


### CITY COUNCIL ACTION REQUEST

<b>Department(s):</b> Finance	<b>CEQA:</b> Not a Project, File No. PP17-003,	<b>Coordination:</b> PW, CAO, CMO-Budget Office	<b>Dept. Approval:</b> /s/ Julia H. Cooper
<b>Council District(s):</b> Citywide	Agreements/Contracts (New or Amended) resulting in no physical changes to the environment		<b>CMO Approval:</b>  04/29/21

**SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDERS FOR PLUMBING SERVICES**

#### RECOMMENDATION:

Adopt a resolution authorizing the City Manager to:

1. Execute purchase orders with Burr Plumbing and Pumping, Inc. (San José, CA) and with AB JDD Plumbing Heating & Air Conditioning, Inc. (San José, CA) for plumbing services for an initial twelve-month period, starting on or about May 12, 2021 and ending on or about May 11, 2022, for a total cumulative compensation not-to exceed amount of \$990,000; and
2. Exercise up to four additional one-year options to extend the initial term of the purchase orders with the last option year ending on or about May 11, 2026, subject to the annual appropriation of funds.

**Desired Outcome:** To ensure that plumbing infrastructure in City facilities and structures throughout the City is preserved and operating in optimal condition.

#### BASIS FOR RECOMMENDATION:

The Department of Public Works oversees the maintenance of over 400 facilities and structures within the City of San José and the Public Works Plumbing Shop is responsible for managing plumbing services citywide. The Plumbing Shop team is comprised of only three plumbers. Having contracted vendors to complement the team is essential to keep up with the high volume of maintenance and emergency repairs required at the City. These plumbing services help preserve the integrity of the various water and waste systems and related pieces of equipment, such as backflows, water heaters, boilers, restroom and kitchen plumbing fixtures, sump and ejector pumps, and high-pressure systems located throughout City-owned facilities.

The Finance Department conducted a competitive Request for Bid (RFB) for the plumbing services. The RFB was structured to allow multiple awards. Four responsive bids were submitted, and one bidder, Burr Plumbing and Pumping, requested and was granted the City local and small business preference. The preference granted did not impact award. The City did not receive any protests. Staff recommends award to Burr Plumbing & Pumping, Inc. and AB JDD Plumbing, Heating & Air Conditioning, Inc. as the two lowest responsive and responsible bidders pursuant to the San José Municipal Code for formal bidding, Section 4.12.310(B)(2).

**Climate Smart San José:** The recommendation in this memo has no effect on Climate Smart San José energy, water, or mobility goals.

**Commission Recommendation/Input:** There is no commission recommendation or input associated with this action.

This Council item is consistent with the City’s 2020-2021 Adopted Operating Budget City Areas Delivery Framework: “To effectively develop, manage, and safeguard the City’s fiscal, physical, technological, and human resources to enable and enhance the delivery of City services and projects.”

**COST AND FUNDING SOURCE:**

Services provided under this purchase order are managed by the Public Works Department on behalf of various City Departments and facilities. Project scope, cost, and funding source(s) will vary. Public Works will be responsible for paying contractors and charging Department(s) directly for all work performed under contract.

**FOR QUESTIONS CONTACT:** Jennifer Cheng, Deputy Director of Finance at:  
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