



March 17, 2021

Alice Vurich, Senior Grants Analyst
San Jose, City of
201 West Mission Street
San Jose, CA 95110-1701

Subject: NOTIFICATION OF APPLICATION APPROVAL
Internet Crimes Against Children Program
Subaward #: IC20 11 7928, Cal OES ID: 085-68000

Dear Ms. Vurich:

Congratulations! The California Governor's Office of Emergency Services (Cal OES) has approved your application in the amount of \$950,000, subject to Budget approval. A copy of your approved subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt.

This subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on Cal OES website at www.caloes.ca.gov.

Any funds received in excess of current needs, approved amounts, or those found owed as a result of a close-out or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal OES.

Should you have questions on your subaward please contact your Program Specialist.

VSPS Grants Processing

Enclosure

c: Subrecipient's file

3650 SCHRIEVER AVENUE | MATHER, CALIFORNIA 95655
VICTIM SERVICES & PUBLIC SAFETY BRANCH
TELEPHONE: (916) 845-8112

SMC

(Cal OES Use Only)

Cal OES #	085-68000-04	FIPS #	085-68000	VS#		Subaward #	IC 20 11 7928
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CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES

GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. Subrecipient: City of San Jose 1a. DUNS#: 946000419 063541874 ^{MR} _{AP}
2. Implementing Agency: San Jose Police Department 2a. DUNS#: 946000419 063541874 ^{MR} _{AP}
3. Implementing Agency Address: 201 W. Mission Street San Jose 95110-1701
(Street) (City) (Zip+4)
4. Location of Project: 201 W. Mission Street Santa Clara 95110-1701
(City) (County) (Zip+4)
5. Disaster/Program Title: Internet Crimes Against Children (ICAC) Program 6. Performance Period: 1/1/2021 to 12/31/2021
(Start Date) (End Date)
7. Indirect Cost Rate: N/A Federally Approved ICR (if applicable): _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2020	ICAC	\$950,000						\$950,000
9.	Select	Select							
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost	\$950,000		\$950,000				\$950,000

13. **Certification** - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. **CA Public Records Act** - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. **Official Authorized to Sign for Subrecipient:**

Name: Leland Wilcox Title: Chief of Staff, City Manager's Office

Payment Mailing Address: 201 W. Mission Street City: San Jose, CA Zip Code+4: 95110-1701

Signature: [Signature] Date: 10/22/2020

16. Federal Employer ID Number: 946000419

(FOR Cal OES USE ONLY)

I hereby certify by my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

<u>Sara Stillwell</u>	<u>3/16/2021</u>	<u>Mary Rucker</u>	<u>3/16/2021</u>
(Cal OES Fiscal Officer)	(Date)	(Cal OES Director or Designee)	(Date)

ENY: 2020-21 Chapter: 6 SL: 14132
 Item: 0690-101-0001 Pgm: 0385
 Fund: General Fund
 Program: Internet Crimes Against Children Program
 Match Req.: None
 Project ID: OES20ICAC000000
 SC: 2020-14132 Amount: \$950,000

DS

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RECEIVED
OCT 23 2020
 BY: 720878

PROJECT CONTACT INFORMATION

Subrecipient: City of San Jose Subaward #: IC 20 11 7928

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below.

1. The **Project Director** for the project:

Name: Alice Vurich Title: Senior Grants Analyst
Telephone #: (408) 537-1623 Email Address: alice.vurich@sanjoseca.gov
Address/City/Zip + 4: 201 West Mission Street, San Jose, CA 95110-1701

2. The **Financial Officer** for the project:

Name: Heidi York Title: Administrative Officer
Telephone #: (408) 537-1625 Email Address: Heidi.york@sanjoseca.gov
Address/City/Zip + 4: 201 West Mission Street, San Jose, CA 95110-1701

3. The **person** having **Routine Programmatic** responsibility for the project:

Name: Sean Pierce Title: Police Sergeant
Telephone #: (408) 537-1397 Email Address: sean.pierce@sanjoseca.gov
Address/City/Zip + 4: 201 West Mission St. San Jose, CA 95110-1701

4. The **person** having **Routine Fiscal** responsibility for the project:

Name: Jennifer Gonzalez Title: Grants Analyst
Telephone #: (408) 537-1631 Email Address: jennifer.gonzalez@sanjoseca.gov
Address/City/Zip + 4: 201 West Mission Street, San Jose, CA 95110-1701

5. The **Executive Director** of a Community Based Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Edgardo Garcia Title: Chief of Police
Telephone #: (408) 537-1606 Email Address: Edgardo.garcia@sanjoseca.gov
Address/City/Zip + 4: 201 West Mission Street, San Jose, CA 95110-1701

6. The **Official Designated** by the Governing Board to enter into the Grant Subaward for the City/County or Community-Based Organization, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Leland Wilcox Title: Chief of Staff City Manager's Office
Telephone #: (408) 535-4873 Email Address: Leland.wilcox@sanjoseca.gov
Address/City/Zip + 4: 200 East Santa Clara St. San Jose, CA 95113-1903

7. The **Chair** of the **Governing Body** of the Subrecipient:

Name: David Sykes Title: City Manager
Telephone #: (408) 535-8100 Email Address: david.sykes@sanjoseca.gov
Address/City/Zip + 4: 200 East Santa Clara St. San Jose, CA 95113-1903

✓

SIGNATURE AUTHORIZATION

Subaward #: IC 20 11 7928

Subrecipient: City of San Jose

Implementing Agency: City of San Jose Police Department

*The **Project Director** and **Financial Officer** are **REQUIRED** to sign this form.

***Project Director:** Alice Vurich

Signature: 

Date: 10/19/20

***Financial Officer:** Heidi York

Signature: 

Date: 10/1/20

The following persons are authorized to sign
for the **Project Director**


Signature

Jennifer Otani

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

The following persons are authorized to sign
for the **Financial Officer**


Signature

Lisa Perez

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Leland Wilcox hereby certify that
(official authorized to sign Subaward; same person as Section 15 on Subaward Face Sheet)

Subrecipient: City of San Jose

Implementing Agency: San Jose Police Department

Project Title: Internet Crimes Against Children (ICAC) Program

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is responsible for reviewing the *Subrecipient Handbook* and adhering to all of the Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Subrecipient Handbook for more detail.

- ☒ The above named Subrecipient receives \$750,000 or more in federal grant funds annually.
- ☐ The above named Subrecipient does not receive \$750,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (Subrecipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of race, color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, age, sexual orientation, veteran and/or military status, protected medical leaves (requesting or approved for leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law. **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Jennifer Schembri

Title: Director of Employee Relations

Address: 200 East Santa Clara Street, San Jose, CA 95113-1905

Phone: (408) 535-8150

Email: jennifer.schembri@sanjoseca.gov

III. Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Subrecipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Subrecipient Handbook Section 2154)

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Subrecipient Handbook Section 2155)

(This applies to federally funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board – (Subrecipient Handbook Section 1350)

The above-named organization (Applicant) accepts responsibility for and will comply with the requirement to obtain a signed resolution from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Civil Rights Compliance

The Subrecipient complies with all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: 

Authorized Official's Typed Name: Leland Wilcox

Authorized Official's Title: Chief of Staff, City Manager's Office

Date Executed: 10/22/2020

Federal Employer ID #: 94-6000419 Federal DUNS # 063541874

Current System for Award Management (SAM) Expiration Date: ~~01/23/2021~~ 01/27/2022 *AP*

Executed in the City/County of: City of San Jose, County of Santa Clara

AUTHORIZED BY: (not applicable to State agencies)

☐ City Financial Officer

☐ County Financial Officer

☒ City Manager

☐ County Manager

☐ Governing Board Chair

Signature: 

Typed Name: David Sykes

Title: City Manager

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: City of San Jose Police Department	Subaward #: IC20 11 7928
A. Personal Services – Salaries/Employee Benefits	COST
Salary - [(40 hours per week x \$47.68 x 52 weeks)/12 months] x 10 months 1.0 FTE - Digital Forensic Analyst (Dylan Hodges)	\$82,645.00
Benefits - 67% x \$82645.00 Retirement= 56%, Health/Dental =11%	\$55,372.00
Overtime - CSO Vigilant Parent Community Service Officer, I/II/Senior/Supervising \$79.88 x 3 hrs x 3 CSOs x 3 sessions x 12 months	\$25,881.00

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: City of San Jose Police Department	Subaward #: IC20 11 7928
A. Personal Services – Salaries/Employee Benefits	COST
Personal Section Totals	
PERSONAL SECTION TOTAL	✓ 163,898

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: City of San Jose Police Department		Subaward #: IC20 11 7928
B. Operating Expenses		COST
Cellebrite UFED 4PC Ultimate renewal \$3700/renewal x 1 renewal		\$3,700.00
128 gb Memory upgrade for SFPD \$500/memory upgrade x 1 memory upgrade		\$500.00
Tape drive with built in USB for SFPD \$4,600/tape drive x 1 tape drive		\$4,600.00
External HD's for SFPD \$750/external HD x 1 external HD		\$750.00
Cellebrite UFED renewal \$4000.00/renewal x 1 renewal		\$4,000.00
ADF for Affiliates renewal \$1648.00/ADF x 4 ADFs		\$6,592.00
XRY for affiliates renewal \$3250.00/XRY x 3 XRYs		\$9,750.00
Write Blockers for 2 Salinas van and 2 for Co Co Van Total: \$1500.00/van x 4 vans		\$6,000.00
Forensic Laptop for Salinas Van \$4000/forensic laptop x 2 laptops		\$8,000.00
XWAYS for CoCo \$2750 /XWAYS x 1 XWAYS		\$2,750.00
Maquisition for CoCo \$700/maquisition x 1 maquisition		\$700.00
Dell Laptops for affiliates \$1300/laptop x 40 laptops		\$52,000.00
AP	ICAC Advertising \$5,000 x 1 outreach	\$5,000.00
	Stealth Trackers \$2309/stealth tracker x 2 stealth trackers	\$4,618.00
Traffic Software \$1375/traffic software x 4 traffic software's		\$5,500.00
Utility Carts \$270/cart x 1		\$270.00
Cell Booster \$550/booster x 1 booster		\$550.00
Cell Phone Charging Locker \$385/locker x 1 locker		\$385.00
ULINE Industrial Cabinet \$490/cabinet x 1 cabinet		\$490.00
Evidence Cage \$3819/cage x 1 cage		\$3,819.00
Translation Services \$4,000 x 1		\$4,000.00
Plotter Printer Supplies \$1,500 x 1		\$1,500.00
Hootsuite Social Media Manager \$500/media manager x 1 media manager		\$500.00
Cellebrite Training \$4667 x 2		\$9,334.00
PSA Advertisement Funds		\$10,000.00
Operating Section Totals		
OPERATING SECTION TOTAL		✓ 145,308

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: City of San Jose Police Department	Subaward #: IC20 11 7928
C. Equipment	COST
Cellebrite Premium Renewal \$106,000/renewal x 1 renewal	\$106,000.00
Gray Key renewal \$16,125.00/Gray Key renewal x 8 renewals	\$129,000.00
Forensic Computer \$65,000/computer x 1 computer	\$65,000.00
Axiom for CoCo County \$7500/axiom x 1 axiom	\$7,500.00
Cellebrite Kiosk \$10956 x 3 kiosks	\$32,868.00
XRY Additions \$48980	\$48,980.00
Hardware Supplies \$8,000 x 1	\$8,000.00
Investigator Cold Towers \$10,000.00/tower x 6 towers	\$60,000.00
Cellebrite UFED SFPD \$13,000/Cellbrite UFED x 1 Cellbrite UFED	\$13,000.00
Dell Forensic Tower for SFPD \$13,780 forensic tower x 1 forensic tower	\$13,780.00
Forensic Tower for HT \$13,780/forensic tower x 1 forensic tower	\$13,780.00
Forensic Laptop for HT \$5495/laptop x 1 laptop	\$5,495.00
Cellebrite Pathfinder License x2 plus one time 18,000 server fee \$28,400/license (including server fee) x 2 licenses (including server fee)	\$56,800.00
Entrt/OP Van \$20,000/van x 1 van	\$20,000.00
Penlink Lic \$16,000/license x 3 licenses	\$48,000.00
Digital Audio System \$12,591.00/system x 1 system	\$12,591.00
Equipment Section Totals	*
EQUIPMENT SECTION TOTAL	✓ 640,794
Same as Section 12G on the Grant Subaward Face Sheet	
Total Project Cost	✓ 950,000

✓

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VSPS Budget Summary Report

IC20 Internet Crimes Against Children Program

San Jose, City of

Internet Crimes Against Children Program

Subaward #: IC20 11 7928

Performance Period: 01/01/21 - 12/31/21

Latest Request: , Not Final 201

A. Personal Services - Salaries/Employee Benefits

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
S	20ICAC	163,898	0	163,898	0	163,898
Total A. Personal Services - Salaries/Employee Benefits:		163,898	0	163,898	0	163,898

B. Operating Expenses

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
S	20ICAC	145,308	0	145,308	0	145,308
Total B. Operating Expenses:		145,308	0	145,308	0	145,308

C. Equipment

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
S	20ICAC	640,794	0	640,794	0	640,794
Total C. Equipment:		640,794	0	640,794	0	640,794

	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
Total Local Match:	0	0	0	0	0
Total Funded:	950,000	0	950,000	0	950,000
Total Project Cost:	950,000	0	950,000	0	950,000

F/S/L (Funding Types): F=Federal, S=State, L=Local Match

Paid/Expended=posted in ledger w/Claim Schedule, Pending=Processed, but not yet in Claim Schedule

03/17/21

Budget Narrative

Categories A - Personal Services

1) Salaries

\$82,645 Digital Forensic Analyst - 1.0 FTE

Funds will be utilized to retain a highly trained, full-time forensic analyst dedicated to the Silicon Valley Internet Crimes Against Children (SVICAC) Task Force. The Digital Forensic Analyst will assist in digital forensic examinations; improve task force effectiveness to prevent, interdict, investigate, and prosecute Internet crimes against children and technology-facilitated child exploitation; and reduce forensic examination backlog and increase the number of forensic exams that taskforce complete during the project period. The full-time staff will provide an immense benefit to the SVICAC Task Force that currently is four months backlogged in digital forensic examinations.

$[(40 \text{ hours per week} \times \$47.68 \times 52 \text{ weeks}) / 12 \text{ months}] \times 10 \text{ months} = \$82,645$

2) Benefits

\$55,372 Digital Forensic Analyst - 1.0 FTE

Funds will be utilized to fund the job benefits of a full time digital forensic analyst, which calculates to 67% of total salaries. Of the 67% benefits, 56% is for retirement contribution and 11% is for medical and dental health benefits.

$67\% \times \$82,645.00 = \$55,372$

3) Overtime

\$25,881 Community Service Officer (CSO) Vigilant Parent

Overtime funds have been budgeted for Community Service personnel to assist in facilitating the Vigilant Parent Initiative. The Vigilant Parent Initiative is an interactive program for parents that provides hands-on access to some of the social media Applications (APPS). Often our children are more tech savvy than parents; however, they are unaware of the dangers of the Internet. This program allows parents to log into fictitious Social Media accounts and see what their children are exposed to. It also teaches them how to use safety filters in APPS most popular with children. Three overtime hours for up to three Community Service personnel (Community Service Officer (CSO) I, II, Senior, and/or Supervising classifications) will assist in facilitating two to three classes a month for 12 months.

$\$79.88 \text{ rate} \times 3 \text{ hours} \times 3 \text{ CSOs} \times 3 \text{ session per month} \times 12 \text{ months} = \$25,881$

Categories B – Operating Expenses

Cellebrite Renewals

Funds have been budgeted for the renewals of vital software that assist in forensic investigations and examinations. Cell phones are becoming a predominant technological medium in the daily lives of everyone including many of the predators that are being investigated. Cellebrite has been essential for SVICAC by providing the appropriate forensic tools that help SVICAC unlock passcodes and encryptions on cell phones. These forensic tools have been essential in reducing case backlogs and speeding up investigations by allowing forensic investigators and detectives to unlock and extract digital data that can then be analyzed, which is critical to meeting SVICAC objectives.

Cellebrite UFED 4 PC Ultimate renewal \$3,700/renewal x 1 renewal

Subrecipient: City of San Jose Subaward #: IC 20 11 7928

Cellebrite UFED renewal \$4,000/renewal x 1 renewal

Supplies for San Francisco Police Department

As an integral affiliate for SVICAC task force, funds are being requested to provide essential supplies that will help San Francisco Police Department (SFPD) perform day to day tasks. Their quantity of work requires a memory upgrade, which will help improve system performance and avoid delays associated with storage. Additionally, tape drives with built in USB are required in order to facilitate offline archival storage. Due to the quantity of files, funds are being requested for external hard drives to be provided in order to provide immediate high capacity storage.

\$500/memory upgrade x 1 memory upgrade

\$4,600/tape drive x 1 tape drive

\$750/external HD x 1 external HD

Renewals for Affiliates

Our agency affiliates have benefited from the ADF provided to them as well as the XRY tools. The XRY tool is a cell phone forensic tool used by a forensic examiner to extract data from suspect and victims' phones to assist in a successful investigation. These tools have been integral in the investigations for our affiliates and need to be renewed to help continue to meet SVICAC objectives.

\$1,648/ADF renewal x 4 ADFs = \$6,592

\$3,250/XRY renewal x 3 XRYs = \$9,750

Equipment and Tools for Salinas County and Contra Costa County Forensic Vans

Funds are being requested for equipment and tools that will help Salinas County and Contra Costa County with investigations and forensic examinations. San Jose ICAC is responsible for ensuring that all affiliates have the proper equipment to successfully conduct ICAC investigations. The goal of the San Jose ICAC is to expand not only the investigator side of the Task Force, but the Forensic side as well. The time and expertise that is needed to conduct forensic examinations can be facilitated with technology. Contra Costa County and Salinas Police Departments are in the final stages of building their Grant Funded Forensic vehicles. In preparation for the completion of these vehicles, they will need some equipment and tools. Write Blockers are used by Forensic Examiners when conducting investigations to ensure that no data is added to a device during the examinations. This is an industry standard in the Forensic examination field. In addition, funds are being requested for forensic laptops, which are designed to be used during Forensic examinations. Forensic examinations require laptops equipped with specifications that allow the forensic team to properly utilize the tools required to complete forensic investigations and examinations.

\$1,500/van write blocker x 4 van write blockers = \$6,000

\$4,000/forensic laptop x 2 laptops = \$8,000

Licenses for Contra Costa County

Funds are being requested to supply Contra Costa County with licenses and equipment required to respond to the increased need for forensic examinations. The XWAYS product is a forensics analytical tool for conducting an examination on phones and computers. There are many small agencies in the task force that do not have the budget for these types of tools. Contra Costa County has their own Forensic examiners and they handle the Northern part of the Task

Subrecipient: City of San Jose Subaward #: IC 20 11 7928

Force. The goal is to train as many forensic examiners in the Task Force due to the time and expertise needed to complete forensic examinations.

Additionally, funds are being requested to supply Contra Costa County with a Maquisition license. The Maquisition product is a forensics analytical tool for conducting examination on Apple Products only. SVICAC is seeing a large increase of Apple products being used and many small agencies in the task force that need the appropriate tools to examine these products. Contra Costa County has their own Forensic examiners and will help handle the Northern part of the Task Force.

\$2,750/XRAYS x 1 XRAYS

\$700/Maquisition x 1 Maquisition

Dell Laptops for Affiliates

Funds are being requested to supply San Jose ICAC affiliates with the proper equipment to successfully conduct ICAC investigations. The goal of the San Jose ICAC is to expand not only the investigator side of the Task Force, but the Forensic side. The time and expertise that is needed to conduct forensic examinations is increasing with technology. We currently have 105 affiliate agencies and over 250 members. One of the many tasks required of an ICAC affiliate is to investigate Cyber Tips that are distributed from the National Center for Missing and Exploited Children to San Jose. The Cyber Tips are then rerouted to the appropriate jurisdiction. The Cyber Tips all involve contraband that most affiliate agencies do not want on their agency computers. The above computers will be distributed to affiliates to investigate Cyber Tips. SVICAC is seeing an increase in the number of affiliates that are working Cyber Tips with limited number of

laptops. By providing these affiliate agencies with laptops we will be able to better process the Cyber Tips in a more efficient manner.

\$1,300/laptop x 40 laptops = \$52,000

SVICAC Social Media

The use of social media is increasing significantly amongst the members of our community. SVICAC has the goal of increasing our Social Media footprint in order to engage with the community to raise awareness and education. Funds are being requested to help increase our Social Media footprint and ensure that updates to our website are up to date and provided frequently. Hootsuite Social Media Manager is a social media management tool that will allow SVICAC to manage multiple social media networks and view analytical data from the social media engagement that is attained from the public. SVICAC is finding that social media engagement has significantly helped to educate community members with information on how to better protect the youth. Social media has been a vital medium of communication with the community.

Advertising \$5,000 x 1

\$500/media manager x 1 media manager

Stealth Trackers

Funds are being requested to purchase stealth trackers that will allow officers to monitor a suspect's movements. SVICAC often conducts undercover operations with suspects that want to engage in sexual activity with children. During these operations undercover officers arrange to meet with suspects at designated locations. Often officers already have probable cause to make

an arrest but want the act of furtherance to make the case stronger. The trackers will allow officers to monitor the suspect movements on the way to the designated location.

\$2,309/stealth tracker x 2 stealth trackers = \$4,618

Traffic Software

Funds are being requested to purchase traffic jam software that will allow detectives to monitor and locate ads being posted by human traffickers. SVICAC has recently merged with San Jose Human Trafficking Team and the Human Trafficking team is now part of ICAC, working on joint operations. Human traffickers are not only trafficking young children, but they are also manufacturing child sexual abuse images to create ads on various sex workers advertisement websites. With the use of traffic jam software, detectives and investigators will be able to locate ads and better complete their examinations and investigations.

\$1,375/traffic software x 4 traffic software's = \$5,500

Equipment and Tools for Undercover operations

Funds are being requested to purchase equipment and tools that will be essential for undercover operations. SVICAC conducts undercover operations at various hotels, which takes a large amount of equipment and planning. Funds are being requested to purchase utility carts that will be used to transport equipment to and from the various locations needed to travel to complete these undercover operations. Additionally, funds are being requested to purchase mobile cell boosters that will allow detectives to keep an open line of communication with traffickers and victims during these operations. Upon conducting investigations and operations, SVICAC has

found that many locations have poor cell phone services and the use of the cell boosters will ensure an open line of communication.

Utility Carts \$270/cart x 1

\$550/booster x 1 booster

Equipment and Supplies for SVICAC

With the significant increase in use of cell phones in everyday life many cases are finding evidence on cellular devices rather than computers. Funds are being requested for a charging locker that will facilitate in an ensuring that cases with seized phones can comply with the necessity of having the phones charged. The charging locker will allow detectives to charge multiple cellular devices at once while they are being examined. Detectives and investigators use many different forensic devices to examine cellular devices including GreyKey. Funds are being requested to purchase an industrial cabinet that will allow cellular devices to be locked in a cabinet undisturbed while the Forensic program is working. Funds have also been budgeted for an evidence cage that will allow SVICAC to safely store evidence until it can be forensically examined and prepared for Court. SVICAC's plotter printer is essential to print a wide variety of materials while maintaining high quality resolution. Funds are being requested for supplies associated with the essential use of this printer, which allows analysis and mapping used by SVICAC.

\$385/locker x 1 locker

\$490/cabinet x 1 cabinet

\$3,819/cage x 1 cage

Plotter Printer Supplies \$1,500 x 1

Translation Services

In response to the growing diversity in the Silicon Valley, funds are being requested for translation services. More and more community members that have English as a second language are seeking information that ensures awareness and education. SVICAC is having great success with the Vigilante Parent Initiative, which requires pamphlet handouts. These funds will be used to purchase translation services to provide pamphlets in several different languages that will facilitate the access that our community has to this essential information.

Translation Services \$4,000 x 1

Cellebrite Training

Funds are being requested in order to send detectives to trainings in response to evolving technology. The training money will be used to send detectives to train on forensic tools, such as Cellebrite, XRY, ADF, and AXIOM. This training is needed in order to ensure that detectives are up to date and properly trained in the utilization of forensic tools, which are integral for completing forensic investigations and examinations. These tools and the proper utilizations of them ensure that SVICAC objectives are being met.

\$4,667/training x 2 trainings = \$9,334

Category C – Equipment

Cellebrite Premium

As the number of cell phone evidence increases, SVICAC is requesting funds to purchase Cellebrite premium, an essential solution that will allow full file system extraction on any iOS device and Android devices. This allows forensic examiners to extract more data than what is possible through other methods of extractions. This product will allow SVICAC to gain access to 3rd party app data, chat conversations, downloaded emails, email attachments, and deleted content, which allows SVICAC a better opportunity to find and stop predators.

\$106,000/premium x 1 premium

Gray Key renewals

Funds will be used to renew 8 GrayKey cell phone forensic licenses. iPhones are among the most secure mobile systems available today. Without the user's passcode to access the iPhone, law enforcement is unable to advance ICAC investigations. GrayKey is a forensic tool designed to unlock any iOS devices that are password protected. Areas such as San Francisco, San Jose, and Contra Costa have been plagued with similar types of criminal investigations. The taskforce includes over 100 agencies within 11 counties.

\$16,125/Gray Key renewal x 8 renewals = \$129,000

Forensic Computer for unlocking tower

Funds are being requested to purchase a forensic computer that will help the San Jose ICAC Program in assisting all the 105 agencies that are within the Task Force by providing forensic investigators with resources to access encrypted computer towers and laptops. San Jose ICAC is seeing an increased amount of computer towers that have secure passwords or encryption. SVICAC currently uses several different tools (i.e. Greykey, Cellebrite) to bypass passwords and

encryption in phones, but SVCICAC does not have a forensic tool for accessing locked or encrypted computer towers and laptops. There is an increase in encryption sophistication by suspects that are trying to protect their data/evidence. San Jose ICAC will utilize funds to purchase one forensic computer tower for breaking passwords and encryption. This tower will be beneficial to the over 100 agencies affiliated with SVICAC, as the services rendered from this computer will be available to the entire Task Force.

\$65,000/forensic computer x 1 forensic computer

Axiom for Contra Costa County

In the response to the increased need for Forensic examinations San Jose is requesting funds to supply Contra Costa County with an Axiom License. The Axiom license is a forensics analytical tool used for conducting examination on phones and computers. Axiom is the only tool that currently does Cloud based forensics.

\$7,500/Axiom x 1 Axiom

Cellebrite Kiosk

In the response to the increased need for Forensic examinations, funds are being requested to supply three Cellebrite Kiosk dumping stations to be placed within the San Jose Police Department. The Cellebrite Kiosk is a streamline dumping station for extracting data from cellphones. SVICAC is seeing an increase in the number of phones that are being collected in the field and booked for later examination. The Kiosk will allow SVICAC to place the Kiosks in places where officers in the field can extract the data from the phone of victims and witnesses and return the phone to the owner without having to book the phone for later examinations.

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\$10,956/kiosk x 3 kiosks = \$32,868

XRY Additions

Funds are being requested to purchase XRY additions to help assist in successful investigations.

There is an increased need for forensic examinations in the Silicon Valley, and San Jose will supply two more affiliates with the XRY Tools. The XRY tool is a cell phone forensic tool used by a forensic examiner to extract data from suspect and victims' phones to assist in successful investigations. In order to utilize these tools, we are requesting funds for a training course that will educate affiliates on the proper usage of the XRY tool. Two office logical and physical versions, one XEC Director setup, one XEC director plus, and one XEC export will ensure that affiliates have the appropriate tools to conduct successful forensic examinations.

1 Online Training Course \$995

1 XRY intermediate \$2,195

3 office version logical & physical \$29,985

1 XEC director setup \$6,950

1 XEC director plus \$5,560

1 XEC export \$3,295

~~Advertisement Apparel~~

AP

~~Funds are being requested to purchase advertisement apparel that will help with one of the most fundamental missions of ICAC: to provide education and awareness to those being targeted by predators and their parents. The victims of crimes investigated by SVICAC are juveniles and do not understand the dangers of the internet. SVICAC is finding that parents also~~

Subrecipient: City of San Jose Subaward #: IC 20 11 7928

~~do not understand the dangers of the internet. SVICAC is working on spreading our awareness through SVICAC apparel (shirts, hats etc.) that will not only encourage questions and start the conversations, but it leads them to the SVICAC site directly, where they are able to find resources that facilitate education and reporting. The apparel increases accessibility to information which is vital for those who do not know where to attain this information. Parents and youth are exposed to large amounts of information that is useful in preventing internet crimes and helps facilitate reporting.~~

AP

~~Apparel \$10,000 x 1~~

Hardware Supplies

Funds are being requested for hardware supplies that affiliate agencies need in order to complete investigations or examinations. SVICAC covers 11 Bay Area Counties with 105 agencies. The needs of these diverse affiliate agencies always change throughout the year. These funds will be used for unexpected purchases such as various hard drives, computer hardware, audio and video equipment that may be needed when performing essential day to day operations.

Hardware Supplies \$8,000 x 1

Investigator Cold Towers

Funds are being requested to purchase investigator cold towers. San Jose ICAC currently has 6 investigators who work ICAC cases including Cyber Tips. San Jose ICAC writes and executes hundreds of search warrants a month to various ISP/ESP's. The returns they get from those companies are hundreds sometimes thousands of pages long. They also get Forensic extractions from the forensics team from computer and cell phone dumps that are also several hundred pages

long. The Forensic towers will facilitate the processing of the materials in a safe and expedited manner. Currently, City-issued computer towers are used, which do not have the proper capabilities to handle the volume of pages and information. The cell phone towers are necessary in order to decrease the processing time and better perform investigations and examinations.

$\$10,000.00/\text{tower} \times 6 \text{ towers} = \$60,000$

Cellebrite UFED SFPD

In the response to the increased need for forensic examinations, San Jose is requesting funds to supply one more affiliate with the Cellebrite tool. The Cellebrite tool is a cell phone forensic tool used by a forensic examiner to extract data from suspect and victims' phones to assist in successful investigations. The Cellebrite tool is integral in SVICAC operations and this tool will be assigned to San Francisco Police ICAC, who will share it with the border affiliates.

$\$13,000/\text{Cellebrite UFED} \times 1 \text{ Cellebrite UFED}$

Equipment, tools and training for Human Trafficking

Funds are requested to purchase Forensic towers that will allow SVICAC and San Jose Police Department Human Trafficking to process the evidence material in a safe and expedited manner. An additional tower is requested for SFPD due to the high volume of evidence being processed by the agency. This forensic tower will make it possible to process a high volume of data, that will expedite examinations and investigations. It is often necessary for investigators to conduct business in the field, which requires the use of laptops, as such, funds are requested to purchase a laptop for the human trafficking team to better complete research.

$\$13,780/\text{forensic tower} \times 2 \text{ forensic tower} = \$27,560$

\$5,495/forensic laptop x 1 forensic laptop

Operations Van

SVICAC currently executes at least 2 search warrants a week and 1 undercover operation every 2 weeks. The undercover operations take large amounts of equipment to be transported to local hotels for the operation. Funds are requested to purchase a van that will serve as the mode of transportation for these operations. SVICAC has a 10-man entry team used for executing search warrants. It is difficult to be stealth and quiet with 8-10 vehicles driving up to a residence. The van will be used to transport equipment for undercover operation as well as stealthily transport the entry team safely to the target location for the execution of search warrants.

\$20,000/van x 1 van

Analytical Licenses for Investigations and Examinations

Funds are being requested to purchase three Penlink Licenses that will help detectives organize data. SVICAC has seen an increase in social media search warrants and many of these warrant returns are as much as 2,500 pages. The Penlink license will allow detectives to track suspects with proper legal service as well as parse out returns. This will save detectives hours of time during an investigation. Additionally, funds are being requested to purchase two celebrite pathfinder licenses and a one-time server fee. This analytical tool will help with the processing evidence and data from a variety of digital devices and cloud sources. These licenses will provide investigators with the analytical tools that will ensure successful analysis of digital data and ensure successful investigations and examinations.

\$16,000/Penlink license x 3 Penlink licenses = \$48,000

Subrecipient: City of San Jose Subaward #: IC 20 11 7928

\$28,400/Cellebrite Pathfinder license (including server fee) x 2 Cellebrite Pathfinder licenses
(including server fee) = \$56,800

Digital Audio System

SVICAC has recently added a Training room at the San Jose Police Department to be used for meetings and ICAC training. The first phase of the room was adding video walls with up to date technology to give presentation using any type of device. The second phase includes adding blinds and audio for the room. Funds are being requested to add this audio system to the room to provide audio solutions for proper training.

\$12,591/system x 1 system

Project Narrative

a. Problem Statement

The access to computers and other technology-related communication devices in the United States today has increased at an immeasurable rate. Computers are available to the children in our homes, schools, public libraries, community youth centers, and countless other public places youth congregate. Smart phone devices with internet access are becoming more and more common among youth. Based on data from the Internet Live Stats (2020), it is estimated that there are over 4.5 billion internet users in the World with over 312 million in the United States alone. Many of these users are children, who are accessing the internet at ever-increasing levels. In 2019, Facebook estimated over 2.4 billion people utilized their site for social networking (Internet live stats). This is an increase from 2010, when 149 million users were updating their status on Facebook. Keeping these statistics in mind, Internet Crimes Against Children (ICAC) investigators face an overwhelming task of educating our youth; while at the same time investigating those who try to claim their childhood innocence.

Unfortunately, the technology has also brought an increased potential for online victimization of these same children and youth to include; unwanted exposure to sexual material, unwanted sexual solicitations, and online harassment. Over the last several years, the aggressive marketing of sexual material on the Internet has increased. Children and youth encounter unsolicited exposure to sexual material through pop-up ads and malicious software. These items have even been found bundled in game demos.

Children and youth continue to receive unwanted sexual solicitations while surfing online. Approximately, one in five youth ages 10 to 17 years-old received a sexual solicitation or were approached over the Internet, according to GuardChild 2017. Ninety percent (90%) of youth ages 8-16 years-old have accidentally encountered online pornography, when entering an innocent search term while doing their homework (GuardChild 2019).

Particularly disturbing trends in these solicitations are requests for youth to send sexual pictures of themselves. It is a crime, under federal laws, to take, distribute, or possess sexually explicit images of children younger than 18. Many of these photographs would constitute as child pornography. If a child or teen were to comply with these requests, they may be unable to realize the potential negative impact of their actions. The pictures could be circulated online to hundreds of people and the victim would have no way of retrieving these images.

Due to evolving technology, the Silicon Valley Internet Crimes Against Children (SVICAC) Task Force has experienced an increase in the amount of digital evidence confiscated (laptops, desktop, Smartphone's, CD's, USB flash drives, and tablets) throughout the course of investigations. Unfortunately, almost all computers described have the capability to utilize an external USB flash drive and/or a Micro SD Card. USB flash drives are often used for the same purposes for which floppy disks or CDs were once used (i.e. storage, data backup, and transfer of computer files). USB flash drives and/or micro SD cards are smaller, faster, have thousands of times more capacity, more durable and reliable because they have no moving parts.

Smartphone devices with Internet access are becoming more and more common. Most smartphones access the Internet at high speeds, as a result of 4G and

high powered 5G data networks. The growth of Wi-Fi also allows users to access the Internet to browse their favorite websites. Although all cell phones have the ability to send or receive text messages, a smartphone has the ability to send or receive multimedia messages, which includes picture and video messaging.

Smartphone's can handle small programs or mini applications that perform a wide variety of functions. Some Smartphone's come with additional storage options such as Micro SD Cards and/or external expandable storage. We are experiencing the growth in technology, which has seen Smartphones being as big as 256GB. External storage devices and iCloud storage can give you virtually unlimited extra space for music, movies, photos, documents and other data. Many of them are surprisingly affordable. While executing search warrants the average number of computer components located and confiscated is approximately 23 items per household.

External USB flash drives and/or Micro SD Cards are also hard to detect with the naked eye. To avoid detection from law enforcement; suspects are utilizing these disguised USB drives as well as Micro SD cards to store/conceal child pornography and other illegal contraband. Some drives are the size of a human fingernail while others are disguised to appear as various items such as:

1. Lipstick container
2. Jewelry
3. Toys (Transformers)
4. Desserts (ice cream)
5. Food (Sushi)
6. Paperclips
7. Erasers (See examples below)

Being in the heart of the Silicon Valley, home of the world's largest high-tech companies and developers, the national statistics represent what is occurring locally in

our SVICAC Task Force's multi-county service area. The SVICAC Task Force represents 11 counties in Northern California, which include Napa, Sonoma, Marin, Contra Costa, Alameda, San Francisco, San Mateo, Santa Clara, Santa Cruz, Monterey, and San Benito. The San Jose Police Department (SJPD) is the lead agency for the SVICAC Task Force.

The SVICAC Task Force is currently on pace to receive over 6,000 CyberTips this year from the National Center for Missing and Exploited Children. This will be a 70% increase from 2019. CyberTips are investigative leads generated by the Internet service providers, law enforcement agencies, and residents. These leads relate directly to cases involving child sexual exploitation on the Internet. The SVICAC Task Force continues to receive documented complaints regarding the manufacture, distribution, and possession of child pornography. In addition to the documented complaints and CyberTips received, the SVICAC Task Force receives countless phone calls, emails, and referrals from parents, teachers, relatives, and other agencies regarding possible online crimes committed against children and youth.

Both the national and local statistics point to the fact that the online victimization of children is not going away, in fact, is growing rapidly. More than 30 million children in the United States use the Internet on a regular basis (Online Risks for Youth, n.d). 94% of children between 3 to 17-year-old children use the Internet (American Community Survey Report, 2019). This attributes to an increase in the number of online child predators, an increase in access to computers and other technology devices by both children/youth and predators, an increase in the technological advances of the computer devices that we use, an increase in the amount of time children and youth spend using

the internet each day, or this increase could be attributed to a combination of all of these factors listed above.

The SVICAC Task Force is working hard to provide parents with Smartphone and Social Media awareness, while also providing them with the tools they need to keep their children safe. Community and school presentations are also conducted with the focal point on Cyberbullying and Internet safety. In addition, the SVICAC.ORG website is in full operation. This website is an excellent tool for providing resource information for parents, children, law enforcement, and the community so that they may stay safe online. We have also recently launched the Vigilante Parent Initiative, which is an interactive training class for parents only. This program is seeing great success and we hope to launch it Nationwide to all ICAC Tasks Forces early next year.

SVICAC consists of 116 local, state, and federal law enforcement agencies, which is the largest ICAC task force within the state of California. The Task Force is responsible for investigating child sexual exploitation and child sexual abuse investigations. Our region expands across 12 different counties within the peninsula. The two farthest compass locations within the Task Force are Monterey County and Sonoma County.

b. Plan

The SVICAC Task Force was formally established in March of 2003. The mission of the SVICAC Task Force is to identify, apprehend, and prosecute Internet sexual predators who exploit children using computers, and to sponsor community education efforts regarding the prevention of Internet crimes against children. All participating agencies

acknowledge that the SVICAC Task Force is a joint operation in which all agencies act as partners in a joint effort to address Internet crimes against children.

The SVICAC Task Force will conduct both proactive and reactive investigations into computer/technology crimes perpetrated against children throughout its geographic service area. These investigations target suspects who are sharing child pornography online or who are attempting to exploit children. The SVICAC conducts undercover criminal investigations by utilizing specific software, which allows investigators to conduct peer-to-peer file-sharing investigations. These investigations target predators that are sharing child pornography online or attempting to exploit children. In addition, the Task Force conducts undercover investigations in various on-line chat forums. These investigations target suspects that are "sexting" and/or are attempting to lure children to meet a sexual predator - also known as traveler investigations. The investigations usually culminate with an arrest warrant, search warrant, or both.

Despite being in the heart of the Silicon Valley, the SVICAC Task Force does not have adequate equipment to facilitate an ICAC computer-based training center. SVICAC has limited facilities designated to host ICAC training. Each law enforcement agency has very stringent security guidelines within their own agency. This prohibits outside law enforcement agencies from utilizing their computer components.

A detailed action plan for meeting each of the project objectives is outlined in the Objectives and Activities section of this application. The SVICAC Task Force will collect data relative to the listed objectives monthly. The SVICAC Task Force Commander will utilize existing statistical information gathered in a monthly statistics sheet and a quarterly case-tracking form to measure the number of investigations (reactive/proactive), how they

are investigated, and their subsequent dispositions. Statistics on community outreach and the number of attendees will be collected and maintained. Child sexual Internet crime trends will be identified and tracked.

The SVICAC Task Force will track and report, on a quarterly basis, information about cases submitted to local, state and/or federal prosecutors using the ICAC Case Tracker report submission form. The SVICAC Task Force will solicit statistical information from affiliated agencies on a monthly and quarterly basis. This statistical information will be compiled onto the ICAC Case Tracker report form and uploaded into the ICAC data portal. The number of arrests, community presentations and prosecutions will be compiled and compared to previous statistical information to determine the effectiveness of the project.

Objectives and Activities (during 12-month performance period)

Objective #1: The SVICAC Task Force will serve as an investigative resource for communities and agencies within its geographic service area.

Activities #1:

The Task Force will:

- Conduct criminal investigations initiated from Task Force members, allied agencies (local, state, and federal), resident complaints, the National Center for Missing and Exploited Children's Cybertip line, and other similar sources;
- Assess initial report information;
 - Identify jurisdiction-related to prosecution and additional investigative follow up;
 - Develop suspect information;

- Develop probable cause through investigative techniques (surveillance, undercover operations, and stings.);
- Write and execute search and arrest warrants;
- Collect and process evidence;
- Coordinate case presentation with the appropriate prosecutorial designee (District Attorney, Deputy Attorney General, and/or the Assistant United States Attorney);
- Identify potential training classes applicable to affiliated agencies;
 - Advise affiliated agencies of training classes and ascertain interest and availability for classes; and
 - Make available the forensic van and forensic officer to affiliated agencies when available.

Projected Goal #1: 750 SVICAC-related technical assistance and requests received and forwarded to the appropriate agency per year.

Objective #2: The SVICAC Task Force will conduct both proactive and reactive investigations into the computer/technology crimes perpetrated against children and youth.

Activities #2:

To achieve this objective for reactive cases, the Task Force will complete the following activities:

- Conduct criminal investigations initiated from Task Force members, allied agencies (local, state, and federal), resident complaints, teachers,

Cybertips, the National Center for Missing and Exploited Children, and other similar sources. The Task Force will strive to integrate federal, state and local efforts as identified in the U.S. Attorney General's *Project Safe Childhood Initiative*;

- Assess initial report information;
- Identify the responsible jurisdiction- related to prosecution and additional investigative follow up;
- Develop suspect information;
- Develop probable cause through appropriate investigative techniques;
- Write and execute search and arrest warrants;
- Collect and process evidence;
- Coordinate case presentation with the appropriate prosecutorial designee (District Attorney, Deputy Attorney General, and/or the Assistant United States Attorney.); and
- Complete a statistical tracking form for investigation to include information on case outcomes (arrests).

To achieve this objective for proactive cases, the Task Force will complete the following activities:

- Conduct undercover investigations to include, but not limited to, online chat, Peer-to-Peer, monitoring of social network sites (e.g., Craigslist, Omegle.com, Facebook, Tagged.com). The Task Force will strive to integrate federal, state and local efforts as stated in the *Project Safe Childhood Initiative*;

- Identify the responsible jurisdiction related to prosecution and additional investigative follow up;
- Develop suspect information;
- Develop probable cause through appropriate investigative techniques;
- Write and execute search and arrest warrants;
- Collect and process evidence;
- Coordinate case presentation with the appropriate prosecutorial designee (District Attorney, Deputy Attorney General, and/or the Assistant United States Attorney); and
- Complete a statistical tracking form for investigation to include information on case outcomes (arrests).

Projected Goal #2: 375 reactive investigations and 275 proactive cases that will be investigated per year.

Objective #3: The SVICAC Task Force will serve as a forensic resource to affiliate agencies and other agencies within our Task Forces geographical area of service.

Activities #3:

To achieve this objective, the Task Force will complete the following activities:

- Receive forensic requests from Task Force members, affiliate agencies, and other agencies within the Task Forces service area;
- Assess forensic requests received for appropriateness as related to the ICAC Program;

- Refer non-ICAC related referrals and requests to the appropriate agency;
- Triage forensic requests based on Task Force guidelines (based on pending court dates, and crime types);
- Coordinate forensic requests/requirements with the respective prosecutor to minimize unneeded analysis;
- Assign forensic requests to the forensic examiner most skilled in the area needed;
- Examine media for the requested information;
- Prepare forensic reports based on Task Force policy; and
- Complete statistical tracking form for forensic examinations completed.

Projected Goals #3: 1,500 forensic examinations that will be completed per year.

Objective #4: The SVICAC Task Force will assist and enhance, to the extent possible, with the effective prosecution of cases at the appropriate level.

Activity #4:

To achieve this objective, the Task Force will:

- Prepare cases for prosecution based on prosecutor's standards;
- Complete statistical tracking to include the number of cases submitted for federal prosecution, the number of cases accepted for federal prosecution, the number of cases submitted for state prosecution, and the number of cases submitted for local prosecution; and

- Complete statistical tracking to include case dispositions (e.g., unfounded, suspended, plea, or trial).

Projected Goal #4: 240 cases will be submitted for federal, state, or local prosecution per year.

Objective #5: The SVICAC Task Force will effectively respond to referrals from agencies (other task forces, federal partners, and Cybertips).

Activity #5:

To achieve this objective, the Task Force will:

- Accept referrals from participating agencies, residents, teachers, NCMEC, and other related entities;
- Assess referrals for appropriateness as related to the ICAC Program;
 - Refer non-ICAC related referrals and requests to the appropriate agency;
 - Identify information/resources needed by requesting party;
 - Provide requested information/resources to the requesting party;
 - Provide other information identified by assessment to the requesting party; and
- Document actions taken on the statistical reporting form.

Projected Goal #5: 3,000 ICAC-related referrals from the state and local law enforcement agencies that the Task Force will address per year.

Objective #6: The SVICAC Task Force will engage in law enforcement and community outreach activities to include training, prevention, and educational activities.

Activities #6:

To achieve this objective, the Task Force will:

- Receive requests via telephone, mail and email for presenters from people representing law enforcement agencies and community groups (community groups includes, but is not limited to, schools, youth organizations, community-based organizations, state and local law enforcement associations and chapters, local businesses, business organizations, victim service providers, faith-based organizations, the media, and family advocacy organizations);
- Complete the Speaker Request Form with information pertaining to the date/time of the event, the identity and contact information of the requestor, the location of the event, the number of people expected, and the topic desired;
- Search for and identify the Task Force member with the skills and knowledge to make the requested presentation;
- Coordinate with the identified presenter to ensure that he/she is available on the date requested;
- Provide the identified speaker with the information needed (copy of the Speaker Request Form);
- Re-contact the requestor to provide the name of the chosen presenter;

- Provide copies of the Speaker Request Form to supervisors and the Task Force Records Officer;
- After the presentation, follow-up to ascertain the number of attendees via a sign-in sheet (if applicable); and
- Report the presentations on the monthly statistical reports.

Projected Goal #6: 75 community outreach and 100 law enforcement presentations will be conducted to include training, prevention and education activities per year.

Objective #7: The SVICAC Task Force will formalize law enforcement partnerships through signed Memorandums of Understanding (MOU's) and Operational Agreements.

Activity #7:

To achieve this objective, the Task Force will:

- Contact agencies that have requested assistance, training, or information in the past year;
- Discuss with these agencies the advantages of having a signed MOU. Ensure the MOU includes language requiring affiliated agencies to adopt ICAC Task Force Investigative Standards for all ICAC-related investigations;
- Provide a copy of ICAC Task Force Investigative Standards to all partner agencies;
- Provide a copy of the MOU to the agency;
- Keep copies of the signed MOU's on file;

- Add agency to list of formal ICAC partners;
- Keep agencies apprised for training opportunities, national coordinated investigations, and planning meetings; and
- Invite agencies to attend quarterly Task Force Steering Committee meetings.

Projected Goal #7: A Memorandum of Understanding signed by all affiliated agencies, which include adoption of Federal ICAC Task Force investigative standards will expand to 106 law enforcement agencies per year.

Objective #8: The SVICAC Task Force will fully participate in nationally coordinated investigations.

Activity #8:

When notification is received of nationally-coordinated investigations, the Task Force will:

- Identify available resources for participation;
- Make personnel resources available for all necessary meetings as identified by investigation leader;
- Participate in investigations as directed by investigation leader; and
- Report participation on the six-month progress reports.

Projected Goal #8: The SVICAC Task Force will participate in at least 3 nationally-coordinated ICAC investigations per year.

Objective #9: The SVICAC Task Force will assist with arrests for computer/technology crimes perpetuated against children and youth.

Activity #9:

The Task Force will:

- Conduct criminal investigations initiated from Task Force members, allied agencies (local, state, and federal), resident complaints, the National Center for Missing and Exploited Children's CyberTip line, and other similar sources;
- Assess initial report information;
- Identify jurisdiction-related to prosecution and additional investigative follow up;
- Develop suspect information;
- Develop probable cause through investigative techniques (surveillance, undercover operations, and stings);
- Write and execute search and arrest warrants;
- Collect and process evidence;
- Coordinate case presentation with appropriate prosecutorial designee (District Attorney, Deputy Attorney General, and/or the Assistant United States Attorney);
- Identify potential training classes that may be applicable to affiliated agencies;
- Advise affiliated agencies of training classes and ascertain interest and availability for classes; and
- Make available the forensic van and forensic officer to affiliated agencies when available.

Projected Goal # 9: The SVICAC Task Force will arrest 250 for computer/technology crimes perpetuated against children and youth per year.

Capabilities

The SJPd is the lead agency for the SVICAC Task Force. The Department provides law enforcement services to all residents in the City of San Jose. Chief Eddie Garcia provides leadership for the SJPd. Chief Garcia, along with Assistant Chief Dave Knopf, oversee the agency's four Deputy Chiefs. The Deputy Chiefs are responsible for the, Executive Officer, Division of Gaming and operations of four bureaus.

- Bureau of Administration
- Bureau of Field Operations
- Bureau of Investigations
- Bureau of Technical Services

The SVICAC Task Force is part of the Special Victims Unit, which operates within the Bureau of Investigations. The activities of the SVICAC Task Force will be governed by a signed MOU between participating agencies. Participating agencies will also be required to adhere to the national ICAC Program's Operational and Investigative Standards. Copies of these standards shall be made available to all participating agencies.

The day-to-day activities of the assigned ICAC detectives will be supervised by a Sergeant, who is assigned to the SJPd's Child Exploitation Detail, Special Victims Unit. This Sergeant will also serve as the SVICAC Task Force Commander. The Commander will ensure all investigators follow the ICAC Task Force Investigative Standards. He/she

will be responsible for case assignments, forensic assignments, and public presentation assignments. The Commander will also be responsible for assigning requests for technical assistance and requests for resources. On an as-needed basis, the SVICAC Task Force Commander will assist with requests for technical assistance, resources, and training by other law enforcement agencies and the community.

The SVICAC Task Force Commander is supervised by a Lieutenant who is assigned to the ICAC Program for a portion of his/her time. The Lieutenant is supervised by a Captain who oversees all Task Force activities (both ICAC and non-ICAC.)

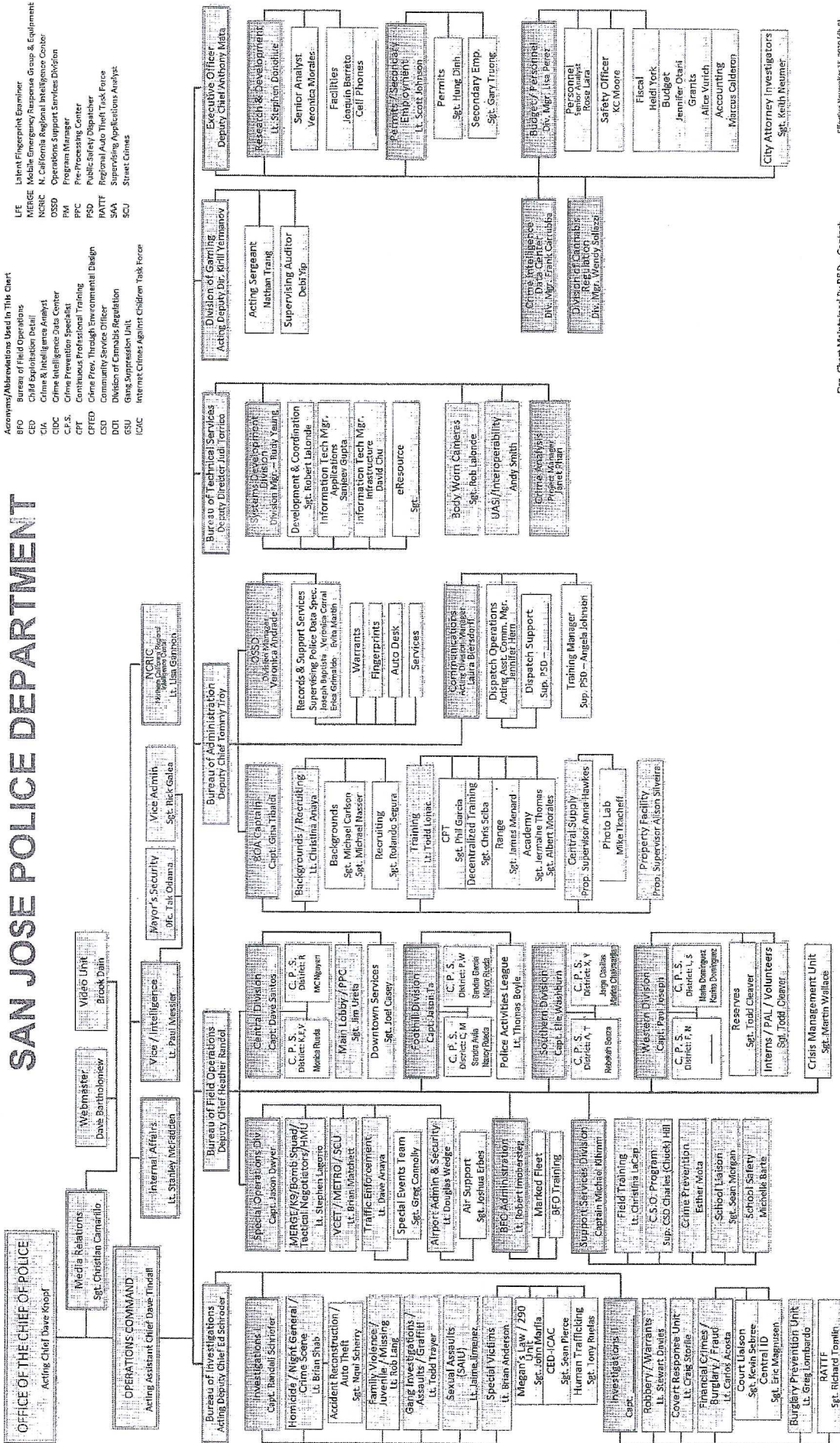
The current SVICAC Task Force Commander has attended the ICAC New Commander Training Program, ICAC-Peer-to-Peer, and sexual assault investigation training. The on-site forensic examiners have attended training on Wireless Devices, EnCase Forensics and FTK Software. The four full-time ICAC investigators have attended the ICAC Peer-to-Peer course, along with pertinent child exploitation courses provided at the National ICAC Training Events.

The SJPd has received and managed federal and state grants since 2003. The SJPd has demonstrated administrative and financial capacity to successfully implement all grant requirements. The Department has provided timely and accurate financial status reports and biannual programmatic reports to the granting agencies. There have been no findings in recent financial, administrative, and programmatic audits. The Division Manager of Bureau of Administration (BOA) oversees the functions of the Fiscal Administration Division and Employment Services Division. The Fiscal Administration Division is supervised by the Administrative Officer. The Unit is comprised into three teams: Accounting and Compliance; Budget and Strategic Planning; and Grants

Subrecipient: City of San Jose Subaward #: IC 20 11 7928

Management. The Grants Management Unit manages all Department grants. The Grants Management Unit will search, develop and submit grant proposals; secure and execute grant awards; prepare financial and programmatic reports; ensure department meet grant obligations and requirements; and complete the grant closeout process.

SAN JOSE POLICE DEPARTMENT



Effective November 15, 2020 (08-4)

Org. Chart Maintained By R&D - Contact

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient City of San Jose	Duns# 63541874	FIPS# 085-68000
Disaster/Program Title: Internet Crimes Against Children (ICAC) Program		
Performance Period: 1/1/21 to 12/31/21 Subaward Amount Requested: 950,000		
Type of Non-Federal Entity (Check Box): <input type="checkbox"/> State Gov. <input checked="" type="checkbox"/> Local Gov. <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe		

MR
MR

Per Title 2 CFR § 200.331, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, grant manager is the individual who has primary responsibility for day-to-day administration of the grant, bookkeeper/accounting staff means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and organization refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	<3 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	<3 years
3. How many grants does your organization currently receive?	>10 grants
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 5,100,000
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	Yes
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Always
12. How many years do you maintain receipts, deposits, cancelled checks, invoices, etc.?	>5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	Yes
Certification: This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.	
Signature: (Authorized Agent) 	Date: 10/22/2020
Print Name and Title: Leland Wilcox, Chief of Staff, CMO	Phone Number: 408-535-8100
Cal OES Staff Only: SUBAWARD #	

Subrecipient Grants Management Assessment (Rev.07/2019)

PROJECT SERVICE AREA INFORMATION

1. COUNTY OR COUNTIES SERVED: Enter the name(s) of the county or counties served by the project. Put an asterisk where the project's principal office is located.

Santa Clara*, San Mateo, Marin, Sonoma, Santa Cruz, San Benito, Alameda, San Francisco, Contra Costa, Napa, and Monterey.

2. U.S. CONGRESSIONAL DISTRICT(S): Enter the number(s) of the U.S. Congressional District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

CA11, CA12, CA13, CA14, CA15, CA16, CA17, CA18, CA19*

3. STATE ASSEMBLY DISTRICT(S): Enter the number(s) of the State Assembly District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

11, 14, 15, 16, 17, 18, 19, 20, 22, 24, 27, 28*

4. STATE SENATE DISTRICT(S): Enter the number(s) of the State Senate District(s) that the project serves. Put an asterisk for the district where the project's principal office is located.

2, 3, 7, 9, 10, 11, 12, 13, 15*

5. POPULATION OF SERVICE AREA: Enter the total population of the area served by the project.

8,061,817