



Memorandum

**TO: RULES AND OPEN GOVERNMENT
COMMITTEE**

FROM: Chair Johnny Khamis

**SUBJECT: COMMUNITY AND ECONOMIC
DEVELOPMENT COMMITTEE
WORK PLAN**

DATE: November 30, 2020

Approved

Date 12/2/20

Approved

Date 12/2/20

RECOMMENDATION

Approval of the Community and Economic Development Committee Work Plan for the period January through June 2021 and setting its meeting schedule on the fourth Monday of each month at 1:30 p.m. by virtual meeting due to the COVID-19 pandemic restrictions, until further notice.

WORK PLAN CONTENTS

COMMUNITY AND DEVELOPMENT COMMITTEE WORK PLAN

January 2021 - June 2021

COMMITTEE MEMBERS:

JOHNNY KHAMIS, CHAIR
PAM FOLEY, VICE CHAIR
LAN DIEP, MEMBER
RAUL PERALEZ, MEMBER
MAYA ESPARZA, MEMBER

STAFF:

KIM WALES, CITY MANAGER'S OFFICE
KELLY KLINE, MAYOR'S OFFICE
ED MORAN, CITY ATTORNEY'S OFFICE
YASMIN GARCIA, CITY CLERK'S OFFICE

MISSION STATEMENT:

RULES AND OPEN GOVERNMENT COMMITTEE

Re: Community and Economic Development Committee Work Plan

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To manage the growth and change of the City of San José in order to encourage a strong economy, ensure a diverse range of arts, cultural and entertainment offerings, and create and preserve housing and healthy neighborhoods.

JANUARY THROUGH JUNE 2021 WORK PLAN ITEMS:

JANUARY 25, 2021

1. **Economic Development Activities and Committee Orientation Verbal Report.** (Economic Development)
Purpose: Provide a brief verbal report on recent announcements, significant accomplishments, and upcoming events related to economic development and economic recovery, as well as an overview of the purpose of the Community and Economic Development Committee and a review of the upcoming work plan.
2. **Construction Crane Policy Status Report.** (Airport/Economic Development)
Purpose: Provide a status report on the proposed Construction Crane Policy in the Downtown core and Diridon Station area as a follow-up to the February 26, 2019 City Council action on the Downtown Airspace and Development Capacity Study.

FEBRUARY 22, 2021

1. **Economic Development Activities Verbal Report.** (Economic Development)
Purpose: Provide a brief verbal report on recent announcements, significant accomplishments, and upcoming events related to economic development.
2. **City Council Policy Priority #7: Universal Development Fee and Impact Fee Deferred Payment Program for Housing Status Report.** (Economic Development)
Purpose: Provide a status report on work to implement City Council Policy Priority #7: Universal Development Fee and Impact Fee Deferred Payment Program for Housing.
3. **Parkland Fee Program Status Report.** (Parks, Recreation and Neighborhood Services)
Purpose: Provide a status report on the Parkland Fee Program work plan for completing an updated land valuation, analysis, fee study, and steps forward to update ordinances in relation to these studies and other City priority work items.
4. **Downtown and Regional Wayfinding Initiative Status Report.** (Transportation/Economic Development)
Purpose: Provide a status report on the City's Downtown Wayfinding efforts as well as progress on Regional Wayfinding activities.
5. **Team San José Report on Activities.** (Economic Development)
Purpose: Provide a report on the recent activities of Team San José.

MARCH 22, 2021

1. **Economic Development Activities Verbal Report.** (Economic Development)
Purpose: Provide a brief verbal report on recent announcements, significant accomplishments, and upcoming events related to economic development.
2. **City Council Policy Priority #1: Local Hiring/Local Business/Apprentice Utilization Program Status Report.** (Public Works)
Purpose: Provide a status report on the analysis and considerations for City Council Policy Priority #1: Local Hiring/Local Business/Apprentice Utilization Program.
3. **Citywide Residential Anti-Displacement Strategy Status Report.** (Housing)
Purpose: Provide a status report on the top three recommendations of the Citywide Residential Anti-Displacement Strategy.

APRIL 26, 2021

1. **Economic Development Activities Verbal Report.** (Economic Development)
Purpose: Provide a brief verbal report on recent announcements, significant accomplishments, and upcoming events related to economic development.
2. **City Council Policy Priority #6: Review of Cannabis Land Use and Regulatory Provisions Status Report.** (Police/Planning, Building and Code Enforcement)
Purpose: Provide a status report on e City Council Policy Priority #6: Review of Cannabis Land Use and Regulatory Provisions.
3. **City Council Policy Priority # 8: Cannabis Equity Application Program Status Report.** (Economic Development)
Purpose: Provide a status report on City Council Policy Priority #8: Cannabis Equity Applicant Program. This priority concerns the creation of a Cannabis Equity Program, which would facilitate the inclusion and support of individuals and communities in the cannabis industry who are linked to populations or neighborhoods that were negatively or disproportionately impacted by cannabis criminalization.
4. **Real Estate Services Audit.** (City Auditor)
Purpose: Provide a report that reviews the management and leasing of City properties by Real Estate Services in the Office of Economic Development.
5. **Citywide Planning Activities Verbal Report.** (Planning, Building and Code Enforcement)
Purpose: Provide a brief verbal report on Citywide Planning Initiatives including recent accomplishments, milestones and upcoming activities. Work items covered include Urban Village planning, Policy and Ordinance work, and progress related to updating the Envision San José 2040 General Plan's Housing Element consistent with recent state laws.

MAY 24, 2021

1. **Economic Development Activities Verbal Report.** (Economic Development)
Purpose: Provide a brief verbal report on recent announcements, significant accomplishments, and upcoming events related to economic development.
2. **work2future Annual Report.** (Economic Development)
Purpose: Provide an annual report on work2future's key activities and accomplishments for Program Year 2019-2020.
3. **City Council Policy Priority #10: Anti-Displacement Tenant Preference Ordinance Status Report.** (Housing)
Purpose: Provide a status report on City Council Policy Priority #10: Anti-Displacement Tenant Preference Ordinance.
4. **Moderate-Income Housing Strategy Report.** (Housing)
Purpose: Accept a report on proposed strategies to meet the housing needs of moderate-income residents in San José.
5. **Housing Crisis Work Plan Status Report.** (Economic Development/Planning, Building and Code Enforcement/Housing)
Purpose: Provide a status report on implementation of prioritized items in the Housing Crisis work plan. This report will include an update on affordable housing finance.

JUNE 28, 2021

1. **Economic Development Activities Verbal Report.** (Economic Development)
Purpose: Provide a brief verbal report on recent announcements, significant accomplishments, and upcoming events related to economic development.
2. **Downtown Progress Report.** (Economic Development)
Purpose: Provide a progress report on downtown business and economic development, public life and arts and cultural initiatives.
3. **City Council Policy Priority #4: Soft Story Retrofit Program Status Report.** (Planning, Building and Code Enforcement)
Purpose: Provide a status report on City Council Policy Priority #4: Soft Story Retrofit Program, provided receipt of FEMA grant award notification in Fiscal Year 2020-2021.
4. **Economic Recovery Status Report.** (Economic Development)
Purpose: Provide a status report on the implementation of the Economic Recovery work being undertaken by the Office of Economic Development in response to the COVID-19 pandemic.
5. **Citywide Residential Anti-Displacement Strategy Verbal Status Report.** (Housing)
Purpose: Provide a verbal status report on the top three recommendations of the Citywide Residential Anti-Displacement Strategy.