



COUNCIL AGENDA: 04/27/2021

ITEM: 2.12

FILE NO: 21-974

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** April 27, 2021

**SUBJECT: Approval of Dia del Nino Proclamation Sponsored by Council District 5 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event**

## **Recommendation**

As recommended by the Rules and Open Government Committee on April 21, 2021:

- (a) Approve the Dia del Nino Proclamation scheduled on April 27, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
- (b) Approve and accept donations from various individuals, businesses or community groups to support the event.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Carrasco)

[Rules Committee referral 4/21/2021 - Item G.1.b]



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Magdalena  
Carrasco  
District 5

**SUBJECT:** SEE BELOW

**DATE:** March 30, 2021

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APPROVED:

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**SUBJECT: APPROVAL OF DIA DEL NINO PROCLAMATION SPONSORED BY  
COUNCIL DISTRICT 5 AS A CITY COUNCIL SPONSORED SPECIAL  
EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF  
MATERIALS AND SERVICES FOR THE EVENT**

## **RECOMMENDATION**

1. Approve the Dia del Nino Proclamation scheduled on April 27<sup>th</sup>, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the April 27<sup>th</sup>, 2021 Council Agenda for action.

## **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

In lieu of City Proclamation, Dia del Nino will be recognized by the City Council on Tuesday, April 27<sup>th</sup>, 2021 and is sponsored by Councilmember Magdalena Carrasco. Dia del Nino, (Children's Day) has been celebrated annually in Mexico since 1925. Children are recognized as an important part of society so the day focuses on the importance of loving, accepting and appreciating children.

## **ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Magdalena Carrasco will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this

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memorandum will enable Council District 5, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the April 21<sup>st</sup>, 2021 Rules Committee Agenda and the April 27<sup>th</sup>, 2021 City Council Agenda.

### **CEQA**

- ☐ Not a Project, File No. PP10-069(c), City Administrative Activities.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.