


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, File No. PP17-008, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment	Coordination: PW, Housing, CAO, CMO- Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide			CMO Approval:  11/6/20

SUBJECT: RATIFY PURCHASE ORDERS FOR SHOWER & LAUNDRY TRAILERS AND PLUMBING SERVICES FOR CITY HOMELESS SHELTERS

RECOMMENDATION:

Adopt a resolution:

1. Ratifying an amendment to a COVID-19 purchase order with AAA Mobile Solutions, Inc. (Visalia, CA) for shower and laundry trailer rental services to extend the term of the purchase order from October 1, 2020 to November 30, 2020 and increase compensation by \$400,000, for a revised maximum compensation not to exceed \$1,512,438;
2. Ratifying an amendment to a COVID-19 purchase order with Ciari Plumbing for plumbing services to extend the term of the purchase order from June 17, 2020 to November 30, 2020 and increase compensation by \$100,000, for a revised maximum compensation not to exceed \$420,000; and
3. Authorizing the City Manager to extend the term of the purchase orders through December 30, 2020 if required, subject to the appropriation of funds.

Desired Outcome: To help mitigate the spread of COVID-19 within the homeless population by providing shower & laundry trailers and plumbing services to temporary homeless shelter sites.

BASIS FOR RECOMMENDATION:

In response to the COVID-19 emergency, on or about March 18, 2020, the Housing Department and the Department of Public Works assembled temporary homeless shelters at Parkside Hall, South Hall, and Kelley Park to assist the vulnerable homeless population at higher risk of illness from COVID-19 and help reduce the spread of COVID-19. The designated locations did not come equipped with laundry and shower facilities. The City rented laundry and shower trailers to enable individuals to wash clothes and maintain personal hygiene. In addition, the City contracted plumbing services to ensure the shelters' plumbing systems were properly functioning and maintained. The Parkside Hall and Kelley Park locations have since closed, but the South Hall temporary shelter site is expected to remain open until at least the end of April 2021.

In March 2020, a purchase order was issued to AAA Mobile Solutions, Inc. under emergency and exigent circumstances and approved by Council on June 23, 2020 for the period of March 20 through September 30, 2020. However, staff continued the services to complete the competitive solicitation process to replace this emergency purchase order. The proposed award for these services procured by a competitive process will be presented to Council on November 17, 2020.

In addition, during this emergency and exigent period, the City also contracted with Ciari Plumbing, Inc. on an emergency basis for plumbing services. Ciari Plumbing currently provides plumbing services to the City based on a competitive bid and had capacity to service the temporary homeless shelter sites. Staff is currently conducting a procurement for plumbing services that closed on October 30, 2020. Staff will return to Council with the recommendation for ongoing plumbing services.

These purchases were made in accordance with the San José Municipal Code, Section 4.12.220 for sole sourcing under a public emergency and Federal procurement standards pursuant to 2 C.F.R. Section 100.320(f)(2). The City plans to transition to competitively bid purchase orders by the end of calendar year 2020. The results of competitive bids will satisfy the long-term needs for the South Hall Temporary Shelter site.

Climate Smart San José: No proposed changes to service delivery, programs or staffing that has significant community/resource impacts, including any negative impact on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

This Council item is consistent with the City's 2020-2021 Adopted Operating Budget City Areas Delivery Framework: "Provide prevention and emergency response services for crime, fire, medical, hazardous, and disaster related situations."

COST AND FUNDING SOURCE:

Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Recommendation	2020-2021 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No)
401	210S	Homeless Sheltering and Support	\$21,400,000	\$500,000	N/A	09/22/2020, 30482

FOR QUESTIONS CONTACT: Jennifer Cheng, Deputy Director of Finance at jennifer.cheng@sanjoseca.gov