



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Esparza  
District 7

**SUBJECT:** SEE BELOW

**DATE:** 4/29/2021

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APPROVED: *Maya Esparza*

DATE: *4/29/2021*

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**SUBJECT: RETROACTIVE APPROVAL OF MULTIPLE SPECIAL EVENTS  
SPONSORED BY COUNCIL DISTRICT 7 AS CITY COUNCIL  
SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND  
ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE  
EVENT**

## **RECOMMENDATION**

1. Retroactively approve the Dumpster Day held at Dove Hill Park scheduled on April 24, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve the Stonegate Elementary Paint Night scheduled on April 21, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
3. Retroactively approve the Black April Remembrance at the Viet Museum scheduled on April 30, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
4. Approve and accept donations from various individuals, businesses or community groups to support the events.
5. Place the item on the 5/11/2021 Council Agenda for action.

## **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Dumpster Day in the Dove Hill Neighborhood was held on April 24, 2021 and sponsored by Councilmember Esparza. This special event was an opportunity for residents to dispose of unwanted junk. The event was free and open to the public, and followed all appropriate local public health rules, including requiring masks and social distancing.

Stonegate Elementary Paint Night was held virtually on April 21, 2021 and sponsored by Councilmember Esparza. This special event was an opportunity for students and families to

create art together. The event was free and open to the public, and followed all appropriate local public health rules, including requiring masks and social distancing.

The Black April Remembrance at the Viet Museum is scheduled on April 30, 2021. This special event is a remembrance of the Fall of Saigon on April 30, 1975. The event is free and open to the public, and follows all appropriate local public health rules, including requiring masks and social distancing.

### **ANALYSIS**

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Esparza will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 7, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the May 5, 2021 Rules Committee Agenda and the May 11, 2021 City Council Agenda.

### **CEQA**

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.