizes August 15, 2021 as the 75th Anniversary of India Independence Day. The Tower and Rotunda will be lit orange, white, and green from August 12, 2021 through August 19, 2021 to commemorate the Indian and Indian-American community for their contributions and dedication to the City of San José. If outdoor flag raisings resume, the Flag of India will be raised outdoors with a potential flag raising ceremony, subject to local public health orders. This event is free and open to the public, and will follow all appropriate local public health rules, including requiring masks and social distancing.

## **ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Arenas will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 8, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures. City Council Policy 7-14, City Hall Event Lighting Policy, Sections B.1 and C.1 allows Rotunda and Tower lighting in conjunction with proclamations for official actions or ceremonial items as approved by City Council.

## **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the May 5, 2021 Rules Committee Agenda and the August 10, 2021 City Council Agenda.

## **CEQA**

- Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC

City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.