



# Council Policy Prioritization: Early Consideration Response Form

Department Public Works

Department Rep. Name/Ext. Matt Cano

Policy/Ord. Subject Council Policy 7-5

Rules Date 10-28-2020 Item G.6

Council Member Sponsorship Perales

## Staff Recommendation

- ☐ GREEN The Administration can implement this Nominated Idea under its current workplan
- ☐ ALREADY UNDERWAY ☐ MINIMAL WORK LESS THAN 40 HOURS ☐ REQUEST FOR INFORMATION
- ☒ YELLOW The Administration recommends Council send this Nominated Idea to the Priority Setting Process (See Complexity Level Below)
- ☐ RED The Administration recommends Council not adopt this Nominated Idea
- ☐ NEEDS CLARIFICATION OR MORE TIME TO EVALUATE

## Criterion to Determine Scale of Project Complexity

Project complexity is determined by scoring the project in each of the 3 criterions below and then summing the score.

- a. Low Complexity is a sum of 6 or less.
- b. Medium Complexity is a sum of 7 - 9
- c. High Complexity is a sum of 10 or greater.

Total Score = 9

Scoring Criterion	Low Complexity			Medium Complexity			High Complexity		
	Estimated Duration	6 - 9 months	<input checked="" type="checkbox"/> =1	9 - 18 months	<input type="checkbox"/> =2	More than 18 months	<input type="checkbox"/> =3		
	Organizational Complexity	Can Easily be Absorbed into Existing Workplan	<input type="checkbox"/> =1	Planned Work (Future)	<input type="checkbox"/> =2	Work Not Currently Proposed	<input checked="" type="checkbox"/> =3		
	(Internal)	Have staff with required skillset/ knowledge	<input checked="" type="checkbox"/> =1	Have staff with required skillset/ requires moderate research	<input type="checkbox"/> =2	Do not have staff with required skillset/ requires significant research	<input type="checkbox"/> =3		
		Less than or equal 2 Staff required	<input checked="" type="checkbox"/> =1	3 - 4 Staff required	<input type="checkbox"/> =2	More than 5 Staff required	<input type="checkbox"/> =3		
	(External)	1 Additional Departments	<input type="checkbox"/> =1	2 Other Department Involved	<input type="checkbox"/> =2	3 or more Depts Involved	<input checked="" type="checkbox"/> =3		
	DEPT. Required	<input type="checkbox"/> Airport	<input type="checkbox"/> Housing	<input type="checkbox"/> CMO	<input type="checkbox"/> OED	<input checked="" type="checkbox"/> PRNS	<input type="checkbox"/> PD	<input type="checkbox"/> PBCE	
	<input type="checkbox"/> CA	<input type="checkbox"/> ES	<input type="checkbox"/> DOT	<input checked="" type="checkbox"/> LIB.	<input checked="" type="checkbox"/> PW	<input type="checkbox"/> FD	<input type="checkbox"/> EM		

## Analysis

Explain the rationale for Staff recommendation, including any mitigating factors that need to be considered (recent legislative action, significant workplan changes, etc). Please address the following as well.

GREEN LIGHT: The Administration can implement this Nominated Idea under its current workplan. Item should be sent to Council to add to Department workplan. Explain how the Idea will be approached.

YELLOW LIGHT: The Administration recommends Council send this Nominated Idea to the Priority Setting Process due to [describe cost implications, workload impacts, or other factors].

The Administration recommends that this proposal receive a Yellow Light; however, staff will reach out to Rick Doyle's family to discuss options, and based on the outcome of that conversation may return with an amended Green Light recommendation if a naming opportunity can be identified that will not require extensive staff work. The Yellow Light recommendation is based on a finding of medium complexity, as outlined above. The proposal would require coordination across multiple departments to identify a suitable facility. Appropriate outreach would need to be conducted once the facility is identified. Per Council Policy 7-5, the naming or renaming of a City facility would need to be considered by the appropriate Commission or Council Committee at a public hearing and ultimately approved by the City Council. Staff would prepare a memorandum for consideration by the Commission or Council Committee and the City Council. Given the work involved and the fact that it is not already part of staff's work plan, staff recommends that it be referred to the Priority Setting Process, pending a discussion with Rick Doyle's family, as mentioned above.

RED LIGHT: The Administration recommends Council not adopt this Nominated Idea due to [describe reason implementation would be difficult if not impossible – conflict with other laws, etc].