



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Lan Diep
District 4

**SUBJECT: RETROACTIVELY
APPROVE DISTRICT 4
DUMPSTER DAY AS A
CITY COUNCIL EVENT**

DATE: November 24, 2020

APPROVED:

RECOMMENDATION

1. Retroactively approve the Dumpster Day event scheduled on December 5th, 2020 as a City Council sponsored Special Event.
2. Approve expenditure of office budget to purchase gift cards to thank volunteers, up to \$25 per card.
3. Approve and accept donations from various individuals, businesses, or community groups to support the event.
4. Place the item on the December 8th, 2020 City Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Dumpster Day event, sponsored by Councilmember Lan Diep, was held on December 5th, 2020 in Alviso. This special event is aimed at stemming illegal dumping. Several volunteers participated in this event. The event was free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Diep will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will

enable Council District 4, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the December 2nd, 2020 Rules Committee Agenda and the December 8th, 2020 City Council Agenda.

CEQA

- X Not a Project, File No. PP15-077, Temporary Special Events.
- ☐ Not a Project, File No. PP10-069(c), City Administrative Activities.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.