


CITY COUNCIL ACTION REQUEST

Department(s): Public Works	CEQA: Not a Project, File No. PP17-002, Consultant services for design, study, inspection, or other professional services with no commitment to future action.	Coordination: CAO	Dept. Approval: /s/ Matt Cano
Council District(s): City-wide			CMO Approval:  01/15/21

SUBJECT: MASTER AGREEMENTS WITH SIGNET TESTING LABS, INC., CTE CAL INC. AND PROFESSIONAL SERVICE INDUSTRIES, INC. FOR SPECIAL INSPECTION SERVICES FOR VARIOUS CITY FACILITY PROJECTS

RECOMMENDATION:

Approve master agreements with Signet Testing Labs, Inc., CTE Cal Inc. and Professional Service Industries, Inc. for special inspection consultant services for various City facility projects from the date of execution through December 31, 2023, with each agreement not to exceed \$1,000,000.

BASIS FOR RECOMMENDATION:

The Department of Public Works (DPW) will be executing a range of special inspection services for various City facilities projects. Consultants will provide special inspection services for park facilities, trails, police facilities, fire stations, community centers, libraries, and airport projects. These special inspections per California Building Code Chapter 17, such as steel and structural welding, pre-stressing steel tendons, reinforced concrete, epoxy anchor bolting, structural masonry, etc. are needed in conjunction with the building, mechanical, and electrical inspections that City inspectors provide on a regular basis. Currently, City staff does not have the expertise to provide the specialty inspections and testing, as the process that is required to obtain the large variety of licenses and certifications necessary to provide the services are expensive to obtain and maintain. This master agreement makes it more cost effective for DPW to utilize consultants to provide these specialized services.

Our average yearly cost for special inspection contracts has been approximately \$250,000 over the last 5-years. With additional increased work at the Airport, we project the need rise to approximately \$350,000 per year. Potential projects to be completed with these agreements: four fire stations, fire training center and emergency operations center, police department air support unit hanger, airport 12 gate terminal expansion, baggage handling system, central utility plant, and facilities division relocation.

In May 2020, the City conducted a Request for Qualifications (RFQ) seeking qualified firms to provide a wide range of special inspection consultant services for various City facility projects. Signet Testing Labs, Inc., CTE Cal Inc., and Professional Service Industries, Inc. were the top-ranked firms of the eight who submitted Statements of Qualifications. City staff was able to negotiate with the above consultants agreeing on schedule fees and services comparable to one another. Under the proposed master agreements, consultant services will be initiated by authorized service orders detailing the specific scope of services, schedule, and compensation along with the appropriate funding source(s) for the project. DPW will issue service orders to the various consultants in accordance with its written Issuance of Service Orders Policy.

In the recent past, Signet Testing Labs, Inc. and Professional Service Industries, Inc. have successfully demonstrated abilities to perform various services for City projects. CTE Cal Inc. has over 20 years of special inspection and construction testing experience on both private and public projects throughout Northern California and Nevada.

Climate Smart San Jose: The recommendation in this memo has no effect on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: No commission recommendation or input is associated with this action.

COST AND FUNDING SOURCE:

No funding is needed to approve master agreements. Funding sources will be identified in the service orders issued to the firms as detailed scopes are defined and cost and schedules are negotiated.

FOR QUESTIONS CONTACT: Mike O’Connell, Deputy Director of Public Works at
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