

**Attachment A****Updated: City Council Policy Priority #18: Smoke-Free Housing Status Report  
January – July 2022**

<b>Objectives</b>	<b>Actions</b>	<b>Timeframe</b>	<b>Status</b>
1. Outreach Conduct Supplemental Stakeholder and Community Outreach and Evaluation, as appropriate	<ul style="list-style-type: none"><li>• Evaluate Potential Impacts of Smoke Free Ordinance including GARE/ Racial Equity Lens</li><li>• Direct outreach to key stakeholders on potential Draft Ordinance</li></ul>	January 2020	Completed
2. Research	<ul style="list-style-type: none"><li>• Research Best Management Practices for smoke-free ordinance implementation and enforcement</li><li>• Benchmark local jurisdictions with smoke free ordinances – City of Sunnyvale, Santa Clara, and City of Berkeley</li></ul>	January - February 2020	Completed
3. Develop Staff Policy Recommendations (Draft Ordinance, if applicable) and implementation plan	<ul style="list-style-type: none"><li>• Develop Smoke-free Housing Policy Recommendation in partnership with County of Santa Clara Staff and Policy Consultant</li><li>• Determine resources, mitigation services, enforcement strategy, and implementation plan</li></ul>	February – March 2021	Completed
4. Return to NSE Committee	<ul style="list-style-type: none"><li>• Return to NSE Committee with final policy recommendations including proposed draft ordinance, and implementation and enforcement plan.</li></ul>	April 8, 2021	On Calendar
5. Create Code Webpage Content – Smoke Free Housing Policy Resources	Staff to develop content <ul style="list-style-type: none"><li>• Power Point Presentation</li><li>• Zoom Webinar</li><li>• Frequently Asked Questions (FAQs)</li></ul>	April-May 2021	Pending

6. Bring Policy Recommendations and Draft Ordinance and Associated Fines (if any) to City Council for Consideration and Formal Adoption	Present to City Council: <ul style="list-style-type: none"> <li>• Staff policy recommendations including proposed draft ordinance, and enforcement and implementation plan with NSE feedback incorporated.</li> <li>• Proposed fines to support new ordinance enforcement</li> </ul>	June 2021	Pending
7. Outreach/Develop Materials	Staff to develop: <ul style="list-style-type: none"> <li>• Brochure</li> <li>• Update webpage</li> <li>• mailers</li> </ul>	July 2021	Pending
8. Continued Outreach	<ul style="list-style-type: none"> <li>• Increased awareness of cessation services</li> </ul>	July 2021-June 2022	Pending
9. Carry Out Implementation Plan (Preliminary Phase-in Approach)	<u>Phase 1:</u> (approx. July to September 2021) Smoking (tobacco, vaping and Cannabis) prohibited in Multiple Housing new construction and new occupancy/ lease execution for existing housing stock. Not applicable to condominiums <u>Phase 2:</u> (approx. September to December 2021) Smoking (tobacco, vaping and Cannabis) prohibited in all Multiple Housing residences. Not applicable to condominiums. Hotels or motels that meet state and local law requirements would be exempt.	July 2021-June 2022	Pending
10. Enforcement begins	<ul style="list-style-type: none"> <li>• Outreach and Education</li> <li>• Complaint based</li> <li>• Self-enforcing</li> <li>• Partnership with property owners and managers</li> </ul>	July 1, 2022	Pending