



COUNCIL AGENDA: 04/20/2021

ITEM: 2.12

FILE NO: 21-923

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** April 20, 2021

**SUBJECT: Approval of Proclamation for Earth Day Sponsored by Council District 5 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event**

## **Recommendation**

As recommended by the Rules and Open Government Committee on April 14, 2021:

- (a) Approve the Earth Day scheduled on April 20, 2021 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (b) Approve and accept donations from various individuals, businesses, or community groups to support the event.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Carrasco)

[Rules Committee referral 4/14/2021 - Item G.1.c]



## Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Magdalena  
Carrasco  
District 5

**SUBJECT:** SEE BELOW

**DATE:** April 5, 2021

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APPROVED:

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**SUBJECT: APPROVAL OF PROCLAMATION FOR EARTH DAY SPONSORED BY  
COUNCIL DISTRICT 5 AS A CITY COUNCIL SPONSORED SPECIAL  
EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF  
MATERIALS AND SERVICES FOR THE EVENT**

### **RECOMMENDATION**

1. Approve Earth Day scheduled on April 20<sup>th</sup>, 2021 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the April 20<sup>th</sup>, 2021 Council Agenda for action.

### **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

In lieu of City Proclamation, Earth Day will be recognized by the City Council on Tuesday, April 20, 2021 and is sponsored by Councilmember Magdalena Carrasco. Earth Day is internationally recognized to demonstrate support for environmental protection and a celebration of biodiversity and has been observed annually on the 22<sup>nd</sup> of April since 1970. In addition we will be having a District 5 Clean Up Event on April 17<sup>th</sup>, 2021 to celebrate Earth Day by keeping our communities clean. Everyone will be required to socially distance, wear masks and follow COVID- 1- safety.

HONORABLE MAYOR AND CITY COUNCIL

\*\*March 24, 2021\*\*

Subject: \*\* PROCLAMATION FOR NATIONAL CHILD ABUSE AWARENESS \*\*

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### **ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Magdalena Carrasco will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 5, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the April 14th, 2021 Rules Committee Agenda and the April 20<sup>th</sup>, 2021 City Council Agenda.

### **CEQA**

- ☐ Not a Project, File No. PP10-069(c), City Administrative Activities.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.