



# Memorandum

**TO: RULES AND OPEN GOVERNMENT  
COMMITTEE**

**FROM:** Mayor Sam Liccardo  
Chair Sylvia Arenas

**SUBJECT: NEIGHBORHOOD SERVICES AND  
EDUCATION COMMITTEE  
WORK PLAN**

**DATE:**

Approved

Date 1/7/21

Approved

Date 1/7/21

## **RECOMMENDATION**

Approval of the Neighborhood Services and Education Committee work plan for the period January through June 2021 and setting its meeting schedule on the second Thursday of each month at 1:30 p.m., with the exception of the month of May that is set on the third Thursday of that month at 9:00 a.m., by virtual meeting due to the COVID-19 pandemic restrictions, until further notice.

## **WORKPLAN CONTENTS**

### **NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE WORK PLAN January 2021 - June 2021**

#### **COMMITTEE MEMBERS:**

SYLVIA ARENAS, CHAIR  
MAGDALENA CARRASCO, VICE-CHAIR  
MAYA ESPARZA, MEMBER  
PAM FOLEY, MEMBER  
SERGIO JIMENEZ, MEMBER

#### **STAFF:**

ANGEL RIOS, JR., CITY MANAGER'S OFFICE  
KARIN MURABITO, CITY ATTORNEY'S OFFICE  
PAUL PEREIRA, MAYOR'S OFFICE  
TONI TABER, CITY CLERK

#### **MISSION STATEMENT:**

RULES AND OPEN GOVERNMENT COMMITTEE

Re: Neighborhood Services and Education Committee Work Plan

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To serve and strengthen community by providing access to lifelong learning opportunities to enjoy life, ensuring a diverse range of housing opportunities, and preserving healthy neighborhoods.

**JANUARY THROUGH JUNE 2021 WORK PLAN ITEMS:**

**JANUARY 14, 2021 – MEETING CANCELLED**

**FEBRUARY 11, 2021**

1. **Fair Housing Assessment Report.** (Housing)  
**Purpose:** Provide a report and provide input on the draft Assessment of Fair Housing.
2. **FY 2020-21 Annual Action Plan Funding Priorities Report.** (Housing)  
**Purpose:** Provide a report on the FY 2020-21 Annual Action Plan Funding priorities.
3. **Sustainable Park Maintenance Report.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide a report on city-wide sustainable park maintenance, including current service levels and areas of improvement.
4. **Homelessness Annual Report.** (Housing)  
**Purpose:** Provide the annual report on homelessness for 2019-2020.

**MARCH 11, 2021**

1. **Office of Immigrant Affairs Activities and Welcoming San Jose Plan 2021-2024 Report.** (City Manager's Office – Office of Immigrant Affairs)  
**Purpose:** Provide a report on the Office of Immigrant Affairs Activities and Welcoming San Jose Plan 2021-2024.
2. **Digital Inclusion Efforts Report.** (Library)  
**Purpose:** Provide a report on the City's efforts to advance inclusion through the EOC Digital Inclusion Branch, status of the Digital Inclusion Fund, and the implementation of the Digital Inclusion Quality Standards.
3. **2019-2020 Annual Community Impact Report.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide the annual Community Impact Report for Parks, Recreation and Neighborhood Services for 2019-2020.
4. **2019-2020 Project Hope Annual Report and 2020-2021 Project Hope Expansion Status Update.** (Park, Recreation and Neighborhood Services)  
**Purpose:** Provide the 2019-2020 Project Hope Annual Report and a status update on the expansion of Project Hope into additional neighborhoods in 2020-2021.

**5. Youth Intervention /San Jose BEST Status Report.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide a status report on the Youth Intervention and San José BEST programs.

**6. Citywide Residential Anti-Displacement Strategy Recommendations Status Report.** (Housing)

**Purpose:** Provide a status report on the top three recommendations of the Citywide Residential Anti-Displacement Strategy.

**APRIL 8, 2021**

**1. Public Life Annual Report.** (City Manager's Office/Office of Cultural Affairs/Parks, Recreation and Neighborhood Services)

**Purpose:** Provide an annual report on citywide efforts to activate and improve public life in San José.

**2. Food Insecurity Among Youth, Families, and Seniors Report.** (EOC Food Branch)

**Purpose:** Provide a verbal report regarding hunger in San José and an overview of City programs and partnerships addressing food insecurity among youth, families, and seniors.

**3. Education & Digital Literacy Strategy Annual Report.** (Library)

**Purpose:** Provide an annual report of the implementation of the Education & Digital Literacy Strategy, including the implementation of Quality Standards, relationships with schools and school districts, and the evolution of City programs.

**4. Youth Programming, Scholarships and Fee Activity Funding Report.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide a report on Parks, Recreation, and Neighborhood Services youth programming, access, funding, challenges, and progress.

**MAY 20, 2021 (9:00 a.m.) SPECIAL MEETING DATE/TIME**

**1. Rent Stabilization Program Strategic Plan Report.** (Housing)

**Purpose:** Provide a report on the Rent Stabilization Program Strategic Plan outlining goals and objectives for the program over the coming years.

**2. Neighborhoods Commission Structure and Process Improvements Status Report.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide a status report on the Neighborhoods Commission and review recommended structural and process improvements to strengthen the Commission's work as it relates to neighborhood issues.

**3. Summer Program Preview Report.** (Parks, Recreation and Neighborhood Services/Library/Housing/City Manager - Economic Development)

**Purpose:** Provide a report on summer 2021 programming for San José residents, with a focus on opportunities for children and youth during the school break.

**4. Youth Commission Report.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide a report on the Youth Commission's activities and collaboration with the Youth Advisory Councils.

**5. Police Athletic League (PAL) Status Report.** (Parks, Recreation and Neighborhood Services/Police)

**Purpose:** Provide a verbal status report on work to assess and implement alternative operational models for PAL programming and facilities.

**JUNE 10, 2021**

**1. Responsible Landlord Engagement Initiative and Blighted Properties Report.** (Housing)

**Purpose:** Provide a report on the assessment and options with Responsible Landlord Engagement Initiative to continue neighborhood improvements by resolving problem properties afflicted with blight, disrepair, persistent code violations, and criminal activity.

**2. Therapeutic Programs and Services Report.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide a report on Citywide therapeutic programs and services.